

Date	July 17, 2021	Time	10:00am
Location	Van Anda Legion		
In Attendance	<p>Trustees: Rodger Hort RH (2021) Ron Smith RS (2021) John Colongard JC (2023) Mike Craggs MC (2022)</p> <p>Regrets: Neale Berjer NB (2023)</p> <p>Staff: Ken Soles (Senior Water Operator) KS Austin Rycroft (Water Operator) AR Sylvia Praught (Admin Asst) SP Sandra Haszard (Admin Asst, Recorder) SH Mike Craggs (Fire Chief) MC</p> <p>Election officer: Terry Hollo TH</p>	<p>Ratepayers: Julie Somers JSo Dianne Marshall Angie Beaumont AB Karen May KM Sue Comely Alan Mclsaac AM Barb Wells Steve Stewart Amber Brewer Terry Waterman TW Jane Waterman JW Dianne Nicholas George Childress GC</p>	

Agenda Item	Lead	Outcome	Action
1. Welcome	RS	Ron called the Van Anda Improvement District Annual General Meeting to order at 10:00 am and introduced the trustees and staff members.	
2. Adoption of the Agenda	RS	Motion: It was moved by AM and seconded by AB that the 2021 Annual General Meeting agenda be adopted. Motion carried.	
3. Adoption of the Minutes of the 2020 AGM	RS	No one was willing to move to adopt the minutes as although they were available online for 8 months, no one had read them. Minutes were read and shown on screen by SP. Motion: It was moved by JW and seconded by TH that the AGM Minutes of 2020 be adopted as read. Motion carried.	
4. Report from the Chair	RS	Staff were thanked and appreciated. <u>Great water</u> with no boil water advisories and a continuous supply. <u>Employees:</u> We now have 4 part time employees, compared to 2 last year, as both jobs (Water Operator and Administration Assistant) are too much for one person. Also succession planning for KS eventual retirement. <u>Water treatment plant:</u> we are still learning. Biggest issue is clogging, which is a surprise to BiPure, Res'eau and KWL. Filters and ionex required much time for cleaning and recharge. We may see improvement from BiPure's most recent advice. <u>Leaks:</u> Our biggest problem is leaks. Water pressure in the system in is high. We are losing half the treated water to leaks. Estimated cost of this waste is 20% of budget. Our number one priority is finding and fixing leaks. A grant has been applied for that will pay for replacing the worst of the infrastructure. If the grant is denied, we need to borrow money. Some scheduled line replacement has been postponed due to new leaks needing immediate repair.	

		<p>Residents are asked to be vigilant of leaks in their households. We have also had pump problems. Going forward, we are concentrating on replacing leaky lines, and Wall St upgrade. People are moving here due to Covid which brings land development such as subdivisions and amalgamations that require new services. We need engineering to determine if the Wall St set up can handle this.</p>											
<p>5. Questions for Chair Report</p>	<p>RS</p>	<p>Ratepayer queries:</p> <ul style="list-style-type: none"> • Why not start with individual lines testing so householders pay for the leaks? Not fair to go after individuals if our house isn't in order • Is the grant application enough to replace all lines? Enough for the needed replacements, found from testing. • Are you testing the whole line? This is not easy – listening tests at all major shutoffs have been done. Household testing is planned. Operators are too busy for private leak detection although this should begin in fall. The public will be advised when this begins. • Why no meters? Cost – 1500-1800 per household. • Meters suggested as a leak detection tool. RN invited a motion to investigate using meters. New connections have meter setting boxes. • Will this require a referendum and what is the process? Info will be provided if a motion is made. <p>Motion: that VAID Trustees commence the process of investigating feasibility and acceptability of installing meters for all connections. Moved by KM, seconded by GC. JC, JW and TW opposed.</p> <ul style="list-style-type: none"> • Are there grants available for meters? Grants are rare. Province wants RD's to take over ID's, many restricting rules, prov. money not available to IDs. • What are the disadvantages to becoming part of qRD? Added costs of employee travel, lose voice. Leaky toilets and taps waste much water. Use 32 to publicise. 	<p>Trustees to investigate meter installation</p>										
<p>6. Fire Chief Report</p>	<p>MC</p>	<table border="1" data-bbox="516 1457 1339 1654"> <tr> <td>Fire Calls</td> <td>1</td> </tr> <tr> <td>First Responder Calls</td> <td>14</td> </tr> <tr> <td>Rescue</td> <td>6</td> </tr> <tr> <td>Current Members</td> <td>16</td> </tr> <tr> <td>New Members</td> <td>6</td> </tr> </table> <p>First responder canceled due to Covid. 6 junior members graduated EOFF. New vehicle extrication equipment which is battery operated (prev. hydraulic) and so lighter, portable, easier to handle and more suitable for current firefighters. As of July 14, First Responder service is back to normal. Received 2 grants totalling \$70,000, used for training and tools.</p>	Fire Calls	1	First Responder Calls	14	Rescue	6	Current Members	16	New Members	6	
Fire Calls	1												
First Responder Calls	14												
Rescue	6												
Current Members	16												
New Members	6												

