

Van Anda Improvement District

May 17, 2016 Meeting Minutes

In Attendance:

Trustees: Karen May
Bob Timms
Mike Craggs
Walter Gussman

Employees: Ken Soles, Water Operator
Heidi Gable, Administrator

Trustee Terry Hollo sent her regrets that she was not able to attend.

Declaration of Conflict of Interest: No trustees had any conflicts of interest to declare.

Additions / Approval of Agenda: It was moved to accept the agenda as amended, seconded, all were in favour; carried.

Fire Department Report

The new AED-1000 has arrived and is now in service. The old AED-500 has been returned for a refund.

The new extrication K.E.D. was ordered and has arrived.

There are no new members, and we have lost no members.

Presently staging Engine 601 and 602 to optimize usage in events at various locations in Van Anda.

Pagers are a continuing issue. The problem now seems to be on Dispatch side – a computer glitch. We are operating on the back up channel.

Both trucks have had their annual inspection. On Engine 602 the water outlet was repaired and is now back in service. It needed a fitting for the vacuum meter.

Trying to confirm a possible replacement for the Rescue truck. There are more questions than answers at this time.

The Fire Dept. will be purchasing customized beach balls, a fundraiser for the Association at Sandcastle. 100 beach balls have been ordered. The department has committed to doing the Pancake breakfast again this summer.

Members will be volunteering for Diversity but no VAFD logo wear to be worn.

Medical Trainer gave a 1st level first aid course to Gillies Bay, as well as attended the training for Nalaxone. First Responders will be run through the training once the training kits are received.

Waterworks Report

Pump hours at the lake over the past month have been averaging 4.21 hours/day. This translates to an average of 45,220 gallons/day. Usage is on the rise as is expected this time of year with garden watering. The Wall St. Pump house hours have been averaging 1.63 hours/day.

Work completed over the past month:

- Sampled sites #1 to #4 on April 12. All results came back good.
- On April 14 dug out the curb stop on the line to the graveyard with the assistance of our back-up operator. Found 2 hose bibs in the graveyard and turned on the water. Both are working but should be replaced. Shut the water off again to the graveyard.
- On April 19 gave the key to the lake chain lock to the Stickleback research crew from UBC.
- Had Rene Ayotte pick up the weed-eater for servicing on April 20.
- Picked up water jugs twice from UBC sent via KD Air, filled and sent them back for further testing at UBC re: ion exchange.
- Sampled sites #5 to #8 on April 26. All results came back good.
- Prepared water report and presented at the AGM on April 26th.
- Performed a visual check at the dam on April 30 with the back-up operator. All was good.
- On May 3 went to Powell River and picked up a pallet of chlorine from Aaron Service.
- Read the meters on May 6.
- There was a leak reported on May 10 at 5082 Columbia St. Found the shut-off. Also located the main shut off for all the houses in the area and found a box full of old iron pipe left by the fence.
- Had a tube failure at the chlorinator on May 12. Changed the tube and switched over to the other pump. Got 167 hours on the failed tube. Still registered .2 residuals at the tank so added 4 liters of chlorine to the tank and turned up the injector to 22% at the chlorinator. Performed a major flush all throughout Van Anda.
- Ran the Gen set for ½ an hour on May 11.
- On May 12 dug up and repaired the Leak at 5082 Columbia St. with the assistance of the back-up operator. Hired Fudge Contracting. Repaired the old 1" iron pipe going under the road with a rubber wrap and 9 hose clamps.
- Also on May 12 changed the roto meters, cleaned the CL2 cell and the turbidity meter. Removed the blown tube from the Flex Pro and cleaned up the pump.
- Put up the total burn ban sign on May 14.
- Sampled sites #1 to #4 today.

Safety Report: The fire extinguishers expire the end of June. The chief will contact Wick's Fire Safety to come in and inspect all of the Fire Department's and Water District's extinguishers and bring them up to date.

Secretary's Report: The chair asked for any errors or omissions from the April 12, 2016 minutes as distributed. There being none, it was moved to accept the minutes as distributed, seconded, all were in favour; carried.

Correspondence:

Ministry of Community, Sport and Cultural Development – interest rate on taxes in arrears.

Email from Dan Glover re lead in drinking water. Powell River is concerned there may be lead in their drinking water. Dan Glover forwarded information sheets. These have been sent to Texada School for information.

Emails from Water Sustainability BC re drought information. The information will be posted to the Drought page on our website.

Old Business/Follow-Up from previous meeting:

Schedule a meeting for Drought Management – June 7, at 7:00 pm

Tangible Capital Assets Inventory - Econics proposal – it was moved to enlist the services of Econics to prepare the Tangible Capital Assets Inventory for the Van Anda Improvement District, seconded, all were in favour; carried.

Water Conservation Bylaw – revised. Given first, second and third readings and passed. Administrator will work on the revised Water Distribution Bylaw.

RES'EAU WaterNET AGM report – Heidi reported back on the AGM at Whistler. Great experience. Improvement Districts have the support of the BCWWA re: funding.

Election of Chair – confirmation that at an in-camera meeting held earlier, Bob Timms was elected Chair for the next year.

New Business:

Advertise for Administrator's Position – write up in June Express Lines.

Advertise **Jack Cook Scholarship** in June Express Lines.

Signage for Water Restrictions stages – contact Van Anda Custom Works.

Financial Reports:

Financial spreadsheets were not available due to a computer virus.

Invoices already signed and needing signing perused, cheques signed.

Quarterly Reports vs monthly – the question was raised whether or not to move to quarterly financials. The majority of the trustees felt the monthly reporting was necessary.

Meeting adjourned: 9:20pm

Next Regular Meeting Date: June 14, 2016

Minutes Approved:

Bob Timms, Chair

Heidi Gable, Administrator