

**VAN ANDA IMPROVEMENT DISTRICT**  
**MEETING OF THE BOARD OF TRUSTEES**

<b>Date:</b>	August 9, 2016		
<b>Location:</b>	Van Anda Improvement District Office		
<b>Attendees:</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <u>Trustees:</u> <ul style="list-style-type: none"> <li>• Bob Timms (chair)</li> <li>• Mike Craggs</li> <li>• Walter Gussman</li> <li>• Terry Holo</li> </ul> <u>Employees:</u> <ul style="list-style-type: none"> <li>• Heidi Gable (Administrator)</li> <li>• Ken Soles (Water Operator)</li> <li>• Lin Johnson (Administrator)</li> </ul> </td> <td style="width: 50%; border: none;"> <u>Guests:</u> <ul style="list-style-type: none"> <li>• Stephanie Voysey, Lafarge Environmental Officer</li> <li>• Andre Balfe, Lafarge</li> <li>• Chris Crawford, Safety and Environment Coordinator</li> </ul> </td> </tr> </table>	<u>Trustees:</u> <ul style="list-style-type: none"> <li>• Bob Timms (chair)</li> <li>• Mike Craggs</li> <li>• Walter Gussman</li> <li>• Terry Holo</li> </ul> <u>Employees:</u> <ul style="list-style-type: none"> <li>• Heidi Gable (Administrator)</li> <li>• Ken Soles (Water Operator)</li> <li>• Lin Johnson (Administrator)</li> </ul>	<u>Guests:</u> <ul style="list-style-type: none"> <li>• Stephanie Voysey, Lafarge Environmental Officer</li> <li>• Andre Balfe, Lafarge</li> <li>• Chris Crawford, Safety and Environment Coordinator</li> </ul>
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<b>Attachments:</b>	•		

Action Items:

- Stephanie will forward a copy of the draft Dillan report to the VAID.
- Andre will forward the settlement pond drawings to VAID.
- Heidi/Lin will send an email to the turtle group regarding the nesting beach in Turtle Lake.
- Heidi/Lin will send an email with the details of the RES'EAU meeting to Andre.
- Andre will let VAID know when the ground is being broken for the surge pond.
- Heidi/Lin will send an invitation to the RES'EAU/VAID meeting to Andre.
- Mike will contact the Regional District for an explanation of the funds received Mike will also ask about the Liability Release Form, which has not been received.
- Heidi/Lin will contact Ryan Thoms regarding the protocol for signing the Powell River Regional Fire Department Emergency Services Agreement.
- Mike will have his preliminary Fire Department budget ready for the September VAID meeting.
- Heidi/Lin will email Al Davis asking about his sawmill plans.
- Heidi/Lin will find the old file that required an easement.
- Heidi/Lin will send an email with details of the RES'EAU meeting on August 24 to VAID Trustees.
- Heidi/Lin will add Waterworks Workshop to the next meeting agenda.
- Heidi/Lin will send a copy to the current Emergency Plan to trustees for review.
- Emergency Action Plan review will be added to the September 13 regular meeting agenda.
- Mike will set up an account with Staples.

1. Welcome	Bob welcomed the guests to the meeting.
2. Update from Lafarge	<p>Stephanie Voysey is the new Lafarge Environmental Coordinator. She has worked with Darren closely these past four years, and is familiar with the Texada operation and the work that has been done. Chris Crawford, is the new Safety and Environmental Coordinator for Lafarge.</p> <p>Stephanie was asked about the final Dillan report. Lafarge has a draft of the final report, and will follow up. <b>ACTION:</b> Stephanie will forward a copy of the draft Dillan report to the VAID.</p> <p>Lafarge is now required to obtain an EMA permit. Lafarge is in the process of collecting data and compiling information for this permit. The Ministry of the Environment and the Ministry of Mines is working closely with Lafarge to establish baselines. The main and ancillary ponds and the lower settling pond discharge will be covered under that permit.</p>

	<p>The Dillan report includes a baseline study which is underway now. Monthly sampling is being done from August to December, with intensive sampling throughout the quarry and into Priest Lake. This data will be incorporated into the baseline report, and will form the baseline for the EMA permit. The final report is expected by the end of April. Data from the results is being received each month, and the final report will be based on that data. Proposals for methods of handling discharge water need to be submitted by the end of June, if the test results are higher than anticipated. Testing includes water, algae, and the health of invertebrates. Discharge limits will be based on limits for health and on baseline data.</p> <p>There has been other sampling done in the past, but nothing as extensive as the studies now being conducted.</p> <p>The EMA permit is new and different than the permit required from the Ministry of Mines. There is no plan to divert quarry water from Van Anda Creek. However, with the Ministry of Mines, a preliminary design has being developed for water containment. <b>ACTION:</b> Andre will forward the drawings to the VAID. The ponds that are being proposed were described. Discharge limits will be set based on limits for health and baseline studies.</p> <p>As soon as the Ministry of Mines approves the plans for the three settlement plans, construction work will begin. Surge ponds will be developed first. If treatment to discharged water is required, it will happen in the polishing pond. The water will flow naturally, it will not be pumped.</p> <p>Ministry of Mines has received all the information regarding the EMA permit and the studies to date.</p> <p>Road runoff water was discussed. With the ponds comes a new road. Water from near the culvert should be captured in the settlement pond.</p> <p>Stephanie has ongoing meetings with Dan Glover and he is aware of the Lafarge EMA permit and the studies and reports.</p> <p>Dillan needs to sample Priest Lake for the report.</p> <p>Lafarge has been working with the turtle group, who want to build a nesting beach. Discussion. VAID has not objection to this. <b>ACTION:</b> Heidi/Lin will send an email to the turtle group.</p> <p>Stephanie will come to VAID meetings as she is invited. She expects that reports will begin to be received in March. <b>ACTION:</b> Andre will let VAID know when ground is being broken for the surge pond. Work on the sediment pond will begin as soon as approval is received, hopefully in the coming weeks. Life span of ponds is expected to be 20-25 years or until the bench is lowered. Sediment pond life expectancy will be 20-25 years or until the flow changes based on mine activity.</p> <p>The Lafarge representatives were invited to the meeting with the RES'EAU group on August 24. <b>ACTION:</b> Heidi/Lin will send an email with the details.</p>
<p>3. Approval of the Agenda for the August 9, 2016 VAID meeting</p>	<p>Under Fire Department Report add: Budget Prep  Under Old Business add: RES'EAU  Water Works Workshop  Under New Business add: Emergency Response Plan meeting date</p> <p><b>Motion:</b> It was moved and seconded that the August 9, 2016 VAID Meeting Agenda be adopted as amended. CARRIED.</p>
<p>4. Fire Department Report</p>	<p>Funding from the Regional District has been received. The amount is less than expected. <b>ACTION:</b> Mike will contact the Regional District for an explanation of the funds received. The funds for Rescue have not been received. Mike will also ask about the Liability Release Form, which has not been received.</p> <p>Both the Ambulance and Rescue have been busy.</p> <p>The <u>Rescue Truck</u> can now run Code 3 which means that it is allowed to exceed the speed limit by 20 km on the highway and 10 km in the villages.</p>

