



VAN ANDA IMPROVEMENT DISTRICT

MINUTES OF VAN ANDA IMPROVEMENT DISTRICT TRUSTEES

Date	February 16, 2017	Time	7:00 pm
Location	VAID office, 2036 Marble Bay Road		
In Attendance	Trustees: <ul style="list-style-type: none"> • Bob Timms (Chair) • Karen May • Terry Hollo • Walter Gussman • Mike Craggs 	Staff: <ul style="list-style-type: none"> • Mike Craggs (Fire Chief) • Lin Johnson (Administrator) • Ken Soles (Water Operator) 	

Action Items:

See attached Action Plan

Agenda Item	Lead	Discussion
1. Call to Order	Bob	Motion: It was moved and seconded that the agenda for February 16, 2017 be adopted as circulated. Motion carried.
2. Declaration of Conflict of Interest	Bob	There was no conflict of interest to declare.
3. Approval of Minutes of January 12, 2017	Bob	Motion: It was moved and seconded that the minutes of January 12, 2017 be adopted as circulated. Motion carried.
4. Fire Dept Report	Mike	Duly noted and filed. Discussion about equipment and emergency reponse to recent snow event.
5. Water Works Report	Ken	Duly noted and filed. Action: 2323 Wall Street – Ken will follow up re: water. Action: Discussion about frozen water lines on the ball park, Bannick, Fudge, Gussman route and the possibility of repairing this loop in the spring Cost would be +/- \$30,000. Action: As the lake is overflowing its banks, Bob and Ken will remeasure it as soon as possible.

		<p>Sampling problems have been resolved, and water sampling has resumed.</p> <p>Action: Walter will get fuel for the generator.</p> <p>Ken has been challenged with equipment in this cold weather.</p> <p>Al has been asked to clean the ditch on Alladin.</p> <p>Action: Lin will begin to graph the meter reads. Arnold location is using a lot of water.</p>
6.		Mike left the meeting at 7:30.
7. Dam Report	Ken	The dam was inspected in February. There is 6-8 " of water flowing over the dam.
8. Administrator's Report	Lin	<p>Reviewed.</p> <p><u>Water Workshop</u> – is scheduled for March 25 from 10:00 am – 2:00 pm, with a break for lunch at noon. Mary Mary Café will cater. Dave Murphy has been asked to provide rain barrels. Cost will be between \$10 – 25/barrel. The actual workshop will be held in the parking lot (Ken, Doug and Dick). Action: They will ensure adequate tools and supplies are provided. Ratepayers who would like to attend, but who do not want to build a rain barrel will be welcomed, but will not be charged. Action: Ken will talk about water quality testing, rationale for flushing. Action: Lin will walk ratepayers through the website.</p> <p><u>Econics Report and asset management and mapping</u> – will be reviewed and reported on at the workshop.</p> <p><u>Review of Gyrofalcon/Al Davis property</u> – taxes were determined for these properties. Action: Lin will mail the invoices.</p> <p><u>Newsletter</u> – Action: Lin will talk to Elayne Bolotyn regarding printing the newsletter next year.</p> <p><u>CWSA Workshop</u> – Lin, Bob and Ken will attend. Action: Lin will follow up with CWSA regarding survey results.</p> <p><u>Res'eau billing</u> – discussed. Action: Lin will draft a letter asking for clarification of expectations and contractual</p>

		<p>obligations. Understanding that we could withdraw from the program because of budget constraints. Will the final report be forwarded to us if we don't sign up for another year? Also, Lin will ask that information no longer be shared with Lafarge.</p> <p>E-transfer – not possible.</p> <p>VCH Report – reviewed. Action: Lin will ensure that Ken is listed as the certified water operator on all documentation. It was noted that our VCH permit includes working with Res'eau.</p>
9. Old Business/Action Plan	Bob	<p><u>Priest Lake culvert</u> – Action: Lin will send notes from that meeting to Nicholas and Patrick. She will ask Patrick for maps and the location of both culverts with those notes.</p> <p><u>AGM</u> – it was determined that Karen May's term expires in 2018, so the Trustee replacing her will be elected for a one year term. Walter's term also expires in 2018, Terry and Bob's terms expire in 2017 and Mike's term ends in 2019.</p> <p>Potential trustees discussed.</p>
10. New Business	Bob	There was no new business to discuss.
11. Adjournment	Bob	The meeting adjourned at 8:50 PM.
12. Financials	Bob	<p>Motion: It was moved and seconded that the financial statements for December 2016 be accepted as presented. Motion carried.</p> <p>Action: Lin will look at the 10,000 to be deposited in the financial statements.</p> <p>Action: Lin will follow up with the Regional District regarding our infrastructure grant funds.</p> <p>Action: Lin will look at a budget sheet.</p> <p>Delinquent accounts discussed.</p> <p>Action: Lin will prepare a draft tax sale letter.</p>
13. Meeting adjourned		9:15 PM.