

Van Anda Improvement District August 13, 2015 Meeting Minutes

In Attendance:

Trustees: Bob Timms
Karen May
Mike Craggs
Walter Gussman
Terry Hollo

Employees: Ken Soles, Water Maintenance
Heidi Gable, Administrator
Mike Craggs, Fire Chief

Chair called for any **declarations of conflict of interest** – Karen declared that she acquired a tenant for her Bed and Breakfast business, the engineer from UBC who will be on site conducting all the testing with the RES'EAU WaterNET pilot trailer.

Chair asked for any **additions to and/or approval of the agenda**. It was moved to approve the agenda as amended, seconded, carried.

Fire Report

Calendar Fund Raiser – 150 calendars have been ordered and will be sold for \$20 each. They are ready for printing with just a few minor tweaks. Calendars will be spiral bound with 3 to 4 pictures per page.

Fire Department has also purchased **Thank You cards** to be sent to those who have shown their support for the department.

Sandcastle weekend went well. The boy who was involved in the serious accident last year rode in the front of the fire truck in the parade. The Pancake Breakfast netted the department \$1,200.

The Powell River Regional District accepted the **Texada Rescue Liability Release Form** as signed by the Improvement District on July 28th. The grant-in-aid cheque has not been received to date.

Fire burning bylaw – no further details as yet. Now that the summer's activities are starting to wind down the chief will look closer at preparing a draft of the bylaw.

Fire Budget – the fire truck is paid for. Last payment went out in July. A discussion took place regarding the need to drop the mil rate on the ratepayer's property taxes. Fire department budget is **due in to the Ministry by the end of October**.

Water Report:

Pump hours – distributed for perusal. Pump hours at the lake are averaging 11.23 hours daily or 12,221 gallons daily. Wall Street pump house hours are averaging 3.02 hours/day.

Work completed since last meeting:

- **replaced GFI (ground fault interrupter) plug** at the spit as the old one wasn't any good after being submerged during last winter's flooding.
- performed **tests at the well** using the Grundfos Electric pump and spare operator's gas pump into the well with 1" line. The Grundfos pump showed no change. Ran the gas pump with well pump on and level came up about 1 ¼" with the 1" line.
- **cleaned the turbidity meter, the chlorine cell and changed the rotometers** and tube on July 8.
- started **clearing the road to the chlorinator** on July 13
- **sampled sites #1 to #4** on July 14. The results came back good.
- talked to local Highways Dept. personnel regarding a **permit for the new connection at 2162 Van Anda Ave**. Ordered parts for the new service. Ratepayer has recently decided to wait to put the connection in until the Spring.

- **dug up and repaired the leak on Smelter at Blewett** with the spare operator. Repair was made using a rubber coupling and clamps over the old 2" iron line. This line still supplies some of the houses on Blewett.
- **picked up chlorine from Aaron Service & Supply and parts** (pump testing at well and inventory) from Pete's Plumbing on July 17.
- received **parts from Fred Surridge** for new service at 2162 Van Anda Ave. Some spare parts for inventory were with the order.
- **performed another test at the well** on July 22 with the gas pump and a 1 ½" pipe on the inlet and outlet of the gas pump. The water level came up 2" with the well pump on and the gas pump on versus just the well pump on.
- **phoned the diver to arrange the changing of the screen** and an overall inspection of the intake. There should be follow-up with the diver if he would inspect the culvert at the highway end of the lake. If he isn't interested in doing that, check if any of the plumbers in Powell River have access to a snake with a light that takes video.
- **finished clearing the brush at the chlorinator** with the assistance of the spare operator and installed a concrete box around the shot of and hose bib. Also install a new tube and new parts on the Flex Pro pump on July 27.
- **sampled sites #5 to #8** on July 28. Results came back with total coliform counts at 3 of the sites.
- **cleared trees and assisted with making the pad** for the pilot trailer.
- **shut off the water to 4930 Wall St.** as per ratepayer's request.
- **prepared the parts list and pricing for the new services** at 1974 Marble Bay Road and 2610 Gillies Bay Road.
- **tightened the two lower bands around the storage tank** with assistance from the spare operator. Less leakage was noticeable. It was suggested the operator try tightening the next bands going up from the bottom two, as far as can be reached, to eliminate some of the pressure on the lower two bands.
- **checked the culvert on the dam side** of the highway. It is visible and has a pipe running through it. Could not see it from the lake side.
- **met the diver on July 31 to do the inspection on the intake and change out the screen.** All appeared okay. However, upon completion of the inspection the diver determined the bolts on the flange going up to the screen should probable be changed next year. The report and invoice are to follow.
- **flushed throughout Van Anda** on July 31.
- **sampled sites #1 to #8 on August 4.** Two bad results were returned, 82 total coliform at site #1 and Over Grown at site #5. Dan Glover's recommendation is to concentrate flushing, especially in these areas. Post flushing information on the website as there have been concerns expressed over it when we are at Stage 2 restrictions.
- **took UBC samples** on Aug. 5.
- **picked up chlorine at Aaron Service** on August 12.
- **flushed from the Hotel to Sturt Bay Road** on August 12.
- the **temperature of the lake** has been from 18 degrees to 20 degrees.
- the **last rain brought the lake level** up ½" to ¾" but it is slowly dropping again, 1/4" per day. More rain is in the forecast for tomorrow.

