

Van Anda Improvement District

March 11, 2014 Meeting Minutes

In Attendance:

Trustees: Bob Timms
Karen May
Mike Craggs
Walter Gussman

Employees: Ken Soles, Water Maintenance
Heidi Gable, Administrator

Ratepayer: Terry Hollo

Gord unable to attend as he is off Island.

Fire Report

Continuing with training of the younger members. Over the course of the next few meeting the department will be taking the trucks out to do the wash down of parking lots – at the store, post office, school, hotel. Some members will be take the ICS 300 – how to work on fires. Most members have level 100, some 200.

There were 2 **First Responder calls** – one for chest pains, the second for a motor cross accident. Texada Rescue was also called out on the motor cross call.

To clarify, there are **3 separate entities** –

- Texada Rescue
- First Responders (all of these members are also members of the Van Anda Fire Department)
- Van Anda Volunteer Fire Department

House Numbering Program – there has been no further update from PRRD on where this project stands.

Once the parking lots have all been washed down the department will proceed with the **painting and numbering of the fire hydrants**.

Water Report:

Pump hours – distributed for perusal. Pump hours at the lake are averaging 7.21 hours daily or 8073.28 gallons daily. Wall Street pump house is averaging 12.49 hours per day.

Looking to purchase **spare pumps** at all three locations, Wall St. pump house, the tank and at the lake.

Jobs completed over the month of February:

- enclosed the **pump box at the tank** and installed a light bulb to keep it from freezing.
- received the **hydrant tool** from J & L Manufacturing.
- **changed tube and switched pumps** on February 11. The old tube had 263 hours. **Gen Set checked** as well and all was running okay.
- a **leak was reported and repaired at 2011 Columbia St.** A pipe had frozen and popped apart with the water running full blast for several days.
- Requisition forms and sample bottles were picked up from Vancouver Coastal Health. **Samples were collected** on February 17 and 24 and took over to Powell River.
- **Parts ordered** and received from Fred Surridge.
- did **comparison readings between operator's and trustee's chlorine meter.** Both are reading the same.
- **changed the rotometers and the tubing on the analyzer board** and cleaned out the CL2 cell.
- checked out the cemetery for the Powell River Regional District request for **a new water connection.**
- **filled in the 3 water shut-offs** at the mill site.
- found **3 valves** that had been covered with gravel on Prospect trail and made up a map.
- **installed valve boxes and new access pipes** at Van Anda/Copper Queen and 1st and 2nd Wall St. hydrants. Also cleaned up brush and laid gravel around hydrants.
- **ordered and received reagents** and sample cells from Corix.

During the first part of March operator:

- **cleaned turbidity meter, changed wiper and did calibration check.** Tried to recalibrate but could not get past security code. It must have been changed from the factory preset of 00000.
- **took samples at Gem Creek and sent to Exova** from Powell River. The water level was high and very murky at the time of sample collection. Checked Lafarge Rd. Creek. It was running fast and white. Took pictures at Gem Creek and Kirk Creek over several days.
- **continuing with hydrant maintenance.** 7 of the 21 hydrants have been completed.
- continuing with **training of back-up operator** for the last month on different aspects of the Van Anda system from the everyday checks and the chlorinator to hydrants, valves, etc.

Water sampling – operator will continue to look after the collection of the samples for the month of March.

Water Shut-Offs – delinquent accounts to be served with 24-hour shut-off notices.

Safety Report:

The **fire extinguisher at the lake** is showing recharge. Will contact Wicks in Powell River.

The **long-necked locks and lock out scissors** have been purchased and passed on to operator.

Secretary's Report:

February 3, 2014 Minutes – Bob asked for errors or omissions to the February 3 minutes as distributed. There was one error noted. Karen moved to accept the minutes as amended, Walter seconded, all were in favour; carried.

Minutes from the **special meeting on February 3** regarding the Fire Dept. Amalgamation were also presented.

Correspondence:

Trustee **letter or resignation** received and filed.

Coastal Water Suppliers Association – Courses and Conference – one delegate attending.

Old Business & Follow-up From Previous Meetings:

Website – Finalizing.

New Business:

A ratepayer has come forward interested in running for the vacant trustee position. Will attend the AGM.

Finance Report:

- **Financial spreadsheets** – distributed for perusal.
- **Invoices** already paid and cheques needing to be signed.

Meeting Adjourned: 10:15 pm

Next Meeting Date: April 21, 2014
AGM: April 29, 2014 – 7:00 pm

Minutes Approved: