

# Van Anda Improvement District

## March 12, 2015 Meeting Minutes

### In Attendance:

Trustees: Bob Timms  
Karen May  
Mike Craggs  
Terry Hollo  
Walter Gussman

Employees: Ken Soles, Water Maintenance  
Heidi Gable, Administrator  
Mike Craggs, Fire Chief

### Fire Report

**Fire Hall reno's** are complete – baseboards are done, mirrors are hung, shelves are built in the office.

Training - There will be an **EMA course** offered in April for first responders. Four members from the fire department have completed the **CPR and HCP (Health Care Provider) course**.

There were **no calls** over the past month.

**Ladders** are back from their annual inspection. No concerns reported.

The department has **10 air bottles** going out for testing.

**New house numbers** are approximately 60% completed. The process has given indication there are a lot of empty houses in Van Anda.

The department is **Work Safe compliant** in all respects.

**Uniforms** – Chief has purchased one uniform to sample. Active members will have uniforms ordered for them in next year's budget. The uniforms are meant to show respect for our members in the volunteering they perform.

**Rescue department** should hopefully be turned over to Van Anda by the end of March. The process is very near completion.

### Water Report:

**Pump hours** – distributed for perusal. Pump hours at the lake are averaging 9.01 hours daily or 8164.96 gallons daily. We've been running on pump #1. Wall Street pump house were averaging 15.19 hours per day.

**Work completed** over the last month:

- ordered 12 Flex Pro tubes from Corix on Feb. 13. They were received on March 10.
- the lake water was just over the low spot on the spit again on Feb. 14.
- met with UBC Rep from the Living Lab and the trustees on Feb. 18 to discuss the pilot project and other projects that can be tied in at the same time.
- sampled sites #1 to #4 on Feb. 28. Results that were returned are all good.
- put up new watershed signage at Lakeview Road off of Crescent Bay Road on Feb. 24.
- received a call regarding a leak on the Legion Road. Required assistance from back-up operator to dig up the road. Found a robar clamp leaking. The rubber was extruding from the end of the clamp. The leak was temporarily fixed with a rubber coupling clamp. It is still leaking but at a much slower rate.
- picked up chlorine order from Aaron Service on Feb. 25.
- made up dividers to measure pipe at the Legion Road for clamp size. The district has the proper robar clamp in stock. Started cleaning the AC pipe cutting tool on Feb. 26. It was seized up with rust.
- drained the inlet line to the tank with back-up operator, changed the injectors and cleaned the flow meter. Checked the culverts at the lake and the dam side. Not able to see the actual culvert on the dam side as it is covered with rocks. Lakeside is not visible either. Finished cleaning the AC pipe cutter on Feb. 27.
- changed the tube on the Flex Pro B on Feb. 28 and switched over. Flex Pro A had 202 hours.

- repaired leak on the Legion Road with the assistance from the back-up operator. Turned off 3 valves and removed the leaking 6" x 16" robar clamp. Discovered that 2 AC pipes have a 4" to 6" gap between the ends. Also found a 90 degree Tyton elbow with a 3' gap. Operator suspects the 90 degree elbow was not thrust blocked originally and moved when initially pressurized. There is cement behind it. Installed a new 6" x 16" robar clamp. Pressurized the pipe from the hotel valve and flushed the legion hydrant for 10 minutes. Shut the hydrant off and turned on the valve at the Legion and flushed the Credit Union hydrant until it ran clear. Shut the Credit Union hydrant off and flushed the Hotel hydrant until it ran clear. Turned on the valve to Dunsmuir. All holding ok as of March 1.
- read meters on March 2.
- ran the Gen Set for half an hour on March 5. It seems to be running fine. Checked the wet spot at the Post Office. Appears to be run-off from the ditch.

**Safety Report:**

**First Aid kit** in the office checked and updated. Any items with expiry dates were refreshed. Operator to take the office first aid kit in his van to have with him at all times while performing work for the I.D.

Eye wash station installed upstairs in the fire hall.

There is a **BC Ambulance Medical Bag** located in the fire chief's office in the even the ambulance is off island and there is an emergency. All First Responders know of its location.

**Secretary's Report:**

**February 12, 2015 Minutes** – Chair asked for errors or omissions to the February 12 minutes as distributed. A few minor errors were noted. It was moved to accept the minutes as amended, then seconded, all were in favour; carried.

**Correspondence:**

**No new correspondence to report on.**

**Old Business & Follow-up From Previous Meetings:**

**No old business to discuss.**

**New Business:**

**Meeting with Regional District Area Rep – Sandy McCormack** – will try for Tuesday, April 21<sup>st</sup> at 7:00 pm. A couple of items to discuss: a grant-in-aid for the Living Lab project, equality of grants, the Master Water plan.

**Medical leave** – a trustee may require a medical leave. Will know more after April 2.

**Finance Report:**

- **Financial spreadsheets** – were distributed by email. Chair asked for any questions with regards to the finances reported on the spreadsheet, there were none.

- **Invoices** already paid were perused. Cheques for invoices to be paid were signed.

**Meeting Adjourned: 8:55 pm**

**Next Regular Meeting:  
THURSDAY, April 9, 2015**

**Meeting to discuss Financials for AGM –  
April 21<sup>st</sup> – 8:00 pm – after mtg with Sandy**

**Minutes Approved:**

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Bob Timms, Chair

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Heidi Gable, Administrator