



VAN ANDA IMPROVEMENT DISTRICT
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BOARD OF TRUSTEE'S MEETING

Date	April 17, 2018	Time	7:00 PM
Location	Van Anda Improvement District Office		
In Attendance	Trustees: Bob Timms (chair) Mike Craggs Ron Smith Rodger Hort	Staff: Ken Soles (Water Operator) Mike Craggs (Fire Chief) Lin Johnson (Administrator, Recorder)	Guest: Karen May, Water Workshop Committee Jane Waterman, Water Workshop Committee
	Regrets: Walter Gussman		

Agenda Item	Lead	Outcome
1. Call to Order	Bob	Bob called the meeting to order at 7:00 pm.
2. Declaration of Conflict of Interest	Bob	There was no conflict of interest declared.
3. Water Workshop Committee	Jane/Karen	<p>Jane and Karen presented the final agenda for the water workshop. Discussion about the panel. It was decided that the workshop will be reviewed after the workshop, and changes may be made in regards to the size of the panel in coming years.</p> <p>Maggie Timms and her choir will sing two songs relating to water prior to the AGM, at approximately 1:20 PM.</p> <p>Student Presentations – presentations will be set up and the audience will circulate around the student's posters. Ron Smith/Rhonda Gordon will do a general introduction to the students and their projects. Action: Lin will ensure there are name tags for students. Ron asked the trustees to ensure that they circulate through all of the student projects and encourage</p>

		<p>others. Ron also suggested if we invite the school to participate in the workshop in coming years, we pay for supplies.</p> <p>Karen advised that t-shirts have been purchased for school kids, the food and bus are arranged. The committee is ready for the workshop on Saturday.</p> <p>Bob thanked Jane, Karen and Lin for the work they have done on the 2018 Water Workshop.</p> <p>The Committee suggested that a celebration of the grant will be a major focus of this workshop.</p>
4. Approval of the Agenda of April 17, 2018		<p>Motion: It was moved and seconded that the Agenda for the April 17, 2018 VAID Trustee meeting be approved as circulated. Motion carried</p>
5. Approval of the minutes March 29, 2018	Bob	<p>Motion: It was moved and seconded that the minutes of March 29, 2018 be approved as circulated. Motion carried. Action: Lin will add capital expenditures to the COA.</p>
6. Financial Report	Bob	<p>Action: Lin will contact David Duke and advise that trustees would like to meet with him as soon as possible to review the audit.</p> <p>Action: Lin will change the name of the Truck Loan Account to the Truck Replacement Account.</p> <p>The 2018 audited financial statements will be approved at the 2018 AGM.</p>
7. Water Operators Report	Ken	<p>The Water Operators report was presented and discussed.</p>
8. Fire Chief Report	Mike	<p>The Fire Chief Report was presented and discussed.</p> <p>There is no burning permit system in place in Van Anda. Open fires are banned May – Oct.</p> <p>The VAFD CPR instructor is working to get recertified to teach on Texada.</p>
9. Administrators Report	Lin	<p>GBID meeting – discussion. It was decided that a date for this meeting will be decided at the May VAID trustee meeting.</p>

		Discussion about government regulations regarding ID's. This will be discussed again at the next trustee meeting.
10. Old Business	Bob	<p><u>Grant</u> – Bob reported that the Board will manage the project.</p> <p><u>Map</u> – discussion about whether to display the infrastructure map at the workshop. Action: Lin will get a poster made of the map, that will be displayed at the workshop. Action: Lin will talk to Adel about mapping the water treatment facility.</p> <p><u>Sign</u> – discussion about a sign for the front of the building.</p> <p><u>In-camera meetings</u> – minutes and agenda of in-camera meetings will be placed in a sealed envelope in the safe.</p>
11. New Business	Bob	<u>AGM</u> – AGM package was reviewed and discussed. There will be no reports from staff. Bob will present a report from the Chair, summarizing all the work that VAID has completed this year.
12. Correspondence	Bob	No correspondence.
13. Adjourn to In-camera meeting	Bob	
14. Meeting adjourned	Bob	10:40 PM

