



VAN ANDA IMPROVEMENT DISTRICT
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BOARD OF TRUSTEE'S MEETING

Date	March 29, 2018	Time	7:00 PM
Location	Van Anda Improvement District Office		
In Attendance	Trustees: Bob Timms (chair) Mike Craggs Ron Smith Walter Gussman Regrets: Rodger Hort	Staff: Ken Soles (Water Operator) Mike Craggs (Fire Chief) Lin Johnson (Administrator, Recorder) Guest: Karen May, Water Workshop Committee	

Agenda Item	Lead	Outcome
1. Call to Order	Bob	Bob called the meeting to order at 7:00 pm.
2. Declaration of Conflict of Interest	Bob	There was no conflict of interest declared.
3. Approval of the Agenda of March 29, 1028	Bob	<u>Motion:</u> It was moved and seconded that the Agenda for the March 29, 2018 Trustee meeting be approved as circulated. Motion carried.
4. Approval of the minutes of February 20, 2018	Bob	<u>Motion:</u> It was moved and seconded that the minutes of February 20, 2018 be approved as circulated. Motion carried.
5. Review of the notes from the March 1, 2018 Strategic Planning Meeting	Bob	It was decided to ask Econics to review our capital works plan after the infrastructure replacement has been completed. Action: Lin will add this to her calendar.
6. Financial Report	Bob	Action: Lin will add a line item for capital equipment/capital service expenditure, and will transfer the funds placed in infrastructure/maintenance equipment to that account. Action: Lin will correct the internet %.
7. Waterworks Report	Ken	Ken reported that the spike in water usage in February was due to a leak at the main, which has been repaired. Action: Ken will ensure that a delinquent ratepayer has not turned

		his water back on, and will attempt to put a lock on the valve. Action: Lin will send Exova results to trustees.
8. 2018 Water Workshop Report	Karen	<p>Karen presented the trustees with a draft agenda for review and approval. The workshop is being advertised through posters, the Express Lines and the mail. Action: Lin will get permission to take the school bus into the quarry (start of creek to settling pond). Discussion about the panel. Trustees were asked to think of questions for the panelists. Mike will park the fire trucks at the legion for participants to tour.</p> <p>Karen discussed her presentation to CWSA.</p> <p>Action: Committee will invite Maggie Timms and her choir to participate in the workshop.</p>
9. Dam Inspection	Ken	Ken reported that the dam is functional and in good working order.
10. Fire Department Report	Mike	Mike reported that a battery on a portable radio caught fire. Mike is following up with the manufacturer.
11. Administrators Report	Lin	Sale of Properties – included in in-camera minutes.
12. Old Business/Action Items	Bob	See action plan. Meter installation has been postponed until shut off valves have been found.
13. New Business	Bob	<p>Sign – discussion about a sign in front of the building.</p> <p>Action: Mike will follow up.</p> <p>AGM – discussion.</p> <p>Date of Next Trustee Meeting – April 17, 2018</p>
14. Correspondence	Bob	Texada TV Association – a letter has been received from the Texada TV Association asking if their equipment could be moved to the fire hall. Mike advised that the tall tower is strong enough to support a dish. Before we could decide if this is feasible, and the amount we would charge for this, we need to know current power usage and cost. Action: Lin will write a letter and Mike will negotiate with the Texada TV Association.
15. Adjourn to Closed Meeting	Bob	Delinquent accounts discussed.
16. Meeting Adjourned	Bob	Meeting adjourned 10:00 PM.