

# Van Anda Improvement District January 12, 2016 Meeting Minutes

## In Attendance:

Trustees: Bob Timms  
Karen May  
Mike Craggs  
Terry Hollo

Employees: Mike Craggs, Fire Chief  
Ken Soles, Water Maintenance  
Heidi Gable, Administrator

Walter Gussman sent his regrets as he was not able to attend.

**Declarations of Conflict of Interest:** There were no conflicts to declare.

**Additions and Approval of Additions to Agenda:** A motion was made to adopt the agenda as amended; all were in favour, carried.

**RES'EAU WaterNET Report:** RES'EAU research scientist, David Chan was not available to attend the meeting. A written report was submitted. Most of the graphed information was not clear as to how to read so the trustees have tabled the report to next month's meeting.

## Fire Report

The department had **one new member join**.

**10 new helmets** have been ordered, replacing the outdated units. The decals for the helmets are also on order.

The **storage units** are being rearranged to maximize space.

The **bladder is still in its box** until such time as there is adequate space to properly fit the bladder to the truck.

The **rescue truck received a major tune up and repair**.

There is **one member attending the Air Brakes training course** in Powell River this coming weekend.

There was a structural fire in Gillies Bay which the Van Anda department was not called out for on the **mutual aid agreement**. The agreement is, should there be any fires in either jurisdiction involving a structure, the department involved would utilize the mutual aid agreement and call the other department out. This did not happen. The revised mutual aid agreement needs to be addressed sooner rather than later. Protocol needs to be set in place – there are legal issues and Work Safe BC issues involved. Input is needed from both departments and both departments need to agree to the proposals put forth.

**Calendar sales** met all expectations. Any calendars left over at the end of January will be sold at half price. The gaming account has transferred \$3,000 into the Fire chequing account to help offset the cost of the helmet purchase.

The **Standing Operating Guidelines** have been updated for 2016.

## Water Report:

**Pump hours** – distributed for perusal. Pump hours are averaging at the lake at 7.76 hours/day. This translates to about 82,908 gallons/day. The Wall Street pump hours averaged 1.64 hours per day.

Work completed over the past month:

- the **pilot trailer was moved** from the spit to the pad on December 9. The electrician was on site to reconnect the trailer and spliced a longer cable on to the well pump and connected into the pump controller in the trailer.
- On December 9, checked **Kirk Creek culvert**. Only the lower culvert is running full. Checked the **Gem Creek culvert**. The water is quite murky. Did the **on-site dam inspection**. The water is flowing quite heavily over top the dam. The dam is in good repair.

- There was a **power outage** on December 12. Started the Gen Set and switched over at 1:00 pm. Switched back to hydro at 8:00 pm. No issues with the Gen Set.
- **Changed the tube on the Flex Pro B** on December 18 and switched over.
- **Sampled sites #5 to #8** on December 21. Results from those tests came back good.
- Went to overdue ratepayer's house on December 29 with a trustee to **shut off the water connection**. The trustee was pushed by the homeowner and was told to get off the property. Could not find the water shut-off. Left the property so as not to aggravate the situation further.
- **Checked the pilot trailer** on December 29 to make sure the heat was on. Had to disconnect the hose from the pump to the trailer as it was frozen.
- **Sampled sites #1 to #4** on January 4. Results all came back good.
- Read the meters on January 4 and noticed **Cesar Cove reading was higher than normal**. Checked the line on the dock and found the line had come apart because of freezing. Shut the water off at the meter. Spoke to one of their members to let them know.
- Went to Powell River on January 5. Took over the empty chlorine jugs and the garbage to the dump. **Picked up a pallet of chlorine** from Aaron Service. Received a call from a ratepayer to shut off their water at the cabin on their property because of a burst pipe. Spare operator got the key and shut the water off.
- **Changed the tube on the Flex Pro A** and switched over on January 11.

### Safety

Fluids in all eye wash stations have been changed.

### Secretary's Report:

**December 8, 2015 Minutes** – Chair asked for errors or omissions to the December 8, 2015 minutes as distributed. There being no errors or omissions, it was moved to accept the minutes as distributed, seconded, all were in favour; carried.