		125 wellness checks were performed due the extreme heat spell.	
7. Questions for Fire Report	MC	<ul style="list-style-type: none"> • Are we still getting the AEDs? Process was shut down due to Covid, hope to continue soon. Have some on Texada already • AED cost? 1400-2100 then installation. • Insight on cell phone service lack? No • Request for more notices and publicity re wildfire situation. • Who to ask for watering roads (not dust control; fire protection where many people walk). Drought management – keep plants growing rather than trimming. • Can the old water tank be used as emergency water holder for fire protection? No – too expensive • How many of the 16 members are active? 12, others staying away due to Covid. 	
8. Financial Report	RS	<p>Motion: It was moved by TH and seconded by JW that the 2020 Audited Financial Statements be accepted as presented. Motion carried.</p> <p>Quote requests are out for choosing an accountant. WE don't have all the info yet. Financial Review is sufficient, Audit not necessary for our organization.</p> <p>Motion: It was moved by DM and seconded by TW that we appoint the best value accountant to perform the 2021 Review for Van Anda Improvement District. Motion carried.</p>	
9. Questions for Financial Report	RS	<ul style="list-style-type: none"> • Cash on hand 275,000? Financial statement not actual amount. • Where is FD money from? Prov govt. • Can we borrow from FD for waterline repairs? No. Capital Reserve for new trucks • Why are chlorine expenses up? Leaks, slight price increase. • What kind of future rate increases will there be? There will be increases as none for many years, currently playing catch up. Budget meetings start Sep/Oct. • Projection for peak performance – amortization? Building capital reserve for future costs. We do asset management - previous boards didn't replace old lines. Fixing leaks before adding new connections. • Grant timeline? Will recover the \$30,000 wasted water cost within a year. If no grant: 1) pay more for water; or 2) borrow money - \$200/yr per connection for 12-15 years which will lower cost by the same amount. Timing is good: pipe costs continue to rise so buy now, and low interest. • Pay employees fairly – KM on record as how important this is. • Are operators on par with other districts? Mid range. Wages are half of annual budget. On agenda to review and raise salaries. • Other sources of borrowing were discussed. 	

		<ul style="list-style-type: none"> • New installs if no water? Developers pay costs of system upgrades necessary for connection. • If system uses more from new connections, is there enough water in Priest lake? Water licence has limitations. Depends on what kind of development. • Rumor has it we don't know where lines are... not true. • Extending boundaries timeframe? 1-2 yrs • Province still allows extension? Yes, though they would prefer IDs absorbed into RDs • Pipe replacement priority? Grant map shown, pipe age and material discussed. Will be adding loops for improvement. • New pipe material? HDPE, 70yr life exp. Replaced pipe will have meter setters at each connection, which are also cross=connection control. • FD spending more than coming in? Appears that way due to timing of money received/fiscal year. 	
10. New Business		Bylaws requested to be online. Some are, the rest are available at the office for the public to view.	
11. Thankyou to retiring Trustees	RS	RH – 5 years, grant, new system MC – moved, still Fire Chief RS – rerunning, for 1 year	
12. Introduction of Nomination Officer	RS	Terry Hollo agreed to act as Nomination Officer for the 2021 Van Anda Improvement District AGM.	
13. Election of Trustees	TH	3 positions open, 2 of 3 years and 1 of 1 year Terry Hollo asked for nominations from the floor. Made in person: Terry Hollo nominated Ron Smith. Terry Waterman nominated Jane Waterman. Karen May nominated George Childress. Terry Hollo asked for other nominations from the floor. John Colongard nominated Angela Beaumont, who declined. Terry Hollo asked for other nominations from the floor two more times. None were heard. No objections from other nominees that Ron Smith have the 1-year position. He accepted. Jane Waterman and George Childress accepted 3 year terms.	
14. Motion to Adjourn	RS	It was moved by JSo and seconded by GC that the VAID AGM adjourn at 11:45 am.	