

Van Anda Improvement District

July 7, 2015 Meeting Minutes

In Attendance:

Trustees: Bob Timms
Karen May
Mike Craggs
Walter Gussman
Terry Hollo

Employees: Ken Soles, Water Maintenance
Heidi Gable, Administrator
Mike Craggs, Fire Chief

Chair called for any **declarations of conflict of interest** – there were none.

Chair asked for any **additions to and/or approval of the agenda**. Agenda was approved as amended.

Fire Report

Calendar Fund Raiser – Glenda Nikirk has been selected as the photographer for this year's fund raising calendar. She will be attending some of the fire practices in order to obtain pictures.

Bladder Purchase – the main expense for this year's budget will be the purchased of a 500 gallon water bladder to be mounted on engine 2. This will allow the engine to shuttle water to any location that additional water is required and the hydrant flow rate is less than optimal.

Boots with reinforced toes will be purchased later this year for all members who have made the 200 hour uniform supply minimum.

The Van Anda Fire Dept. will once again be hosting the **Pancake Breakfast during Sandcastle weekend**. Volunteers are needed.

Texada Rescue will be rolled into Van Anda Fire this year as soon as the bylaw has been accepted. It is now with the Powell River Regional District's legal department. Van Anda Fire should hear back by Wednesday if the bylaw has gone through. If so, Van Anda Chief will sign off on the bylaw and send it back to the PRRD.

Van Anda Fire Dept. is part of **Texada Island's disaster planning committee**. With regards to an extreme wildfire situation, evacuation would take place from Van Anda using BC Ferries, Lund Water Taxis and the Coast Guard. Emergency Services personnel would attempt door to door assistance for the elderly and non-mobile.

Four First Responders have **passed their recertification** and are again licensed.

There will be **no further fire practices using water** during these drought conditions.

The department has received **two separate cash donations** – one from T.W.I.N. in the amount of \$273.83 and the other a private donation of \$40.

Water Report:

Pump hours – distributed for perusal. Pump hours at the lake are averaging 12.62 hours daily or 13,760 gallons daily. Wall Street pump house were averaging 18.98 hours per day before the new check valve was installed. Since the valve installation, the Wall St. pump house hours are averaging 3.62 house/day (June 30 to July 4).

Sampled sites 5 through 8 on June 9th. Operator received a call from Dan Glover, Water Officer on June 12 to say that sites 5 and 7 were overgrown. Operator performed a complete flush in Van Anda, cleaned and bleached all sample stations and changed the barrel with new chlorine at the chlorinator. All 8 sites were sampled on June 15. All sites came back with good results, a count of 1 total coliform at Site 1 only.

Work completed since last meeting:

- **picked up chlorine** on June 10 and the parts to make connections from new services to existing waterlines on Para.
- **started doing connections to new line on Para St.** after pressure test and hyperchlorination and flushing line for 26 minutes.
- a puddle of **water was noticed on Prospect below the Legion.** The water in the puddle tested positive for chlorine but is coming off the bank above the road. Turned the water off at the Legion Building overnight and the meter did not move. The problem is coming from the Legion's septic system. Too much water is going in and overloading the tank. The Legion is looking into the problem.
- **attended meeting with UBC RES'EAU WaterNET** to discuss requirements of trailer. Started clearing roadway to the chlorination building on June 15.
- **picked up chlorine and miscellaneous supplies** from Powell River on June 16.
- **finished connections on Para St.** and capped the road with terminal 18 on June 19.
- **sent samples on a weekly basis to UBC** for the past month.
- **changed the tube on the Flex Pro** on June 23 and discovered the roller assembly had seized. Ordered a new roller assembly, pump head cover and thumb screws from Corix on June 24.
- **did prep work at Wall St. to change out the Check Valve.** Replaced the old check valve with the new on June 29 with back up operator and consultant. Replacing the old check valve with the new resulted in a huge decrease in pump hours at the Wall St. pump house.
- **ordered and supplied parts to the new house construction at 2057 Gillies Bay Road.** A list of materials supplied is being kept in order to prepare billing at a later date.
- received a report of **water in the yard of 5108 Copper Queen St.** A hose was discovered running on the ground in the neighbour's yard. Turned the hose off but there wasn't anyone at home to report the issue to.
- **picked up chlorine** from Aaron Service in Powell River on June 30.
- completed the **new connection to 1974 Marble Bay Road.** Found the pipe and installed a 1" saddle and corp stop, a 1" meter setter and concrete box and left 300' of 1" municipal tubing at the property line connected to the shut-off.
- took an **application for water connection** to 5072 Prospect St. to discuss requirements for new connection at 2162 Van Anda Avenue next door. It will be a 1" connection. Operator is preparing the list of parts to order and will speak to Highways Dept. regarding a permit to cut up the pavement for the installation.
- **lake level as of today** – water level is 5 to 5 ¾ " above the shroud with the pump running or 55" from the bottom of the well. This is the level the lake was at last year on September 8th. The lake is dropping about a ¼" per day.

