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| **Date** | **October 14, 2020.** | **Time** | **9:30am** |
| **Location** | **Van Anda Improvement District Fire Hall training room** | | |
| **In Attendance** | **Trustees:**  Rodger Hort RH  Ron Smith RS  John Colongard JC  Neale Berjer NB  Mike Craggs MC | **Staff:**  Sylvia Praught (Admin Asst, Recorder) SP  Mike Craggs (Fire Chief) MC  **Guests:** | |

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| **Agenda Item** | **Lead** | **Outcome** | **ACTION** |
| 1. Call to Order | RS | Ron called the meeting to order at 9:30 AM. | Noted |
| 2. Declaration of  Conflict of Interest | RS | No conflicts. | Noted |
| 3. Approve Agenda | RS | Fire budget and Upper Blewett water main replacement. | Motion by MC and 2nd RS. |
| 4. Approval Minutes | RS | No other minutes were reviewed to approve. |  |
| 5. Fire Budget | RS | Budget reviewed line by line.  Discussed Ventilation, Contingency, & Oscillating monitor annual savings to build up.  Annual reserve funding for Engine 2 replacement in 2035.  Hydrant upkeep funding pays VAID to service as well.  Truck hoses 1 per year discussed.  COVID new category added April last year and will continue.  COVID affects training budget due to smaller classes.  Gas/Fuel – vehicle operation and 5yr fuel that sits at the ready for response tools (chainsaw, etc).  Internet billing to change once Van Anda Cable Association building complete.  Insurance to be reviewed with VACA and Twin Comm.  Community new category, for things like Emergency Evacuation signage. qRD provided pamphlets. | Noted  SP to contact Gerry Childress  Noted |
| 6. Motioned | RS | Fire budget of $99,720 for 2021.  Rodger Hort moved and John Colongard 2nd 1st reading.  John Colongard moved and Ron Smith 2nd, 2nd reading.  Neale Berjer moved and Ron Smith 2nd, final reading. | SP submit Fire Budget Local Govt asap  Carried |
| 7. Replace water main Upper  Blewett | RS | Discussion about Sole Source contracting. Time priority and seasons changing. Specifications and materials to be approved by VAID. Contact City of Powell River to review theirs, Capital Regional District on line and available. | JP review specs & materials to be used  SP contact PR |
| 8. Motion | RS | Sole Source contractor hiring Neale Berjer moved and Mike Craggs 2nd and all carried. | Carried |
| 9. Meeting Adjourned | RS | Meeting adjourned 12:30pm. | Motioned by MC, seconded by NB. |