



Contact Information for Registered Property Owner(s):

Name (please print): _____

Mailing Address: _____

Phone: _____

Email: _____

Signature of Property Owner(s): _____

Note: Letter of Authorization from all Registered Owner(s) required if application not signed

Contact Information for Applicant (if different than Owner):

Name (please print): _____

Mailing Address: _____

Phone: _____

Email: _____

By signing this application form, I attest that the information provided on this and any supplemental application forms is true and correct to the best of my knowledge. I understand that any material falsehood or omission of a material fact made by the applicant or owner with respect to this application may result in the application(s) being refused or cancelled. I certify that this application is being made with the full knowledge and consent of all owners of the property in question.

Signature of Applicant: _____

Date: _____

This application will be reviewed by the Board of Trustees.
Additional or revised information may be requested.

Submit complete applications and required information to contact@vananda-id.ca
(paper copies to VAID, Box 115 Van Anda BC V0N 1W0)

Checklist of required information:

- Description of the proposed subdivision or other development including intended use or development of the proposed lots;
- Accurate drawings of proposed subdivision or development including:
 - North arrow and scale;
 - Area and dimensions of all existing and proposed lots including adjacent properties;
 - Location of all buildings and structures on the property including distances from existing and proposed parcel lines (identify any structures to be removed in conjunction with development);
 - Location of all existing and proposed roads and driveways, including dimensions, grades, and surface materials;
 - Location of all existing and proposed septic systems;
 - Location of all existing and proposed utilities and service connections - water, fire hydrants, sanitary sewer, storm sewer, ditches, culverts, etc.;
 - Location of existing and proposed BC Hydro electrical lines, Fortis BC natural gas lines, telecommunication lines;
 - Location of existing and proposed right-of-ways, easements, and covenant areas;
 - Topographic information (contours, natural boundary of any watercourses, steep slopes and geotechnical setback lines, rock outcroppings, etc.);
 - Maps and photographs showing proposed development in context of adjacent properties, land uses, structures, and roads.
- Completed application form signed by the applicant and the registered owners (or a separate letter of authorization signed by the registered owners);
- Current PDF copy of State of Title Certificate and PDF copies of any covenants, easements, statutory right-of-ways or other charges registered on title; and
- Application fees.

NOTE: Incomplete applications will not be processed until all required information is provided.

Development Procedure Checklist

Application: _____

Prior to Construction:

- Have detailed design drawings, stamped and signed by a professional engineer, been approved by the District?
- Has a letter of confirmation of a signed engineer/client agreement been deposited with the District?
- Have all permits and approvals been obtained?
- Has a warranty security deposit been deposited with the District?
- Has a performance bond in the amount of 150% of estimated works within a public right-of-way been deposited with the District?
- Has proof of adequate liability insurance been deposited with the District?
- Has a copy of the District's engineering specifications and standard drawings been obtained?

Prior to Final Approval:

- Has a leak/pressure test of all installed works been satisfactorily passed?
- Has the system been adequately disinfected, flushed, and tested for presence of coliform?
- Have approved as-constructed drawings been deposited with the District?
- Has payment of all connection charges been made to the District?
- Has payment of all applicable development cost charges been made to the District?