### Correspondence:

- **Property Assessment Notices** were received for the Wall St. pump house, Priest Lake pump house and the Fire Hall.
- Received an **update bulletin from the Powell River Regional District**, reviewing the highlights from 2015 and listing their current directors.
- Received a letter from the Ministry of Community, Sport and Cultural Development with regards to the **interest rate on taxes in arrears**.
- Received information from AlfaPlanHold.com on a **Portable Solar Powered UV Water Purification System**. Heidi will scan and post on the website.

### Old Business:

**Insurance Policies** – a motion was made not to purchase the additional Privacy and Security policy as offered by the underwriter, seconded and carried. A motion was made to renew only the insurance policies that we purchase annually - commercial liability, directors and officers, building/property; seconded the motion and carried.

**RES'EAU WaterNET Open House** – need to reschedule for Open House for some time in February. The trustees decided on February 20<sup>th</sup>. Heidi will contact Madjid to see if February 20<sup>th</sup> works for them.

**2016 Ratepayer's Letter** – Administrator asked if there were any changes necessary to the 2016 ratepayer's letter as drafted. There were a few small additions made to the letter. The letter will be revised as discussed in preparation for distribution with the 2016 ratepayer invoices.

**Conflicts with ratepayers** – there was some discussion with respect to procedures when dealing with abusive ratepayers. It was decided in such cases where a ratepayer has shown abusive behavior toward a trustee or the operator when trying to deal with a water situation that in such cases the trustees would ask for an RCMP escort.

**Engineer's Report** – A motion was made to engage A Tech Engineers to proceed with the drawings and site visits for a new Water Storage Tank site; the motion was seconded; all were in favour, carried.

### New Business:

**Annual General Meeting** – date has been set for Tuesday, April 26, 7:00 pm, upstairs at the fire hall.

**Court of Revision** – date has been set for Saturday, February 27, from 10:00 am to 12:00 pm at the VAID office.

**Refugee Project** – Our local church is considering sponsoring a family from Syria to Texada Island. There are two main conditions to consider:

1) would need the support of the community;

2) fund raise enough money to support the family and have the money in trust prior to submitting the application.

The United Church committee is inquiring with all groups and individuals on the Island if they support sponsoring a family from Syria and/or do they have questions or concerns. The minimum funds necessary to bring a family in is \$15,000.

The United Church committee is hoping to have \$20,000 in trust. The United Church of Canada will contribute \$5,000; the Government of Canada will pay half of the sponsorship; and there are already funds in trust at the local Credit Union. Donations over \$20 may request a tax receipt. Construction work may be available if the family member is accepting. Housing has already been offered. The committee would prefer to sponsor a young family of 4, with someone in the family having some basic English skills. Our elementary school is very supportive of the idea. The committee will ask the family for a one year commitment to Texada Island. The idea being that we are providing sanctuary for one year; the family is safe, they have one year to acclimatize to a life in Canada, one year to heal from the trauma they have experienced and one year where their medical is paid for.

**Finance Report:**

- **Financial spreadsheets** distributed for perusal. Spreadsheets will be reviewed in more detail at the Budget meeting on February 23<sup>rd</sup>.

- **Invoices already signed and needing signing perused**, cheques signed.

- **Domain Registry of Canada** – the trustees decided on securing the website domain name for a period of 3 years.

- **Outstanding Ratepayer Accounts** – no provisions have been made for the one ratepayer's account that is still outstanding.

**Meeting Adjourned:** 9:20 pm

**Next Meeting Date:** February 2, 2016, 7 pm  
**Internship/Drought Conf:** January 26, 7 pm  
**Emerg. Response Plan:** February 9, 7 pm  
**RES'EAU Open House:** February 20, 9 am  
**Budget Meeting:** February 23, 7 pm  
**Court of Revision:** February 27, 10 am-12 pm

**Minutes Approved:**

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Bob Timms, Chair

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Heidi Gable, Administrator