

Van Anda Improvement District

February 12, 2015 Meeting Minutes

In Attendance:

Trustees: Bob Timms
Karen May
Mike Craggs
Terry Hollo

Employees: Ken Soles, Water Maintenance
Heidi Gable, Administrator
Mike Craggs, Fire Chief

Trustee Walter Gussman sent his regrets that he was unable to attend.

Fire Report

No Fire or First Responder calls.

There is **only minor renovations** left to the fire hall.

We have had **3 fire fighters recertify in CPR.**

Engine1 ladders out for annual inspection.

We are **down one first responder.**

Rescue budget will be kept under a separate account. Chief will be asking for budget surplus to be included in this year's grant. The annual grant amount will be \$15,000. Administration costs will be taken from the total budget amount leaving approximately \$13,500 for operating. Volunteer Fire Fighter Insurance will now be paid by the Powell River Regional District but be billed back to the Van Anda Fire Department. It will now include 24 hour coverage.

The **Texada Rescue Bylaw** has been reworded and will be sent back to the committee for approval. Once the committee has approved the rewording it will then move on to the province and the back to the Powell River Regional District. We are hoping for the process to be completed by the end of March.

Much of the **fire department budget will be held back toward a new tanker truck.**

Chief is keeping in close contact with **North Island 911** with regards to the rescue changeover.

The **Chief will be attending a function revealing the restored 1935 pumper truck** that used to service Van Anda. It left here in 1969.

Water Report:

Pump hours – distributed for perusal. Pump hours at the lake are averaging 9.28 hours daily or 9,024.2 gallons daily. We've been running on pump #1 since January 14, 2015. Wall Street pump house were averaging 14.62 hours per day, down from last month.

Work completed over the last month:

- put up new signage around the lake on January 16.
- replaced tube on Flex Pro B and switched over from Flex Pro A on January 17 after 207 hours.
- checked on a report of a possible leak on Smelter Avenue on January 19. Did chlorine tests but found nothing. Determined the water run-off from heavy rainfall.
- There was a complaint of low water pressure from a ratepayer on Copper Queen. Checked the pressure with a gauge and found it to be at 60 – 70 lbs after reducer. The Elks Hall sample station is at 70 lbs.
- checked water shut offs as requested by administrator in emails and reported results.
- received another call from a ratepayer on Gillies Bay Road about low water pressure on January 21. After investigating, a leak was discovered in the ratepayer's yard. Operator shut water off for repairs.
- collected samples from sample stations 1 through 4 on January 28. Ran the gen set for ½ an hour. All in working order.
- moved the eye was station at the chlorination building to outside of the Flex Pro room on January 29th.

- Met with Tom Hoehn, consultant, to look at proposed looping areas and participated in the planning meeting that evening with Tom and the trustees.
- Received a call on February 4 from Target Plumbing to shut off the water at Van Anda school in the near future. Have not heard anything further from Target Plumbing regarding the project. Operator located and exercised all valves. They are all in working order.
- Picked up chlorine from Aaron Service on February 6 and unloaded at the shop.
- Changed the tube on the Flex Pro A on February 7 and switched over to Flex Pro B after 202 hours.
- Collected samples from sample stations 5 through 8 on February 10.
- Noted the water level at the lake has been rising again. It is just over the low spot on the spit, about 2" below the well lid.

Safety Report:

Eyewash bottle for the upstairs bathroom is on order.

There is a **BC Ambulance Medical Bag** located in the fire chief's office in the even the ambulance is off island and there is an emergency. All BCAS members know of its location.

Secretary's Report:

January 15, 2015 Minutes – Chair asked for errors or omissions to the January 15 minutes as distributed. There being none, it was moved to accept the minutes as distributed, then seconded, all were in favour; carried.

Planning meeting minutes from January 29, 2015 were submitted for information.

Correspondence:

Coastal Water Suppliers Association – Annual Conference and Trade Show on Thursday, April 16th. It was moved to send a trustee to the CWSA Conference on behalf of the Van Anda Improvement District and pay expenses, seconded, all are in favour, carried.

BC Water Pricing Change – for annual volume of water used. Administrator to lookup past rental invoices and volume usages.

Old Business & Follow-up From Previous Meetings:

Living Lab Project – UBC rep has confirmed he will be here on February 18th. He will be picked up from the airport at 8:50 and drop off for his flight back at 4:30. Hopefully all of questions on the project will be answered.

Grant Applications – VAID to have a delegation attend the Regional District meeting on the 19th regarding the grant application we have submitted.

Gilles Wendling – respond to his email.

Map Racks – the options that were sourced are not what we are looking for. Administrator will contact Nancy Schmeister from the Regional District and also Forestry.

Wall Street Pump House – Final review of the application for use of Crown Land and signatures required.

Reminder to the trustees of the **Court of Revision** on Saturday, February 21 from 10:00 am to 12:00 pm. Three trustees have confirmed they will attend.

New Business:

Development of tendering policy for Improvement District and Fire Department – Chair will source.

Office Cleaning – cleaning will also include the upstairs meeting room and bathroom (excluding the shower unit). With the increased area, there will be an increase in wage to \$50. The Fire Department will cover half and the improvement district the other half.

Finance Report:

- **Financial spreadsheets** – were distributed by email. Chair asked for any questions with regards to the finances reported on the spreadsheet, there were none.

- **Invoices** already paid were perused. Cheques to be signed will be left at the office in the morning.

There were some issues already brought to the administrator's attention **7**. These issues will be discussed at the Court of Revision.

Meeting Adjourned: 8:50 pm

**Next Regular Meeting:
THURSDAY, March 12, 2015**

**Court of Revision: Saturday, February 21
AGM – Tuesday, April 28**

Minutes Approved:

Bob Timms, Chair

Heidi Gable, Administrator