

Date	April 14, 2021	Time	9:30am
Location	Van Anda Improvement District Fire Hall outside yard		
In Attendance	Trustees: Rodger Hort RH Ron Smith RS John Colongard JC Mike Craggs MC Neale Berjer NB Regrets:	Staff: Ken Soles (Senior Water Operator) KS Austin Rycroft (Water Operator) AR Sylvia Praught (Admin Asst) SP Sandra Haszard (Admin Asst, Recorder) SH Mike Craggs (Fire Chief) MC Regrets:	

Agenda Item	Lead	Outcome	ACTION
1. Call to Order	RS	Ron called the meeting to order at 9:36 AM.	Noted
2. Declaration of Conflict of Interest	RS	No conflicts.	Noted
3. Approval of the Agenda	RS	Having the <u>Safety Meeting</u> as part of Board Meeting was added at the last Board Meeting. This been amended to a "Safety Moment", which was recommended to be included in all meetings of 3 people or more. This will be included immediately after Agenda Approval Agenda was approved as amended.	Motion by RH & 2 nd JC Motion by NB & 2 nd JC
4. Approval of the Minutes	RS	March 17 th , 2021 meeting minutes were approved.	Motion by MC & 2 nd JC
5. Leak Detection	KS & AR & Board	<u>Recent repairs:</u> behind hotel, Warner's, Bannicks (Discussion of: private work needing approval - add to bylaw regarding VAID inspection of new lines; rights regarding to entering private property; poor quality of private property repairs to be noted as possible future trouble spots) Admin share Bylaw related with Board. <u>Next leak repairs:</u> Elks Hall, second leak at Iverson's. Operators will continue to monitor. Motion to replace Elks Hall Collins water line – Capital project. (Discussion: notice to owner regarding leak detected and how to deliver, Admin to draft, giving one month to repair) Elks Hall water line VCH permit needs tie in & disinfection info. Elks Hall waterline replacement will be capital as it is complete section replacement. Question regarding Gracemere, drawing is confusing. Should quarry line be disconnected and then replaced by future developer? Leak detection to carry on when Operators have time. Drawdown data to be collected & shared monthly. Other steel lines to investigate perhaps?	SP/SH Motion JC & 2 nd RH, all in favour. KS & AF Admin KS provide to Admin

<p>6. Waterworks and Dam Report</p>	<p>KS & AR</p>	<p>Very little water spilling over dam currently. Question: does dam have lower valve? No. No concern of lake level. <u>Pump hours</u> around 15. Wall St pump hours creeping up due to warmer weather maybe. <u>Filters</u> are needing to be cleaned due to pollen caused biofilm. Look into filters made of more slippery material. Try bleach bath. Find out how others handle this. Question: what do chlorine levels on reports tell us? To adjust chlorinator, currently must be done manually. Include in future grant automatic system which would cost at least 50k, current equip cost 30K 10 yrs ago. Sensor in tank? <u>Safety meetings</u> are occurring at each job and documentation will be provided to Admin for Worksafe file. Question: will heavy truckloads ruin existing waterlines? They should be ok due to 5' depth and adequate bed. Should we have a procedure for this possibility. <u>Grant</u> budget details now included. Suggestion to quote for 6" pipe everywhere for grant simplification. Pipe lengths and priority have been provided by Ken; lengths are also on qRD map. JC wants to know existing pipe details. Depending how much is granted, work may not proceed in prioritized order Question: how is creating a loop going to be perceived by the grantor? Application will detail the loop's importance. <u>Revised edition to be distributed.</u></p>	<p>KS to do</p> <p>Admin</p>
<p>7. Fire Chief Report</p>	<p>KS/SP</p>	<p>2 serious First Responder calls recently so watching for signs of PTSD in FRs. Equipment upgrade of extrication tools will be partly paid as trade. Researching replacing Rescue Vehicle Easter Bunny driveby a success with 39 kids; emaining candy given to school. Coming courses: EMA, naloxone & CPR. EMA is expensive. Fire risk sign at gas station coming online May 1. Facebook page getting more followers – mostly other VFFs. May 15 burn ban approaching. Facebook & signs. Budget 2021-2022 being done. Firefighters Assn issues. How to improve relations? Board members offered to help and would like updates. <u>VAVFA pamphlet to be shared with Board Trustees.</u></p>	<p>MC</p> <p>Admin</p>

8. New Business	Ron	<p><u>May Express Lines ad to Recruit Trustees</u> – (MC retiring, RS & RH expire 2021). Shared details of terms. AGM tentatively already set July 17.</p> <p><u>Water conservation stages &/or Bylaw review:</u> Will meet for discussion on May 5. Suggested “remind your neighbour” peer pressure to conform. Existing bylaws to be provided to Board.</p> <p><u>Petition to amend boundaries:</u> Key question is “Do we have the capacity?” More information requested by board. We have the water but not for that location. Will the strap-on measure flow? JC to prepare report about Wall St Pumphouse capacities and usage. FD can only use one hose at the hydrant, which is “red-capped”, not enough capacity there.</p> <p>SP to draft an explanation letter to applicants</p> <p><u>Metals testing samples</u> for Dillon Consulting – discuss further with LaFarge next week.</p>	<p>Admin</p> <p>Admin to send</p> <p>KS/AR meter</p> <p>JC report</p> <p>Admin letter</p>
9. Action to do list review and updates	All	<p><u>LaFarge meeting</u> next week</p> <p><u>Storage tank pipe burying:</u> gravel will be provided by Imperial at transportation cost only. Needs scheduling of Al Davis/KS/AR. Pipes not needed to be wrapped in poly for solar protection as this work will be completed within 6 months.</p> <p><u>Review assessment for tax</u> – to be discussed in summer</p> <p><u>Camera & speaker for meetings:</u> remove from list. RH will lend his camera and we have speakers.</p> <p><u>Echologics</u> removed.</p> <p><u>Boat</u> to be repaired – Gary has it.</p>	
10. Administration Report	SP	<p>Welcome to Sandra.</p> <p>Bylaws folder organised.</p> <p>Office looks great with new furniture.</p>	
11. Financial review	RS	<p>\$1444 spent on Columbia investigation.</p> <p>Overdue letters to be sent out soon with penalty as per invoice and bylaw. Update requested for next week.</p>	Admin
12. Meeting adjourned		Meeting adjourned at 11.50	Motion to adjourn RS
13. Upcoming Meetings		<p>Tuesday 10am (9:45am) April 20th LaFarge Dillon Zoom</p> <p>Wednesday April 21st LaFarge site tour – time TBD</p> <p>Wednesday May 5th 9:30am Water Conservation Bylaw/Stages</p> <p>Wednesday 9:30am May 19th Board Meeting</p>	