

Date	May 19, 2021	Time	9:30am
Location	Van Anda Improvement District Fire Hall upstairs		
In Attendance	Trustees: Rodger Hort RH Ron Smith RS John Colongard JC Mike Craggs MC Neale Berjer NB Regrets:	Staff: Ken Soles (Senior Water Operator) KS Austin Rycroft (Water Operator) AR Sylvia Praught (Admin Asst) SP Sandra Haszard (Admin Asst, Recorder) SH Mike Craggs (Fire Chief) MC Regrets:	

Agenda Item	Lead	Outcome	ACTION
1. Call to Order	RS	Ron called the meeting to order at 9:30 AM.	Noted
2. Declaration of Conflict of Interest	RS	No conflicts.	Noted
3. Approval of the Agenda	RS	Agenda Approved RH added to the Agenda an "in camera" session for the end of meeting A request was made to leave the room for phone calls	Motion by MC & 2 nd RH
4. Approval of the Minutes	RS	April 14 th , 2021 meeting minutes were approved.	Motion by NB & 2 nd MC
5. Safety Moment	MC	Safety footwear to be worn on the jobsite. Must be steel toed as defined by Worksafe; includes fire and water employees	
6. Leak Detection	KS & AR & Board	<u>Recent repairs:</u> Bennett services, behind Lois's Operators have been busy with plant issues, Forsta filters plugging daily; using 50 microns. Worse than last year. Screen bent in from pressure. Cartridges last a week; using 20 microns. Ken thinking of hiring a diver to check if intake needs maintenance. Boat is ready after being repaired. Consider using bag filter, though that could freeze. Needed in spring and summer. Contact Re'seau and BiPure for recommendations. Discussion regarding location, size (>1m diam), cleaning. Use term "pre-filter". <u>Next leak repairs:</u> Elks Hall: not tied into main line as expected. Broken valve top which is a priority to fix. Plans discussed for method and timing of repair; Wall St services (everything above store incl. Midas) will be shut down for about 4 hours. Ken is busy with Arnolds private work. Austin will start the investigation this Sat. One week notice needed for public. Discussion whether Copper Queen digging can be done while	AR to do

		having access to backhoe. This will also need public notice due to road restrictions caused. Inform Admin on planned dates for repair.	KS to do
7. Waterworks and Dam Report	KS & AR	<p><u>Report questions:</u> are Ion Regeneration numbers normal? It was noticed there were 2 7's when usually 8's. This happened because of running out of salt. 2 regens before switching.</p> <p><u>Meter readings:</u> new request that these be done on the same day each month. This info is used to set rates. Add to the chart amount used since last reading.</p> <p><u>Wall St pump house capacity:</u> JC looking for more data. Currently using flow meter and pump hours to calculate. Asked Ken for key to pump house to show Vanzella the maintenance electrician who has not yet seen the pump house.</p> <p><u>Report correction:</u> meter repairs, corrected to meters checked – no repairs.</p> <p><u>Debris</u> behind VAID building was left for Bannick to repair wall; this is not likely to happen. Ask Fudge to remove.</p> <p><u>Rocks on Columbia</u> must be moved according to DOH; after Elks, while having access to backhoe, move them back from road and lower Nelson boxes to ground level.</p> <p><u>Dam levels:</u> some concern, seems a little low. No suggestions on what to do about this.</p>	KS/AR Admin Noted AR to do KS/AR to do
8. Fire Chief Report	MC/SP	In addition to report, there is one new member. Working with VCH and Harm Reduction for Naloxone distribution and 3 AEDS to be mounted outside. Locations discussed. Foodbank and trailer park not secure. Hotel, store and here. Gas station suggested. First responders do leave a naloxone kit at the scene when suspecting it may come in use. ODs evenly split between VA and GB.	
9. New Business	Ron	<p><u>Community Grant application</u> still needs drawings. Will reference MMCD manual and state "drawing based on municipal standards available on request" so it can be submitted this week. Original of the PDFs we are using have been requested for easier editing.</p> <p><u>Water Regulation Bylaw:</u> sprinkling further defined to one hour per sprinkler coverage area.</p>	Admin

		<p>Print 2 dozen for AGM. Bylaw accepted after minor edits without changing meaning.</p> <p><u>June Express Lines</u>: insert water stages chart for VA PO boxes only, will cost \$200.</p> <p>Also call for Trustees again</p> <p><u>Wall St pump house review</u> (Arnold & Vanzella Petition to Extend Boundary): more info needed as discussed earlier. JC gleaning info from those previously involved. Figuring how many more lots can it handle & fire capacity. Needs number of current and possible future service connections; Vanzella's planning around 20. (Little Billie Mine property is being developed. Not our job to inform property owners outside the boundaries – realtor knew. Line going to quarry to be shut off and not considered usable.)</p> <p>RH revision of letter to Applicants accepted.</p> <ul style="list-style-type: none"> • <u>LaFarge meeting</u> recap or actions: big improvements in recent years. More info wanted about settling ponds. Arsenic is barely detectable. KS in communication with Richard <p>Pope re starting metal testing, who asked if we had pH meter. SP will ask them to supply us with one. Discussion whether local environment caused higher pH levels affects biofilm. Ask BiPure and Re'seau in pre-filter email</p> <p>No action required on sharing memo.</p> <p><u>Development charges</u> (subdivision & amalgamation) – it was agreed to hold a special meeting for discussion. Provide examples of Late Users Bylaws. Set for Jun 2.</p> <p><u>Van Anda Volunteer Firefighters Association</u>. Situation to be discussed at special meeting above, if time permits.</p> <p><u>Blewett delay</u> letter approved after minor revision. Letter goes to neighbors because of disruption</p> <p><u>LG Blewett landscaping</u> rebate accepted. Letter to be sent expressing thanks as well.</p>	<p>Motion by JC & 2nd MC</p> <p>Motion by JC & 2nd MC</p> <p>Admin to send</p> <p>JC to continue</p> <p>Motion by NB & 2nd JC</p> <p>SP to do</p> <p>RH to inquire</p> <p>SH to do</p> <p>Motion by JC & 2nd RH</p>
<p>10. Administration Report</p>	<p>SP</p>	<p>Usual tasks, plus policies and AGM report to be reviewed by Trustees.</p> <p>Question on number of arrears: there is around 30, totalling 13k. Also about 13k on payment plan. About the same as previous years. Look into having letter</p>	<p>Admin</p>

		from government. Tax sales take about 2 years and are complicated. Accountant is reviewing Annual reports regarding fire and water Capital Reserve Funds.	
11. Financial review	RS	<u>Water</u> : Discussion on report presentation regarding Capital. Discuss with accountant. Also, what Capital Reserve is used to pay for. <u>Fire</u> : Budget starts being built in June, with Deputy. Discussion of secession methods, which need to be documented. Expenses explained for items over 100%. Freight new to budget.	Admin
12. Action to do list review and updates	All	Priorities need addressing. List updated during discussion, some items removed. Changes reflected in document, discussion around: <ul style="list-style-type: none"> • Easements – find existing • Having old tank disassembled for profit • Using meters to collect data • Insurance rates about to explode • Escalating matters when dealing with the crown – request supervisor after each 3 weeks of inaction • Rodger will purchase camera 	Admin Added to agenda AR Admin RH
13. Meeting closed		Meeting closed to in camera at 12.05 Break until 12.20	Noted
14. Meeting adjourned		Meeting adjourned at 1.15	Motion to adjourn RS
15. Upcoming Meetings		Wednesday June 2 nd 9:30am Special Meeting: Development charges, VAVFD Wednesday June 16 th 9:30am Board Meeting	