



VAN ANDA IMPROVEMENT DISTRICT
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VAN ANDA IMPROVEMENT DISTRICT

2020 ANNUAL GENERAL MEETING

Date	July 18, 2020	Time	10:00 AM
Location	Smithson Ball Park, Van Anda BC		
In Attendance	<p>Trustees: Bob (Robert) Timms (chair) (2020) Ron Smith (2020) Rodger Hort (2021) Mike Craggs (2022)</p> <p>Ratepayers: Karen May Jane Waterman Barb Wells Terry Waterman Al MacIsaac John Colongard Sue Comely Diane Marshall Neale Berjer</p> <p>Staff: Ken Soles (Water Operator) Austin Rycroft (Water Operator IT) Mike Craggs (Fire Chief) Sylvia Praught (Administration)</p> <p>Nomination Officer: Terry Hollo</p> <p>Regrets: Walter Gussman (2021) trustee</p>		

Agenda Item	Lead	Outcome
1. Welcome	Bob	Bob called the Van Anda Improvement District Annual General Meeting to order at 10:02 am. Bob introduced the trustees and staff members.
2. Adoption of the Agenda	Bob	Motion: It was moved by John Colongard and seconded by Karen May that the July 18, 2020 Annual General Meeting agenda be adopted as posted. Motion carried.
3. Adoption of the Minutes of the 2019 AGM	Bob	Motion: It was moved by Terry Hollo and seconded by John Colongard that the Annual General Meeting minutes of April 24, 2019 be adopted as circulated. Motion carried. Motion: It was moved by Terry Hollo and seconded by John Colongard to waive the reading of the April 24, 2019 minutes. Motion carried.

4. Report from the Chair	Bob	<p>2019 to 2020 has been a very challenging time:</p> <ul style="list-style-type: none"> • Changing administrators from Lin Johnson to Sylvia Praught. We are very fortunate to have Sylvia take on this roll for VAID. Her expertise is well suited for the position and a welcome addition to our staff. • Finding a second water operator to relieve Ken and help run the 7 day a week operation in the village. We went through a hiring process and finally the Trustees along with Ken and Sylvia’s input decided that we hire a trainee for the Small Water Operator certification. Austin Rycroft was our chosen candidate and he is doing well to date on the course and in the field. Ken will soon be able to take some well-deserved time off. • We are very pleased to announce that the WTP and the WST along with the second distribution line are now complete. It has taken considerably longer than we anticipated but finished just the same on budget. There are some programing issues with the WTP but should be ironed out soon which will help lower the operational costs. • Our final grant payout should be arriving into our bank account in the next few days so we can payout the Line of Credit for this project. Big thank you to UBCM for the funding and the qRD for all their help administering the fund payouts. • The village is very fortunate to be able to comply with the government regulations and we had no boil water notices again this year, thank you Ken. • Now that we have the WTP and WST we can focus on other affordable upgrades to the system. <p>Finally, I as well as Walter, have decided not to run for re-election this year as it is time for me to lessen the load. I’ve been on the board for about 12 years so it’s time for some new blood, new ideas and enthusiasm.</p>
5. Questions for Chair Report	Bob	<p>Ratepayer queries:</p> <ul style="list-style-type: none"> • How the new system is – water tests have improved, using approximately half the chlorine of before, shared that filters were plugging up during spring pollens and some adjustments & learning here, Engineers KWL and plant builders BiPure are working on some remedies. • Old water tank future – undetermined at this time. • Did our funding cover it? – we feel we broke even except for labour and administration costs were not

