



VAN ANDA IMPROVEMENT DISTRICT
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BOARD OF TRUSTEE'S MEETING

Date	May 15, 2018	Time	7:00 PM
Location	Van Anda Improvement District Office		
In Attendance	Trustees: Bob Timms (chair) Mike Craggs Ron Smith Rodger Hort Walter Gussman	Staff: Ken Soles (Water Operator) Mike Craggs (Fire Chief) Lin Johnson (Administrator, Recorder)	Guest: Karen May, Water Workshop Committee Jane Waterman, Water Workshop Committee Sheridann Kristofferson, ratepayer

Agenda Item	Lead	Outcome
1. Call to Order	Bob	Bob called the meeting to order at 7:00 pm.
2. Election of the Chair	Bob	<p>Bob Timms was nominated to be chair of the Van Anda Improvement District for 2018/19. There were no other nominations for VAID chair. Bob Timms accepted the nomination.</p> <p><u>Motion:</u> It was moved and seconded that Bob Timms be elected Chair of the Van Anda Improvement District for 2018/19. Motion carried.</p>
3. Water Workshop Committee Update	Karen/Jane	<p>Jane presented a financial summary and announced that the water workshop is approximately \$500 under budget.</p> <p>Karen presented a summary of the water workshop, and made recommendations for the next year including:</p> <ul style="list-style-type: none"> • AGM continue to be part of the water workshop, but that the AGM be held during lunch.

		<ul style="list-style-type: none"> • That the water workshop continue to use the same logo. • Evaluations will be used as entry to door prize. • As much as possible, volunteer hours will be logged to track the time that goes into this event. • Discussion about grants to do this work. <p>Action: Jane will follow up with civicinfo.bc.ca/grants.</p> <ul style="list-style-type: none"> • Discussion in regards to having the fire department being included next year. • Allowing enough time for keynote speakers. • Partnerships are important, so continue to include industry in workshop. • Have the water workshop coincide Earth Day. • Continue to include the school children, and have Ron continue to work with them. • Ron will be given a budget for his work with the students next year. <p>Lin presented a summary of water workshop day.</p> <p>Trustees thanked the Water Workshop Committee for their work.</p>
3. Declaration of Conflict of Interest	Bob	There were no conflicts of interest to declare.
4. Code of Conduct	Bob	A VAID Code of Conduct was developed by Bob and Lin. Action: Trustees agreed to review the Code of Conflict which will be brought forward at the next meeting. <u>Motion:</u> It was moved and seconded that the Code of Conduct developed for VAID be tabled to the next meeting. Carried
5. Approval of the Agenda of May 15, 2018	Bob	<u>Motion:</u> It was moved and seconded that the Agenda for the May 15, 2018 VAID Trustee meeting be approved as circulated. Carried.
6. Approval of the Minutes of April 17, 2018	Bob	<u>Motion:</u> It was moved and seconded that the Minutes of April 17, 2018 be approved as circulated. Carried.
7. Financial Statements	Bob	<p>The financial statements were reviewed. Action: Lin will correct errors and recirculate financial statements.</p> <p>Discussion regarding finances and budget. Wages and chlorine are higher than expected. Action: Lin will look at ineligible costs in grant application.</p>

		<p>Training for water operator was discussed. Action: Lin and Ken will continue to look at training options.</p> <p>Action: Lin will look at investment options for the truck loan account funds.</p> <p>Fire Department receives annual funding in July.</p>
8. Water Operator Report	Ken	<p>The board requested that the water operator report include only major events.</p> <p>Ken will be taking water samples tomorrow.</p> <p>Discussion about Aluva reports. Heavy metals are within the guidelines.</p> <p>Action: Lin will invite Tim Knoop, Lafarge, to meet with VAID trustees.</p> <p>A leak at Wall St has been repaired, which will result in a reduction in pump hours.</p>
9. Dam Report	Ken	<p>The quote from Atek to review the classification of the Priest Lake dam was reviewed. Action: Lin will send Atek a letter advising that we will not be proceeding with this work at the present time.</p> <p>Action: Lin will examine the scope of work required to keep the dam classification as it is.</p> <p>Ken reported that now that the culvert is functional, we may want to consider increasing the capacity of the dam. Discussion.</p> <p>Action: Lin will contact the dam inspector to ask if he would consider allowing us more time to complete the scope of work required to reclassify the dam, in order to have RES'EAU complete the work in the future.</p>
10. Fire Chief Report	Mike	<p>Emergency Responder recertification course is now in session. Three people will be recertified this year. Four people will need to be recertified next year.</p> <p>As per Worksafe requirements, Traffic Management training will be presented to the fire team. There will be a cost to the fire hall for</p>

		<p>compliance with traffic management scene control equipment.</p> <p>One member of VAFD has resigned from the hall, because he is travelling for an extended period and unsure if he will be returning to Texada.</p> <p>Training/Roll out – discussed. Going reasonably well. Discussion about further training for Deputy Officer.</p>
11. Administrator’s Report	Lin	<p>Action: Lin will arrange a car pool for the meeting with David Duke on May 23. Action: Lin will arrange a meeting with GBID for mid-late June, at the VAFD training room.</p> <p>Date of next trustee meeting: June 19.</p> <p>After discussion, it was decided that acrylic cover would not be purchased for the Priest Lake watershed map created by the school children. Lin will arrange to have it stored and photographed.</p>
12. Old Business/Action Plan	Bob	<p>Letter in regards to grass cutting will be sent this week.</p> <p>Seacan – on hold.</p> <p>Meters on trustees homes – on hold until water shut offs have been identified.</p> <p>Earthquake proofing the fire hall – Mike will talk to Bill Kristofferson.</p> <p>WCB respirator - Ken will purchase an appropriate respirator the next time he is in Powell River. Lin will send Ken a reminder</p> <p>By-law review and safe – Bob and Lin will meet on June 4 at 10:30 am.</p> <p>Sign – Mike is having a prototype made for a VAID sign. It was suggested he also contact VACW for a quote. Rodger will also present a mock up of a sign for VAID consider. Karen suggested if more than one design is proposed, that the ratepayers be asked for their opinions. Discussion.</p> <p>Texada TV Association – Action: Lin will invite Bob Gordon to the next meeting to discuss the possibility of Texada TV Association moving their equipment to the hall.</p>

		Discussion about the grant and water systems. Fire flow needs to be considered.
13. New Business	Bob	No new business.
14. Correspondence	Bob	No correspondence.
15. Meeting adjourned	Bob	10:45 PM