

## MINUTES - BOARD OF TRUSTEES MEETING

<b>Date</b>	<b>Aug 16, 2023</b>		<b>Time</b>	<b>1:30 pm</b>
<b>Location</b>	<b>Fire Hall upstairs</b>			
<b>In Attendance</b>	<b>Trustees:</b> Ron Smith RS (Chair) John Colongard JC Jane Waterman JW Phillip Tidd PT Jennifer Moore JM  <b>Regrets:</b>	<b>Staff:</b> Sandra Haszard (Admin, Recorder) SH Joseph Scott (Administrative Assistant) JS Austin Rycroft (Water Operator) AR Marianne Segers (Water Operator Assistant) MS  <b>Regrets:</b> Mark Robert (Acting Fire Chief) MR – family Mike Craggs (Fire Chief) MC - on leave	<b>Public:</b> Allan MacIsaac Sandy McCormick Roger Kimmerly	

<b>Agenda Item</b>	<b>Lead</b>	<b>Outcome</b>	<b>ACTION</b>
1. Call to Order	RS	RS called the meeting to order at 1.30 PM.	Noted
2. Welcome to Public Guests	RS	Also to new employees Joseph and Marianne	
3. Declaration of Conflict of Interest	RS	JW declared conflict of interest regarding Wall St subdivision	Noted
4. Approve Agenda	RS	Agenda Approved with addition of AM on BCA	Moved JM, 2 <sup>nd</sup> PT
5. Approve Minutes	RS	Last meetings minutes were approved	Moved JW, 2 <sup>nd</sup> PT
6. BC Ambulance changes	AM	Paramedic Unit Chief Allan MacIsaac described the history and possible changes to occur with shift scheduling. Whatever option is chosen should remain seamless to Texada residents. The best plan would allow staff from Powell River to work on Texada as there is insufficient Texadan paramedics. Board and residents were encouraged to contact BCEHS via Allan MacIsaac to express their concerns that there is an option that will allow adequate personnel. Having staff at the station means 90 seconds from call to rolling. On call response time here is usually 10 mins, but regulations allow up to 32 mins. The time to treatment can be crucial for serious incidents.	
7. Open letter on ID funding	RS	<p>Discussion of a letter prepared by RS, JW, and RK, asking for changes to funding availability to Improvement Districts. Current government policy restricts funding to IDs and encourages them to hand over assets and control to Regional Districts. Letter to be circulated widely and endorsed by other IDs.</p> <p>Larger government does not recognise the value of volunteers. Lund system failed and now has govt appointed receiver so can now get funding. RD run water systems are much more costly and lack immediate response to emergencies.</p> <p>Need to find a way to express that we want to do this work and keep ownership. Present to cabinet, first step contact MLA Nicholas Simons. Chance to tell of efficiencies and economy to larger government.</p> <p>No known association of IDs. Not enough info available on other IDs, part from number and services offered.</p> <p>Have joint meeting with GBID &amp; MLA, then open Texada meeting (S McC offered to host). Previously, GB sent letter to Premier and Prov Aid. VA, GB, &amp; RD on same page. Has been included in UBCM conference with no effect. Individual letters not working.</p> <p>Entrenched policy works in larger areas but not smaller and rural. Work with Policy Analysts. Failed Policy with respect to rural and isolated areas.</p>	

Agenda Item	Lead	Outcome	ACTION
		<p>VCH demanding GB fixes system but will not shut it down. Human right to clean water.</p> <p>Gov Policy states it can handover ID to RD but this has only happened voluntarily so far.</p> <p>GB meeting next Tues – RK ask if Board wants to join VAID with MLA meeting.</p>	
8. Safety Moment	AR	Avoiding heat stroke – plenty fluids, have breaks in shade, be self aware.	
9. Water Report	AR	<ul style="list-style-type: none"> <li>• New saddles on line for chlorine pump (photos shown) – meter won't measure properly now. Brought old one to office to order new part. Talk to DV about programming. Cl2 levels are ok. Will flow meter in WTP talk to it? Ask DV.</li> <li>• Butterfly valve installed @ well end pipe for easier connection to raft pump line. Building in progress.</li> <li>• Current pump hours 14 to 19, depending on filter change/regens. More pump hours needed when filters plugged.</li> <li>• Residential informational meter showed high water usage – owner has been watering cedar privacy trees. Maritime juniper better option for needing less water but does grow slower.</li> <li>• Grey water education? Some residents are doing this already.</li> <li>• Photos from diver viewed. Shows intake pipe is 8" SDR 35. Very cruddy – will pig pipe when well work being done. No photos in this batch showing screen. Screen pic requested.</li> <li>• Lake level today is 0.25". Lowest level in 2021 was -1.5" in mid-Sept.</li> <li>• Look into long-term forecast to plan wetwell work.</li> <li>• MS is finding work interesting and not overwhelming. Lots of info.</li> <li>• Cuvettes for turbidimeter found at Amazon for 1/10 price. Have ordered a couple to see if they work.</li> <li>• Drawdown data calculations show water use changes. Usually longest period that pump is off is during the night; on several occasions recently the longest time has been during the day. This signifies more water being used at night than during the day. Might be night time over watering??? Will be in notice in x-lines to check watering systems for leaks.</li> </ul>	<p>AR/SH order part</p> <p>AR ask DV</p> <p>SH send screen pic</p> <p>SH send specs to RS</p>
10. Fire Chief Report	MR/SH	<p>MR is away helping family. From report:</p> <p>There were 13 calls in July until Aug 10</p> <ul style="list-style-type: none"> <li>• Fire - in Gillies bay July 1 that was reported in last months report</li> <li>• RCMP - asked to help with road traffic management by RCMP when they responded to a vehicle pulling a boat from VA to GB where the trailer lost its wheel bearings about half way up Priest Lake hill. We did this until they got the trailer off the road.</li> <li>• MVA - one call inside GB district which was called off before we arrived. GB department got there first and discovered Texada Rescue or tools not needed. The person was up and walking around. Very low speed accident in their own drive way.</li> <li>• Medical calls - 7</li> <li>• Lift assist for BCAS - 3</li> </ul> <p>Bought and received a pumpkin bladder. It's a soft water bladder that can be used for forest fires or fighting fires where we have to shuttle water. It will be on 601 if there is room on the upper bunk; if not it will go on 602. Received 2 new air tanks and packs. These are the new 4500 psi carbon fibre tanks which all departments are switching to.</p>	

