

Date	October 12, 2022	Time	1:30pm
Location	Fire Hall upstairs		
In Attendance	Trustees: Ron Smith RS (Chair) Jane Waterman JW Regrets: John Colongard JC Neale Berjer NB Absent: George Childress GC	Staff: Ken Soles (Senior Water Operator) KS Austin Rycroft (Water Operator) AR Sandra Haszard (Admin) SH Heidi Sorichta (Admin Assist, Recorder) HS Mark Robert (Deputy Fire Chief) MR Regrets: Mike Craggs (Fire Chief) MC	Public: Rebecca Hathaway

Agenda Item	Lead	Outcome	ACTION
1. Call to Order	RS	RS called the meeting to order at 1:30 PM. As there isn't a quorum to hold a regular monthly meeting, this meeting will be for information purposes only.	Noted
2. Welcome to Public Guests	RS	Welcome to guest as well as welcome to Mark, Deputy Fire Chief, standing in for the chief while he is off on leave.	
3. Fire Report	MR	<ul style="list-style-type: none"> • LZ Helicopter Training taking place November 8. MR would like to have 2 or 3 members attend if training is available in Powell River, Parksville or online. • Would be helpful for Rescue situations if the department were to GPS various sites for helicopter landing options. • We have a couple of members attending the First Responder training with Ann Snow in Gillies Bay. Also checking into getting a few of our members to get their Class 4 Driver's License which would then allow them to drive the ambulance. • Office of the Fire Commissioner (OFC) travelling through Sunshine Coast area next week. MR feels they may be on Texada Oct. 19. The Fire Board has new minimum requirements – commissioner coming to explain what will be expected. Nothing official has been received to date. • Van Anda Volunteer Fire Fighter's Association would like to meet with MR tomorrow, Oct. 13. MR's understanding is that the Association's fundraising is to help with wish list items as requested by the Fire Chief. The Fire Chief submits requests based on research of what best suits the needs of the department and the Association either approves the request or not. It does not offer alternatives. It was noted that the Association has received a letter from the Board stating the Fire Chief has the final say as to what is purchased for the department. The department is open to receiving but will be directing as to what is needed. • The Fire Department received a \$200 donation from the Texada Garden Centre. • MR feels like the department is working cohesively. • When Texada Rescue was called to the MVA on Van Anda High Road where the vehicle rolled down into the steep gully, MR made the call to Lafarge to send Mine Rescue personnel certified in Rope Rescue. MR called the supervisor on shift at Lafarge to request additional help; the supervisor agreed to send Mine Rescue personnel to the scene. MR has worked with the second in command at Lafarge to create a Mutual Aid Agreement (MAA) of sorts. The general manager took issue with the men leaving work to attend the MVA and does not approve of the MAA. • Tin Hat needs to be called over to do the Annual Inspections on the trucks. MR will look after making these arrangements. • Express Lines Article – explaining when the Fire Department can be called to attend a fire out of the department's boundaries. MR explained how 	

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		<p>the department received the dispatch from Forestry to attend the Kirk Lake house fire. MR received numerous calls from concerned Islanders that there appeared to be a fire in the Kirk Lake area. MR instructed everyone to call 911 – the department can't attend unless dispatched. From that, Dispatch called MR to get eyes on the scene. When MR arrived the house itself was fully engulfed and the fire had moved to about an acre of the forest. Dispatch then called Forestry and they made the call to request both of Van Anda's engines as well as Gillies Bay's. MR requested GB's tanker. The fire department must be called by dispatch with a task number before it will go out of district to attend a fire.</p> <ul style="list-style-type: none"> MR has extended the Fire Ban in Van Anda. There are no fires allowed at all within Van Anda Improvement District boundaries. Because Gillies Bay has Shelter Point inside their boundaries, residents are allowed small 0.5 metre fires. 	
4. Water Report	KS, AR	<ul style="list-style-type: none"> Still running 11 – 13 pump hours a day. The lake level has remained at about 3 ¾" on the stick for the past week until this morning. It's down to 3 ¼" now. Hydrant on Columbia Street has now been replaced. UV lights at the Treatment Plant have been replaced and are all functioning. Sleeves were dirty but have since been replaced and are now working like new. Ken submitted a letter announcing his retirement at the end of this year. Trustees thanked Ken for his many years of service. A new Chlorine Meter is on order at a cost of approximately \$1,000 as the old one is barely functioning. The Turbidity Reader is also on it's way out and will need to be replaced soon. The lamp has already been replaced. The display screen is losing contrast. Replacement cost is approximately \$2,300. 	SH setup repair
5. Admin Report	SH	<ul style="list-style-type: none"> Water consumption calculations for information – for the approximately 34 people living up Wall Street, the water consumption per person is approximately 335 litres per day. The agreement for TwinComm and the TV Association has been prepared – just waiting for Board Approval. RS suggested to add to the agreement that they each need to have their own insurance to cover their own equipment. There was no response from last month's Express Lines call for contractors. We have not received any further response from the engineer, Sean, other then he will get back to us. Mapping – Casey has been too busy to assist but SH is forging ahead on her own. 	SH modify
6. Guest Questions		<ul style="list-style-type: none"> RH asked how the Improvement District operates. It was explained there are 3 to 4 paid employees, the members of the fire department are volunteers with the fire chief receiving a very small honorarium for the work they are responsible for, and there are 5 elected trustees who are volunteers. It was also explained the provincial government's mandate where ID's are concerned is to progressively phase us out by not offering capital funding. They don't feel we know enough. The only way to receive any kind of grant funding is by having the Regional District submit the application on our behalf. RH asked if residential water is metered here in Van Anda. Van Anda 	

MINUTES - BOARD OF TRUSTEES MEETING

Agenda Item	Lead	Outcome	ACTION
		ratepayers are not on meters. Gillies Bay got half way through installing meters but were stopped. After spending all that money for the meters they had installed, they can't charge at that rate until everyone is metered. Van Anda put out the idea of installing meters to the ratepayers at an AGM but the consensus was they were not in favour.	
7. Financial Report	SH	Capital Works Plan – Use the inventory provided by the auditor last year showing what our inventory is, how much each item costs, the lifespan of the item and when it needs to be replaced. New items to be added to the Capital Works Plan are the Wall Street storage tank and the new intake system.	SH work on Capital Plan
8. Next meeting	All	Special Meeting – Performance Evaluations – October 14 – 1:30 (trustees to arrive at 1:00) Special Meeting – Fire Department Budget – October 19 – Time TBA Special Meeting Policies & Bylaws Cont'd - TBA	
9. Public meeting adjourned	RS SH	Public meeting adjourned at 2.50 pm Documents taken home for Board review – remaining Policies and Bylaw changes	Board review/edit
10. In camera			
11. Meeting adjourned	RS	Meeting adjourned at 4:00 pm	
Upcoming Meetings		Monthly Board Meeting Wednesdays at 1:30pm, Firehall Nov 16, Dec 14	