		<p>eligible. Approximately extra \$30,000 spent on labour.</p> <ul style="list-style-type: none"> • Will staff hours lessen? – some, extra hours are required for training and commissioning. • Noted that having Al Davis as one of our main contractors has been very helpful with expertise and equipment. • Off island Engineers were surprised by expertise of island tradespeople. • Is new system responsible for some of the recent breaks in our infrastructure – hard to say, hydrants have been pressure and flow tested, we don't see a relationship here. We do have aging infrastructure. 								
6. Financial Report	Bob	<p>Noted that financial audit has been available at office for folks but no one has requested a copy or viewing.</p> <p>Ratepayer requested in be posted on website – Admin to post asap.</p> <p>Noted that 20% of water tolls and taxes is reserved for savings for infrastructure improvements.</p> <p>Discussed how Auditor viewed physical shop inventory – nuts and bolts do not need to be counted. We are not a business selling manufactured goods.</p> <p>Discussed moving from Audit to Review and how Auditor agreed it was a good move for our small Improvement District.</p> <p>Motion: It was moved by Jane Waterman and seconded by John Colongard that the 2019 Audited Financial Statements be accepted as presented. Motion carried.</p> <p>Motion: It was moved by Terry Waterman and seconded by Terry Hollo that David Duke be appointed to perform the 2020 Review for Van Anda Improvement District. Motion carried.</p>								
7. Fire Chief Report	Mike	<table border="1" data-bbox="626 1556 1344 1713"> <tr> <td>Fire Calls</td> <td>8</td> </tr> <tr> <td>First Responder Calls</td> <td>24</td> </tr> <tr> <td>Rescue</td> <td>10</td> </tr> <tr> <td>Current Members</td> <td>15</td> </tr> </table> <p>Van Anda again had a major issue with maintaining personnel, our numbers varied from a low of 12 to a high near 20, presently we have 15 members with two willing to join once we are through the COVID19 restrictions.</p>	Fire Calls	8	First Responder Calls	24	Rescue	10	Current Members	15
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		<p>2019 was initially a very active year, members were provided with five courses that complied with the requirements for becoming exterior attack fire fighters (five presently in progression).</p> <p>Yearly highlights included</p> <ul style="list-style-type: none">• STANDARD OPERATING GUIDELINES (SOG's), Development/Modification of our existing/new SOG's is continuously ongoing, as we work with our guideline set to make them current and valid for our members use. (An SOG is a form that lists recurring tasks and some of the solutions we have found to them, they are put in place to help our members perform their tasks in the same manner)• Two 20-foot containers were located on the south side of the firehall to allow us to better utilize the firehall space and keep clutter to a minimum and allow sufficient free space.• Van Anda Fire/Rescue is fully WHMIS /WorkSafe compliant, a great deal of effort was put into ensuring the department was fully compliant. We have a three-member Safety Committee and Paul Nilsen has become the Safety Officer for the department.• As we expand our selection of tools to use in the event of a Forest Fire, our members work toward becoming Forestry SPF-115 trained and compliant, presently all but two are qualified• Hall renovations are complete, there is much movement of equipment around the hall or into the containers to free up space• All members are fit-tested with SCBA masks and are trained in SCBA use• All members of Texada Rescue have been trained in vehicle extrication (July 19), or have been refreshed in equipment usage.• All hydrants have been freshly painted with the cap colours coordinated with the hydrants expected flow• Van Anda Fire shut down training in early March due to the uncertainties of the COVID19 PANDEMIC, the Firehall was closed to the public and members were advised to maintain COVID19 restrictions, (mask, wash hands/sanitizer) while SOG were drafted to keep the members safe, a considerable amount of safety isolation gear was purchased and new
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		<p>response plans were introduced, the hall will reopen to members on July 6 while maintaining the public closure. All training will be moving online and training nights will be split so that in the event of a member's exposure/illness only half the team will be affected. All training as a group will be risk assessed to minimize our personal exposures, as well as all interactions with the public while on any response for Fire, Vehicle accident or 1st Responder Medical</p> <p>As we adjust to the new post COVID paradigm, many adjustments will be ongoing as concerns arise</p> <p>Again for 2019/20, my hat is off to our dedicated volunteers with their insights into overcoming obstacles in continuing to provide our services and concerns for others even while facing an unknown pandemic.</p> <p>Noted that volunteer firefighters take considerable risk volunteering. Our thoughts are with the volunteer team and families of Sproat Lake that just yesterday lost one of their own responding to a call.</p>
8. Questions for Fire Report	Mike	Ratepayer queried and suggested 'leaving interviews' for volunteer firefighters. Could aid in retention by knowing why folks move on.
9. New Business		Trustee Honorarium discussion – included most trustees don't want money. Suggested board offer trustees funds for babysitting if required to attend meetings, have annual dinner, continue to attend Coastal Water Suppliers Association conferences, and take training as required.
10. Introduction of Nomination Officer	Bob	Terry Hollo agreed to act as Nomination Officer for the 2020 Van Anda Improvement District AGM.
11. Election of Trustees	Bob	<p>Walter Gussman and Bob Timms both stepped down as trustees.</p> <p>Terry Hollo asked for nominations from the floor.</p> <p>Neale Berjer was nominated via letter from Bob Nicholas and John Colongard was nominated in person by Karen May.</p> <p>Terry Hollo asked for other nominations from the floor three times. None were heard.</p> <p>Both in attendance, Neale Berjer and John Colongard were asked if they would stand as trustees for 3-year terms. Both accepted.</p>

		<p>Ratepayers requested new trustees share about themselves.</p> <p>Neale Berjer shared her long-time love of Texada and interest in learning about our water system, happy to serve and her experience with Chamber of Commerce, Sandcastle Vendors, business and people.</p> <p>John Colongard shared how he has worked with water and sewer most of his life. Working for 3 different municipalities' wastewater treatment and public works before starting his own construction company. Was able to get a water system tour with Walter and Ken before Walter moved. Noted that water treatment plant is young and a work in process.</p>
12. Well Wishes	Terry & Ron & Rodger	<p>Well wishes for leaving trustee and Chair, Bob Timms</p> <ul style="list-style-type: none"> • Terry Hollo shared some of Bob's history, meetings, steps, meetings, steps, and getting us to where we are today. • Ron shared about Bob's leadership and having him stay as an honorary trustee Amaris. • Rodger shared how Bob knitted the community and has been plugged in. <p>Noted well wishes for Walter Gussman and that card would be mailed out.</p>
13. Motion to Adjourn	Bob	<p>It was moved by John Colongard and seconded by Karen May that the VAID AGM adjourn at 11:25 am.</p>

Bob (Robert) Timms
Chair

Sylvia Praught
Administration