

<b>Date</b>	<b>July 21, 2021</b>	<b>Time</b>	<b>9:30am</b>
<b>Location</b>	<b>Van Anda Fire Hall, upstairs</b>		
<b>In Attendance</b>	<b>Trustees:</b> Ron Smith RS John Colongard JC George Childress CG <b>Regrets:</b> Neale Berjer NB Jane Waterman JW	<b>Staff:</b> Ken Soles (Senior Water Operator) KS Austin Rycroft (Water Operator) AR Sylvia Praught (Admin Asst) SP Sandra Haszard (Admin Asst, Recorder) SH <b>Regrets:</b> Mike Craggs (Fire Chief) MC	<b>Public:</b>

<b>Agenda Item</b>	<b>Lead</b>	<b>Outcome</b>	<b>ACTION</b>
1. Welcome Public Guests	RS	No guests	
2. Call to Order	RS	Ron called the meeting to order at 9:28 AM.	Noted
3. Declaration of Conflict of Interest	RS	Explained to new Trustee GC. No conflicts.	Noted
4. Approval of the Agenda	RS	Agenda Approved Additions: bulk water, pressure testing, grant details, meeting schedule formula.	Moved GC 2 <sup>nd</sup> JC
5. Approval of the Minutes	RS	Previous meeting minutes were approved.	Moved GC 2 <sup>nd</sup> JC
6. Safety Moment	AR	Hydration: drink enough fluids, work in shade when possible	
7. Election of Chair	RS	Next meeting as 2 trustees absent	
8. Action Items		Next meeting	
9. Leak Detection	KS & AR & Board	<u>Leak detection:</u> AR to start going out at night again with listening device. Wear appropriate clothing and let residents and police know in advance. Concentrate on areas around 2" galv pipe. Keep written record. Household leak detection: starting in Sept, to be dne in an organised fashion with lists from admin. Will be in coming Express Lines. <u>Recent repairs:</u> Elks leak is fixed, still to do is sample station & backfill. Caused by crack where pipes join. PO wet area is now dry. Sellentin & Main – hole bigger than pipe diam. Nearly drained tank in 2 hours. Bikadi leak fixed by plumber. <u>Repairs to do:</u> Ken spoke to KC (Earl St) yesterday – VAID installs meter setter, he is to make arrangements to repair his line. Sedlak connection (above Elks) - to be hand dug. Out of time during Elks leak repair. Marble Bay/Coleburn - temp connections in place – one more to do (Fudge). Pipe is ordered, parts still to order. AD to provide all HDPE fittings.	

<p>10. Waterworks and Dam Report</p>	<p>KS &amp; AR</p>	<p><u>The boat</u> is back and it doesn't sink anymore.  <u>Pumps</u> explained: use the small one usually and the large one in emergencies. Large bypasses chlorine &amp; WTP. Pump hours relate to plant capacity.  <u>Tour of Water Treatment Plant</u> to be set up for new Trustees.  <u>Salt</u> use is high due to more regens needed, every couple days lately.  <u>Sensaphone</u> has been sent for repairs. No work yet on timeframe for repair  <u>Lake pump problem</u> with wiring fixed by DV. Test it later this week. Saved \$4200  <u>Trailer park</u> - 13 new services installed, total of 52.  <u>Meters</u> – all businesses have meters, and some residences. Home owner can get meter if they like. We are nearly out of meters; KS to order more.  Lafarge house - temp line would be really long  Wall St pump power outage caused by blown transformer. Hydro repaired it the next day.  Alladin valve repaired – top was missing. An important valve, being on the line to Wall St.  Only 2" of water above lake pump, level dropping ¼" per day. May have to change to large pump, which when used, chlorine and WTP are bypassed. Although large pump cavitates (sucks from top, high volume). Throttle down large pump to be able to input to treatment if pressure is right. Ken to test.  Another temp solution – use/build raft. Ask AD.  Dam has no water flowing over so no effect from adjustments there.  Need long term solution:  a) Buy a shorter pump  b) Deepen well by at least a foot – pump sits on concrete bottom. Can AD use breaker on it?  c) Move well (approx. \$25,000)  <u>Dam levels</u>: no water flowing over. (Dam was classified as high risk by govt inspector so we discuss its status monthly to cover risk assessment.)  Operators working hard and are appreciated!</p>	<p>KS will test pump repair</p> <p>KS to order meters</p> <p>KS throttle down test</p> <p>KS will ask AD</p>
<p>11. Fire chief report</p>	<p>SP</p>	<p>Fire Calls – 0, 1<sup>st</sup> Responder – 3, Rescue - 0</p> <ul style="list-style-type: none"> <li>• VAFD has gone into summer water usage mode (drafting only, no hydrant usage)</li> <li>• VAFD did approximately 125 wellness checks on our at-risk citizens, water, ice-pops - general well-being checks done daily during the heat emergency – over 28'</li> </ul>	

