

**VAN ANDA IMPROVEMENT DISTRICT
BYLAW 168 Officer Positions**

A bylaw to establish officer positions and to establish the powers, duties, and responsibilities of such officers.

The trustees of the Van Anda Improvement District enact as follows:

OFFICER POSITIONS

1. The following positions are established as officer positions:
 - a. Officer responsible for corporate administration under section 695 of the *Local Government Act* whose title will be Administrative Secretary,
 - b. Officer responsible for financial administration under section 696 of the *Local Government Act* whose title will be Financial Manager,
 - c. Officer responsible for Tax assessment, whose title shall be Assessor.

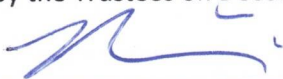
POWERS, DUTIES AND RESPONSIBILITIES

2. The Administrator is assigned responsibility of the Administrative Secretary.
3. The Administrator is assigned responsibility of the Financial Manager.
4. The Administrator is assigned responsibility of the Assessor.
5. In addition to the powers, duties and functions assigned to an officer in Sections 2, 3 & 4
 - a. the powers, duties and functions of those persons appointed to positions of officers, in addition to those prescribed by enactment, may be assigned from time to time by the board of trustees by RESOLUTION.
6. This bylaw repeals Bylaw 89.
7. This by-law may be cited as the "Officers Position Bylaw 168".

INTRODUCED AND GIVEN FIRST READING BY THE Trustees on December 14, 2022.

RECONSIDERED and finally passed by the Trustees on December 14, 2022.

Chair of the Trustees



Administrator



I hereby certify under the seal of the VAN ANDA IMPROVEMENT DISTRICT that this is a true copy of BYLAW # 168

Administrator