Driveway put in at 704 Sturt Bay Road – operator and trustees have discussed where the new driveway will go in and where to put in the new water line for the house and the boat club.

Safety Report:

No concerns were raised.

Secretary's Report:

July 7, 2015 Minutes – Chair asked for errors or omissions to the July 7 minutes as distributed. There being none, it was moved to accept the minutes as distributed, seconded, all were in favour; carried.

Correspondence:

Smart Team – regarding cabinet shuffle and what that means for the infrastructure grant accessibility restructuring. The team will keep in touch.

Out-of-town ratepayer – with a travel trailer now situated on his rental property – he was not aware of the trailer parked on his property and will speak to his tenant.

Old Business & Follow-up From Previous Meetings:

Res-Eau Waternet – update. Electrician is on standby for the connection next week or the week after. Still need to look into the Wi-Fi connection. Administrator will try Twincomm again. If still no response back from Twincomm, Administrator will move on to Xplornet and Telus. An email arrived from UBC saying they may have the trailer ready to move next week already.

Diversity Festival Fire Safety – Administrator received a copy their safety plan from Gillies Bay Improvement District. It will be useful to have on file as a resource. The event was successful with a comprehensive emergency plan filed and a fire warden on Island for the entire weekend. A copy will be forwarded to the trustees and the item added to our joint meeting with GBID re: joint emergency planning for community events.

Map Rack – sourced out several more options. Trustees approved one from Office Depot.

Grant Application – there may be an opportunity for an extension to the grant application deadline. Administrator will request the PRRD formally request an extension on our behalf. Administrator will also let UBC know of the situation with Lafarge/Holcim, that there may not be any commitment of support from them until such time as they form their lead group.

New Business:

Texada Water Works – focus for this year's workshop will be Water Conservation – drought in California, what that means to us, how it is creeping up the coast, agriculture crash, climate change. The workshop is tentatively scheduled for Saturday, October 17th.

Water Conservation Bylaw – a comparison of the bylaws from Nanaimo, Campbell River, Comox Valley and Powell River was compiled. Administrator will prepare a draft for Van Anda using these cities' bylaws as a template and also a form letter for those who are non-compliant. Trustees will email Administrator directly with names of who should receive the non-compliance letter.

Jack Cook Scholarship – received only 1 application so far. The applicant did not meet the criteria and therefore does not qualify. A thank you letter will be sent. Deadline to accept applications is Monday, August 31st.

Cemetery Meeting/Water Connection for the Cemetery – trustees discussed the need to clarify with the Regional District that the cemetery or at least a portion of it is located within the watershed boundaries. There should be consideration of new burials and the height of land. Administrator will prepare the information for the meeting – a copy of the original letter to then Area D rep. Dave Murphy, copies of emails indicating our current Area D rep received a copy as well as Brenda Paquin of the PRRD, notes from the cemetery marker meeting last year indicating Al Radke from the PRRD had seen the letter, maps of the watershed boundaries, as well as engineering reports. Also to be included the copy of the water connection application form signed by Shawn Guillette from the PRRD. Meeting to take place at 9:30 am on Monday, August 17 at the cemetery.

Administrator will contact **Sandy McCormick requesting a round table meeting** expressing concerns with the new cemetery bylaw and the need for an amendment, the poor communication (responses) on the part of the PRRD, and offer our support at the meetings in Powell River when Sandy addresses issues on our behalf so we can be there to speak on them if need be.

Finance Report:

- **Financial spreadsheets** – were distributed by email. Chair asked for any questions with regards to the finances reported on the spreadsheet, there were none. Chair discussed the need to perhaps every third or fourth meeting move the financials to the start of the meeting so everyone is fresh to discuss.

- **Invoices** already paid were perused. Cheques for invoices to be paid were signed.

- **Transfer of funds** – to reimburse fire savings account for funds borrowed for operating expenses until the Acquisition taxes came in.

Meeting Adjourned: 10:00 pm

**Next Regular Meeting:
TUESDAY, September 8, 2015**

Minutes Approved:

Bob Timms, Chair

Heidi Gable, Administrator