		<ul style="list-style-type: none"> <li>• Some summer training with GBFD will be undertaken in July and August, 3 members attended Traffic Control training in June with GBFD</li> <li>• Focus on this summers training will be setting and deploying our Forestry supplies, we need to know how much more equipment we need to get acceptable coverage in the event of a forest fire</li> <li>• Extrication tool updates should be occurring in July or August,</li> <li>• with the Forest Fire season upon us, Fire service focus has shifted to structure protection for the next few months</li> <li>• June’s membership growth was our member’s diversity and inclusion and pronouns</li> <li>• Next focus for membership growth will be our indigenous community .</li> </ul>	
12. Old Business		<p><u>Wall St pump house review</u> waiting for Bi Pure meter info. DV to check if required info is avail with it. May need totalizer – approx. \$600 Wall St feedline is located as it is due to rock bluffs in way of more direct route. <u>Bulk water sale</u> to DV property with temp service? Look at legalities, has GBID experience?. Agreement would specify use to non-peak hours. Letters sent to DV and Arnolds – no water service commitment, fire only. Send same letter to Little Billy property owner. Could Wall St pump handle it? Ave 6 hrs per day, pump can do much more, tho peak volume is more relevant. Can do 81 L/min Link to old Lafarge to be cutoff. Last year brought many potential connections. No bylaws specifically deal with this. Using bylaw 34 for now, which states developer pays upgrade costs. <u>CEC</u> for CH Coleborn/Blewett explained - \$5k per connection = \$65k to Cap Res. Meeting agreement to \$225k, actual is \$235k. Agreement creation in process. <u>Bylaw</u> – govt has ok’ed submission for new CEC bylaw. Schedule costs to be decided. Trustees will study and discuss with full board. Govt does not have to approve latecomer agreements. <u>HR Committee</u> Job descriptions – AR &amp; KS input requested – make notes of existing. Yearly review for wage increases will be scheduled</p>	<p>Admin to investigate</p> <p>Moved JC, 2<sup>nd</sup> GC</p> <p>On operators list</p> <p>Admin to complete</p> <p>Trustees consider charges</p> <p>KS &amp; AR job description input</p>
13. New business		<u>Extension application</u> – LB mine owner - letter to be sent as above	Admin send letter

		<p><u>Pressure testing</u> as discussed in water section</p> <p><u>Meter investigation</u> from motion during AGM. Talk to GBID and others</p> <p><u>Grants</u> – gas tax needs editing re location changes, verbage eg due to covid and world changes. Population projection completely different.</p> <p>- Grant-in-aid – cannot be work in progress. Deadline end of august. Discussion re which project to use</p> <p>Express Lines ad – from RS email, Admin to edit &amp; submit.</p> <p>Also create social media, website and TV</p>	<p>AR/Admin coordinate</p> <p>Admin investigate</p> <p>Admin review</p> <p>Admin - publicity</p>
14. Administration Report	SP	See attached report	
15. Financial review	RS	<p><u>Water</u></p> <p>KS stocked up on cartridges – 93% of budget used</p> <p>Salt annual budget total reached.</p> <p>Overall @ 63% as of mid-July – not bad.</p> <p><u>Fire</u></p> <p>Overall @ 56% - good</p> <p>Big expenses coming up – 2 trucks serviced, insurance.</p> <p>Rescue money from qRD to be received soon.</p> <p>Can hydrant parts for Marble Bay/Coleburn be paid from Fire accounts? 2 hydrants in stock to be used, need to purchase another as spare. Possibly include in grant-in-aid</p>	<p>MC to confirm</p> <p>Admin review</p>
16. Meeting closed to in camera		Not needed today	Noted
17. Next meeting	All	Meetings will tentatively be on 2 <sup>nd</sup> Wed from 1.30 – 4.30 at Mary Mary's	
18. Meeting adjourned		Meeting adjourned at 11:27	Motion to adjourn RS
Upcoming Meetings		<p>Wed July 28<sup>th</sup> 9:30am at Legion - Special Meeting: VAVFD</p> <p>Wed Aug 11th 1:30 at Mary Mary's - Regular Board Meeting</p>	