

# Van Anda Improvement District

## June 14, 2016 Meeting Minutes

### In Attendance:

Trustees: Karen May  
Bob Timms  
Mike Craggs  
Walter Gussman  
Terry Hollo

Employees: Ken Soles, Water Operator  
Heidi Gable, Administrator

**Declaration of Conflict of Interest:** No trustees had any conflicts of interest to declare.

**Additions / Approval of Agenda:** It was moved by to accept the agenda as amended, seconded, all were in favour; carried.

### Fire Department Report

**Burn Bans** – we are on a 2-tier system. Level One Fire Ban means a contained cooking fire only is still permitted. Level Two Fire Ban is a complete ban – no fires at all allowed! The Chief will contact Van Anda Custom Works for new signage for the hall.

The **Texada Island Inn fire damage** is estimated to be at a half a million dollars. The fire did start in the laundry room. The cause of the fire was determined to be from grease soaked towels which were washed but did not come completely clean. They were then thrown in the dryer where the heat from the element in the dryer caused the remaining grease in the towels to spontaneously combust. The temperature in the top two feet of the fire was estimated to be 1500 degrees while three feet down approximately 500 degrees.

The **“new” Rescue Truck** can be purchased for a cost of \$35,000. Rescue can afford to pay \$20,000 of the purchase cost now. The outstanding \$15,000 plus insurance costs will be paid off in instalments over the next 4 years. It was moved that the fire department purchase the rescue truck and agrees to reimburse the outstanding balance of the amount owing back to the fire department in 4 equal payments, or sooner, as a budgeted line item, seconded, all in favour; carried. The Chief abstained from voting due to the appearance of a possible conflict of interest. The department is considering putting the old rescue unit up for bids. Whatever proceeds are recovered from the sale of the truck will go towards the repayment of the new rescue truck.

Fire department is reviewing **the mutual aid agreements** with Gillies Bay and Powell River. Powell River requires all eight departments to have standardized agreements in place with each other. Automatic aid between Gillies Bay and Van Anda is being considered. The current mutual aid agreement between Gillies Bay and Van Anda is still under review.

**In house training plan** – to have all members complete training for level 1 firefighting by the end of June. Level 1 firefighting does **not** allow for entry into a burning structure.

The department is going ahead with the **pancake breakfast on Sandcastle weekend** as a fundraiser. The department has also brought in **fire department beach balls** to sell during Sandcastle weekend as part of their fundraising in 2016.

## **Waterworks Report**

**Pump hours** at the lake over the past month have been averaging 6.95 hours/day. This translates to an average of 75,381 gallons/day. Usage is on the rise as is expected this time of year with garden watering. The Wall St. Pump house hours have been averaging 2.99 hours/day.

### **Work completed over the past month:**

- **Sampled sited #1 to #4** on May 17. Results all came back good.
- **Ran the Gen Set** for a half hour on May 21. Everything was good.
- Performed a **visual check of the dam on May 22**. Everything appeared good.
- Worked on a **comparative graph indicating lake levels** for April, May and June for the Drought Management meeting on May 24.
- Picked up the **fire extinguishers** from the Wall St. Pump house, the chlorination building and shop on May 25 to bring to the fire hall for servicing.
- **Assisted with the hotel fire** on May 25 by continually monitoring and reporting on the water level at the storage tank as well as assisting with traffic control on site.
- **Shut off the water to the hotel** on May 26 and sampled all sampling sites on May 26.
- Assistant operator **weed-eated around the storage tank** on May 30.
- Went to Powell River to **pick up a pallet of chlorine** on May 31 and dropped garbage off at the dump.
- **Sampled sites #6 to #8** on June 1. Sellentin @ Sturt Bay came back with coliforms.
- **Repaired a leak at Ceasar Cove** with the help of the back-up operator. The repair involved removing the standpipe and reconnecting  $\frac{3}{4}$ " plastic with a union and 2 inserts. Heidi to prepare an invoice to Ceasar Cove Boat Club for parts and labour.
- On June 1<sup>st</sup> **changed the tube on the Flex Pro B** and switched over. The Flex Pro A had reset itself to 0 on the tube timer.
- **Returned the serviced fire extinguishers** back to the shop, the chlorination building and the Wall St. Pump house on June 2.
- **Flushed 2 of the hydrants on Sellentin and the standpipe at Main St.** on June 4 after water sample resulted came back with coliforms.
- On June 6, **ran a hose from the Log house to the hotel for the trailers** parked at the hotel. Disconnected the pipe to the trailers in the box and installed a 1" gate valve as the valve box was defective (keeps turning).
- Performed a **visual inspection of the dam on June 6**. There is about 1" of water flowing over the dam.
- **Meters were read on June 6**.
- **Sampled sited #6 to #8** again on June 7. Sellentin @ Sturt Bay came back again with coliforms.
- **Performed a thorough flush** on June 13 from the hotel hydrant to the Main St. Standpipe and from the school hydrant to Gracemere Hydrant.
- **Repaired the waterline on the dock at Ceasar Cove Boat Club** with the back up operator. Installed a new nut on the fitting.
- **Sampled sites #2 to #8** on June 14.
- Noticed the **LED light in the the panel on the flow meter system is not working**. Operator will source options for a repair.