Agenda Item	Lead	Outcome	ACTION
		<p>The forestry pump was taken in for a service at Thunder Bay shop in Powell.</p> <p>We now have power motors on the doors in the bay doors.</p> <p>We received some emails from the government about grants. One that we can try for is for gear and training - I have quickly looked it over and am making a list of some training and gear that we use. (Rob McW has offered to help – SH.) The other one just received is a live fire training grant - I'm going to look in to it more this week.</p> <p>We had planned joint training plan with Gillies Bay in July but it got postponed as the trainer from out of town couldn't make it.</p> <p>We have 9 filled out petitions to extend our fire boundary and a couple more still to come in. Also more to hand out. There are some places that are just summer homes and I have gotten word to those who are here now and will contact them this week.</p> <p>From SH: Updated civic address mapbook received from qRD.</p> <p>Training Standards &amp; Policy Establishment – we already have Service level Policy.</p>	
11. Old Business	RS	<ul style="list-style-type: none"> <li>• Wall St Engineer – Greg recommended a device for logging pressure on hydrant. He will forward quote from Iconix. SH requested quote from Sheret. A correction was made to the meeting notes that were distributed. The recorded pressure of 12 psi is difficult to believe. This was taken in morning and evening peak hours. More measurements to be taken or wait for the data logger.</li> <li>• Low water plan – putting together pipe and raft on Friday</li> <li>• Quarterly newsletter alternative – VAID had planned to distribute a quarterly newsletter. Considering the increased content of VAID articles in each issue of the Express lines, this should cover the extra information requested. News items will be published online and available in an archive.</li> <li>• Coleborn/Main development – main owner contacted office after being informed by other owner that another meeting with board was needed to progress. SH told him that written application was needed first, to provide enough info to Trustees. Also that Development Policy and Bylaw need to be followed and were introduced to prevent the type of misunderstandings that were previously experienced with other developers.</li> </ul>	<p>Document with photos.</p> <p>SH publish new items and add note to next xlines</p>
12. New Business	RS	<ul style="list-style-type: none"> <li>• Express Lines – welcome new employees, chlorine, demand variation, leak estimate if hole or hose on.</li> <li>• Letters on water conservation &amp; BC drought were received from 2 govt departments.</li> </ul>	SH update & send
13. Admin Report	SH	<ul style="list-style-type: none"> <li>• Joseph started this week and is taking in a lot of information</li> <li>• Hydro will contact us first for pipe location when doing local work</li> <li>• Difference in qRD and Prov watershed maps only noted in one area – the property of the 1<sup>st</sup> drilling request. 2<sup>nd</sup> one was not in watershed.</li> <li>• VAID has no say over watershed use. qRD does but will only act on complaints. Watershed bylaw says one residence per hectare (4 acres), among other things. Concern about a known French drain for sewer in watershed. VCH will have records of perk tests that state soil conditions are ok for outhouse. If not, more people living in watershed may be a problem. Planning contact at qRD is a good resource.</li> </ul>	SH contact qRD planning

## MINUTES - BOARD OF TRUSTEES MEETING

Agenda Item	Lead	Outcome	ACTION
14. Financial review	RS	<p>Water – WCB is higher after switching from annual to quarterly payments. Salt was high but is back to normal. Freight high too - ionex tank contributed.</p> <p>Fire – possible accounts highlighted for pumpkin tank purchase. Budget will start being prepared to be ready for bylaw submission in Oct.</p> <p>Capital plan – JW motioned to approve as presented, PT seconded. JC abstained stating costs need to be defined better. E.g. Earl to Colburn line replacement may require significant amounts of rock breaking. It was noted that more realistic costs will be available as the project gets nearer. This 5-year plan will be updated annually.</p> <p>No plastic meter setters found. Continue to research alternatives to copper/brass</p>	<p>SH/JS prepare Fire budget</p> <p>JW move, PT 2<sup>nd</sup> JC abstained</p> <p>SH research</p>
15. Policy & Bylaw	RS	<p>Development Policy – addition stating no requirement to provide water as in LG Act, and Trustees must consider impact on existing users. Not approved yet as it was requested to add definition of development. Ensure this matches up with Bylaw. Add “related documents”.</p> <p>CEC and higher density – check for references.</p> <p>Self evaluation time for employees – just AR &amp; SH</p>	<p>SH add definition</p> <p>SH check CEC density increase</p> <p>SH evaluation forms</p>
16. Next meeting	RS	Monthly Board Meeting – Wednesday, Sep 13 at 1:30 pm Firehall	Information
17. Public meeting adjourned	RS	Public meeting adjourned at 4.25 pm	Information
18. In camera	RS		
		Monthly Board Meeting Wednesdays at 1:30pm, Firehall 2023: Sep 13, Oct 18, Nov 15, Dec 13	Information