	<p><u>Training packages</u> are being considered. All responders will have <u>Naloxone</u> training as of next week. Naloxone can reverse an opiate drug overdose if it is administered within minutes of the overdose.</p> <p>Over \$1,300 was raised at the <u>Sandcastle Breakfast</u>. These funds go into the gaming account.</p> <p>The old Rescue truck has been sold for \$5,000. These funds will go toward the new truck.</p> <p>There are <u>currently 18 responders</u> in the Van Anda Fire Department, with 16 of them active.</p> <p>Copy of draft <u>Powell River Regional Fire Department Emergency Services Agreement</u> received and distributed. This includes Van Anda and Gillies Bay. The City of PR has its own fire dept. In an emergency, Van Anda has committed to sending Engine 2 to Powell River, with 2 first responders if required. The probability of this happening is highly unlikely.</p> <p><b>Motion:</b> It was moved and seconded that the Powell River Regional Fire Department Emergency Services Agreement be accepted as presented. CARRIED. <b>ACTION:</b> Heidi/Lin will contact Ryan Thoms regarding the protocol for signing the agreement.</p> <p><u>BC Fire Service Playbook</u> presented for information. Van Anda Fire Department operates a Basic Fire Hall working at Level 1 and must follow these guidelines.</p> <p><u>Budget preparations</u> – <b>ACTION:</b> Mike will have his preliminary Fire Department budget ready for the September VAID meeting. The By-law will be prepared for October meeting.</p>
5. Waterworks Report	<p>Ken Soles presented his report (attached). Discussion about installing back flow valves in critical areas (near Stan Beale resident, near the Elks Hall).</p> <p>Discussion about Al Davis plan for the sawmill. <b>ACTION:</b> Heidi/Lin will email Al Davis about sawmill plans. <b>ACTION:</b> Heidi/Lin will find the file that required an easement.</p> <p>The proposed 5 year plan was discussed. Priority may be to replace the steel lines.</p> <p>The <u>chlorinator</u> is aging and needs to be replaced or updated.</p>
6. Secretary Report	<p><b>Motion:</b> It was moved and seconded that the minutes from the July 5, 2016 VAID meeting be approved as circulated. CARRIED.</p>
7. Correspondence	<ul style="list-style-type: none"> <li>• Austin Engineering – information only</li> <li>• EOCP Associate Membership for Administrator – <b>Motion:</b> It was moved and seconded that Lin Johnson joins the EOCP.</li> <li>• Water Sustainability Act</li> <li>• Ombudsman Annual Report 2015/16</li> <li>• Valley Building Supplies – customer appreciation day information</li> <li>• Powell River Regional District – Texada Rescue Funding \$12,821</li> <li>• Letter to First Credit Union - sent</li> </ul>
7. Old Business	<p><u>RES'EAU meeting</u> – has been scheduled for August 24, starting with lunch at the Raven. <b>ACTION:</b> Lin/Heidi will send an email with details. Trustees were asked to read the RES'EAU report to prepare for this meeting. Discussion about continuing with RES'EAU or working towards a water treatment plan. Should the focus for the coming year be on moving forward with projects that we know need to be completed, rather than spending more money on consulting. The renewal date for the RES'EAU contract is the end of the year.</p> <p><u>Waterworks Workshop</u> – decision tabled until the next meeting, when Karen will be available. <b>ACTION:</b> Heidi/Lin will add Waterworks Workshop to the next meeting agenda.</p>
8. New Business	<p><u>Emergency Plan update</u> – <b>ACTION:</b> Heidi/Lin will send a copy to the current Emergency Plan to trustees for review. <b>ACTION:</b> Emergency Action Plan review will be added to the September 13 regular meeting agenda.</p> <p>Computer and printer have been purchased and will be installed at the VAID office on Friday. <b>ACTION:</b> Mike will set up an account with Staples.</p>

9. Meeting adjourned	9:25 PM. Date of next meeting: September 13, 2016.
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**Minutes Approved:**

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Bob Timms, Chair

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Heidi Gable, Administrator