

# Van Anda Improvement District

## April 9, 2015 Meeting Minutes

### In Attendance:

Trustees: Bob Timms  
Karen May  
Mike Craggs  
Terry Hollo  
Walter Gussman

Employees: Ken Soles, Water Maintenance  
Heidi Gable, Administrator  
Mike Craggs, Fire Chief

Guest: Gena Hollingshead

### Fire Report

**There were no fire calls nor rescue calls** this past month.

**Uniform order** is nearing completion. The cost will come in around \$2,200.

The department sent out 7 **bottles for recertification for hydro testing**.

**Operating guidelines** are still receiving revisions.

New compliant **operating checks for fire trucks** are in. They are Work Safe approved.

Preliminary work for the **2016 Calendar fundraiser** is underway. There has been an ad placed in the May Express Lines for a call for photographers. The calendars will include pictures of members from each fire hall, first responders, and emergency services personnel. Cost of the calendars is still to be determined – depends on printing cost and photographer's fee.

There will be an **Open House in Gillies Bay regarding Emergency Services**. The Open House will also include a recruitment drive for all emergency services departments.

Van Anda Volunteer Fire Dept. will again host the **Sandcastle Pancake Breakfast**.

ESS – **Emergency Support Services will be holding a mock scenario at the Elks Hall** – a family no longer has a home to go to due to whatever circumstance. What will happen to the family now?

**Texada Rescue Bylaw** – has been returned by the Province. We are waiting to hear back from the Powell River Regional District.

### Water Report:

**Pump hours** – distributed for perusal. Pump hours at the lake are averaging 8.95 hours daily or 7874.42 gallons daily. We are still running on pump #1. Wall Street pump house were averaging 15.23 hours per day.

**Work completed** since last meeting:

- received a call from ratepayer at 2310 Wall St. on March 12. They needed their water shut off because of a leak in the house.
- sampled sites 5 through 8 on March 17. All results came back good.
- changed the tube on the Flex Pro A on March 22 and switched over. Flex Pro B had 205 hours.
- received a call from Target Plumbing to shut the water off at the school for upgrades. Operator shut off the valves on both sides of the road and was called back in the afternoon to turn the water back on again. Administrator to bill out turning off and on of water.
- the measuring stick at the lake was knocked over by a boater. Dried the stick overnight in the chlorinator building and then on March 25 reset the stick in the lake.

- on March 26 went to Powell River to pick up a pallet of chlorine from Aaron Service & Supply. While in Powell River picked up 2" check valve and fittings from Pete's Plumbing for Wall St. Pump House.
- shut off heaters at the chlorination building and the Wall St. pump house on March 28.
- sampled sites #1 to #4 on March 31. All results came back good.
- turned water back on at 1905 Copper Queen St. Administrator to send out invoice – water turn-on charge and water tolls for the year.
- meeting with Lafarge Environmental Rep and local Lafarge personnel on April 1.
- collected meter reads on April 5.
- spoke to UBC representative regarding water sampling at the lake.
- changed the check valve on the inlet at Wall Street with back up operator. Checked the bladder pressures in the tank and recharged to 54 psi. (approximate cut-in pressure. Cut-out pressure is 75 psi.) Restarted the system and flushed second and end hydrant on Wall St. Pump hours are down a bit.
- sent e-mail to UBC representative with VAID address and operator's home mailing address in order that UBC can send sampling supplies and coolers.

### **Safety Report:**

**No concerns were raised.**

### **Secretary's Report:**

**March 12, 2015 Minutes** – Chair asked for errors or omissions to the March 12 minutes as distributed. There being none, it was moved to accept the minutes as distributed, seconded, all were in favour; carried.

**March 3, 2015 Planning Meeting Minutes** – respectfully submitted by administrator.

**April 1, 2015 Minutes from Special Meeting with Lafarge Representatives** – respectfully submitted by administrator.

### **Correspondence:**

**Resignation letter from Chair** – as of the April 28, 2015 AGM - reluctantly accepted.

**Email from GW Solutions** regarding touching base on the Road Map as per outlined by Dr. Wendling. Administrator will respond the VAID is currently preparing for AGM and are also in discussions with UBC and will be in contact at a future date.

**EOCP information for Operators** – administrator will forward the e-mail for information to our operator.

### **Old Business & Follow-up From Previous Meetings:**

**Meeting with Sandy McCormack, Regional District Representative for Area D** – confirmed for Tuesday, April 21 at 7:00 pm. To be included on the agenda: resubmitting of the grant application "Master Water Plan", continue submitting our applications on our behalf, conflict of interest with the PRRD supporting their own proposals (provincial government inquiry?), Hedley – Grant Appeal Policy, update on Woodland Cemetery, date for review of the OCP.

**Wall Street Pump House** – confirmation received of the licence renewal.

### **New Business:**

**BC Governments Improvement District Policy – Appeal Date** – Administrator to email back to have VAID contact information added to their email list. Administrator to thank GBID for forwarding the information. The next step is to lobby community Chamber of Commerce organizations to start in on the lobbying for equal access to government infrastructure funding. Administrator to inquire as to when and where the meeting for Chamber of Commerce presidents will be in May.

**Woodland Cemetery** – bylaw is going back to the table for revamping.

**Ratepayer's concerns** – ratepayer raised a question with regards to lot sizes and how invoicing of parcel taxes is determined. Administrator explained that unless the I.D. receives documentation from Land Assessment to show lots

have been amalgamated into one larger lot, they are invoiced out as singles. Ratepayer expressed concern with the length of time it takes for past minutes to be posted to the website. Administrator explained minutes from a meeting are not posted until after the following meeting when they are approved. Ratepayer expressed concern with the water quality coming in to the residences at the end of Wall St. Operator was asked to start submitting samples from the end of Wall St. over the next 2 or 3 sample periods. Administrator to ask the operator to install a saddle at the end of Wall St. Ratepayer asked the trustees to consider installing a pump house half way up Van Anda with a manual operated pressure system to help increase pressure, particularly for fire protection purposes. The suggestion was taken under advisement.

**Para Street Upgrade** – operator was asked to schedule Fudge Contracting and Harry Gloslee for the rock breaker to begin work on the Para Street upgrade. Operator should also start communicating to the ratepayers around Para Street of possible disruptions of service while the upgrade is ongoing.

**Agenda Lay-Out** – two items were discussed and added to the lay-out of the monthly meeting agenda, starting in May.

**Twincomm** – Chair has been discussing with Twincomm the need for Wi-Fi at the pump house at the lake. Administrator will send an email to Twincomm to follow up.

**Finance Report:**

- **Financial spreadsheets** – were distributed by email. Chair asked for any questions with regards to the finances reported on the spreadsheet, there were none.

- **Invoices** already paid were perused. Cheques for invoices to be paid were signed.

- Administrator asked for clarification on **how to bill out a water connection that is turned back on part way through the year**. The I.D. does not have partial billing. If the water is turned back on at any point throughout the year the water toll is invoiced at the annual rate.

**Meeting Adjourned: 9:20 pm**

**Next Regular Meeting:**

**THURSDAY, May 14, 2015**

**Meeting to discuss Financials for AGM –  
April 21<sup>st</sup> – 8:00 pm – after mtg with Sandy**

**AGM Meeting – Tuesday, April 28 - 7:00 pm**

**Minutes Approved:**

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Bob Timms, Chair

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Heidi Gable, Administrator