In order to be pro-active, we need to start considering other **options for running the pump if the water level falls too low.** A) pull one pump out of the well and attach to a float. Run a separate water line and electrical line. B) buy a smaller, electrical pump to feed water from the lake into the well casing.

Safety Report:

No concerns were raised.

Secretary's Report:

June 9, 2015 Minutes – Chair asked for errors or omissions to the June 9 minutes as distributed. There being none, it was moved to accept the minutes as distributed, seconded, all were in favour; carried.

Correspondence:

PRRD – House Numbering – received a letter from the Powell River Regional District noting a new designated house number to add to the new mapping system.

PRRD – Planning Grant Update – our application has been declined. Administrator will send the information to UBC to see if the team can offer any assistance with writing up a new application.

Old Business & Follow-up From Previous Meetings:

Res-Eau Waternet – update on site preparation. Wi Fi – do we actually need Wi-Fi on site or just at their accommodations for their computers? Chair has been in contact with Dino from Twincomm. He will do a test on Friday to see if a signal can be beamed down from Texada Storage or the TV tower. Another option would be to contact Xplornet. UBC rep needs to contact our electrician directly with regards to the true electrical needs. This hinges on whether or not we build the pad for the trailer at the chlorination site or build it elsewhere for easier access to electrical and then pump the water to the trailer at the electrical source. There has been no contact with the electrician to date. Remind UBC rep

that we need lots of lead time here on Texada as we do not necessarily have all supplies and equipment readily available. We are remote.

Meeting between the two ID's chaired by Regional District Area D Rep. – Date has been set at November 25. Area D rep noted that both ID's were open to either of the two dates provided, November 18th or 25th, but the 25th was chosen as the Senior's Centre, location for the meeting, was already booked for the 18th. Administrator will start tracking any agenda items as they arise – email items to Administrator.

New Business:

Imperial Limestone donated rock for the Para St. project. They have requested a tax receipt. They donated 3 loads of sand. Administrator to look into a tax # and then write receipt and a thank you letter.

Clarification on Administrator's role – need clarification as to what the role of the administrator is. Getting mixed messages. When discussed previously, it was determined the administrator do the work requested by the trustees. There is the day to day running of the I.D. and then there are the specific out of the ordinary type jobs. The administrator can venture outside of the regular duties but for the most part, follow the direction of the trustees. The administrator was not hired to be the manager. After some discussion, Heidi will look up the original job description of the administrator's position and report back to the trustees.

Drought information – printed from email.

Water Conservation Bylaw – as we are experiencing drought conditions and due to weather patterns changing yearly, the need for a water conservation bylaw is imminent. Administrator reviewed several bylaws from neighbouring communities to consider options for several stages of water restrictions. Because the lake level has already reached a critical level the Improvement District will implement a Stage 2 water restriction. It was moved to resolve the Van Anda Improvement District implement a Stage 2 Water Restriction as follows:

- No ratepayer shall use a Sprinkler or Automated Irrigation System to water a lawn, tree or shrub at any time.
- Hand watering of flowers, fruit trees and shrubs only, before 9:00 am and after 7:00 pm.
- Vegetable Garden sprinkling at a maximum of one hour per day only – before 9:00 am and after 7:00 pm.
- No Car, Truck, RV or Marine Vessel washing.
- No watering of driveways for dust control.

seconded, all are in favour, carried.

Administrator will prepare notices and post to the website. Include that the low lake level directly affects our ability to provide potable water and fire protection. Add a reminder that Texada Island is on a complete fire ban and to be vigilant.

Fire Procedures in the event of a catastrophic emergency – see note under Fire Report – Texada Island Disaster Planning Committee.

Public Notices – there was discussion with regards to making public announcements or posting public notices and including the name of the Van Anda Improvement District. It implies that whatever is being announced or posted is supported by the V.A.I.D. as a whole.

Finance Report:

- **Financial spreadsheets** – were distributed by email. Chair asked for any questions with regards to the finances reported on the spreadsheet, there were none.

- **Invoices** already paid were perused. Cheques for invoices to be paid were signed.

- **Transfer of funds** – to close off Ownership Accounts – loyalty dividends paid out to members by the Credit Union.

Meeting Adjourned: 9:30 pm

Next Regular Meeting:
TUESDAY, August 11, 2015

Minutes Approved:

Bob Timms, Chair

Heidi Gable, Administrator