**Safety Report:** The fire extinguishers have all been serviced and replaced.

**Secretary's Report:** The chair asked for any errors or omissions from the May 17, 2016 minutes as distributed. There being none, it was moved to accept the minutes as distributed, seconded, all were in favour; carried.

### **Correspondence:**

- **Texada Transfer** – received notification their water sample delivery rates will increase as of July 1<sup>st</sup>.

- **Bylaw No 139** "Van Anda Improvement District Water Conservation Bylaw, 2016" was returned registered by the Ministry of Community, Sport and Cultural Development.

**Old Business/Follow-Up from previous meeting:**

**Master Water Plan – Kerr Wood Leidal** – tabled to RES'EAU meeting.

**Administrator's Position** – 2 applications have been received to date. Closing date to receive applications is June 30<sup>th</sup>.

**Cemetery** – Hook-up on the pipe coming up to the tank. The Chair will email representative from the Powell River Regional District with the information.

**Meters** – a list of those properties that are currently equipped with meter setters has been compiled. Operator will research the cost of the meter versus an electronic meter reader. Administrator will prepare a write up for the Express Lines announcing the beginning of the meter installation program. Trustees will have meters installed first. Let the ratepayers know at this point the meter program is for information gathering purposes only and that it is not anticipated any fees will be charged at this point.

**New Business:**

**Concerns expressed over Fire Truck charge on Property Tax Notice** – a ratepayer voiced their concern with the amount charged on their property tax notice for the fire truck. The concern has been noted and will be discussed at length at our budget meeting in the fall. The amount budgeted for the fire truck will be reviewed on a year by year basis.

**Second loop water line** – it appears there may be a buyer in place for the sawmill site. The buyer has inquired about water from Sellentin and Marble Bay Road down to the lime kiln and up the hill. The new owner would be putting the water line in for the other lots on the high side of the highway. The main line would run from the storage tank to the pavement to service the lots. The Improvement District requires that a loop be installed, no dead ends. New owner would need to install hydrants. The buyer has indicated they would like the project completed this year. The buyer would be required to attend a meeting to present their plans and project proposals. The Improvement District will need to apply for a right-of-way on the roadway.

**Resolution for Fire Department – Level One**

Be it resolved that the Van Anda Improvement District, based on its Letters Patent, declares that the Van Anda Volunteer Fire Department is an Exterior Operations Level Fire Fighter department. So voted and passed as of June 14, 2016. All trustees are in favour, carried. The Chief abstained from voting due to the appearance of a possible conflict of interest.

**Financial Reports:**

**Financial spreadsheets** are not available. Administrator is receiving instruction on the new accounting program.

**Invoices** already signed and needing signing perused, cheques signed.

**Metered invoice for the Texada Island Inn** – It was moved to waive the metered water invoice for the Texada Island Inn after the devastating fire, seconded. All trustees are in favour, carried.

**Meeting adjourned:** 9:20pm

**Next Regular Meeting Date:** July 5, 2016

**Minutes Approved:**

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Bob Timms, Chair

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Heidi Gable, Administrator