

## MINUTES - BOARD OF TRUSTEES MEETING

<b>Date</b>	<b>Aug 14, 2024</b>	<b>Time</b>	<b>1:30 pm</b>
<b>Location</b>	<b>Fire Hall upstairs</b>		
<b>In Attendance</b>	<b>Trustees:</b> Ron Smith RS (Chair) Jennifer Moore JM Jane Waterman JW Phillip Tidd PT  <b>Regrets:</b> John Colongard JC	<b>Staff:</b> Sandra Haszard (Admin, Recorder) SH Joseph Scott (Operations Coordinator) JS Trevor Morrison (Water Operator) TM  <b>Regrets:</b> Marianne Segers (Water Operator) MS Mark Robert (Fire Chief) MR	<b>Public:</b> Denis Jefferson DJ Rodger Hort RH

<b>Agenda Item</b>	<b>Lead</b>	<b>Outcome</b>	<b>ACTION</b>
1. Call to Order	RS	RS called the meeting to order at 1.29 PM.	Noted
2. Welcome to Public Guests	RS	Welcome to DJ & RH	
3. Declaration of Conflict of Interest	RS	JW regarding Wall St subdivision	Noted
4. Approve Agenda	RS	Agenda was approved; additions approval moved JW, 2 <sup>nd</sup> JM	Moved JW, 2 <sup>nd</sup> PT
5. Residents Speak	RS	<p>DJ's house near Main Alley has water seeping under it, even after shutoff valve @ Main closed. Valve on property, couldn't find one in alley. Could be the metal cap across Coleborn (found later in meeting to be inactivated standpipe). Rick Jones (RJ) is assisting him and was here this morning requesting operator uses leak detector to locate water main as he is digging in area for to investigate. RJ going on holiday at end of week so will continue after return. House water pressure to be tested by TM. RH came in support of DJ and has a series of questions but will ask only one today.</p> <ul style="list-style-type: none"> <li>Evening meetings were held when he was a Trustee but have since changed to daytime. Looks like VAID is trying to hide something as many cannot attend during day. Day meetings were determined as staff preference. RH asked to consider changing to evening. – maybe once a quarter?</li> <li>Operator emergency phone is long distance – residents should not have to pay LD charges.</li> <li>How often is the office phone checked? SH confirmed messages are checked at least once daily.</li> <li>Info not getting out to public. Reply: VAID is publishing monthly updates Express Lines and has an informative website. Contact info found in many places. RH suggested we ask people to provide their friends numbers who want to be notified by text. Did so in last Xlines but no replies. Will add to Annual Invoice</li> <li>Seems not many people are following water restrictions. Suggested escalating penalties. RH asked to let us know and let others to let us know when violations are noticed. Will be anonymous.</li> </ul>	<p>TM to investigate</p> <p>SH ask public in lines</p> <p>SH ask public in lines &amp; add to invoice</p> <p>SH - Conservation Bylaw</p>
6. Approve Minutes	RS	Last meetings minutes approved	Moved JW, 2 <sup>nd</sup> JM
7. Safety Moment	TM	Safety when working at side of road – PPE, signage	
8. Water, Dam, & Operations Report	TM, JS	<ul style="list-style-type: none"> <li>Columbia/Smelter exploration dig. 4" blue brute down Columbia is live and last house is connected. 30-yr resident says water has always been running there. Possible line to previous greenhouse. Map showed &amp; discussed - leak area is Wall St road allowance.</li> </ul>	

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		<ul style="list-style-type: none"> <li>• Priority – Columbia/Wall or Main alley? Main alley paving ends at 2054/2060. Discussion of water line placement. Can Main alley services be connected to other mains? Locate service connections off Main alley main, also main Main alley shutoff.</li> <li>• Perry Olsen recommended by resident to Trustees as expert</li> <li>• Harmsco filters pulled after 2 months of very low PSID increases. Very gunky with brown slime. Water not on partial bypass as it was with HS cartridges. PSID device needs calibration. Stirling Wilson SW will work on this but has family matters to attend to. MS to call Harmsco. Will disinfect line from cylinder to UV on next change.</li> <li>• SW also to calibrate Cl2 analyser, which is priority.</li> <li>• Internet for WTP to be paid with capital amount of \$1,200. Moved by PT, seconded by JM. Resolution to spend will be made later after full costs known.</li> <li>• Pump hours 20/day, remaining overall high. Relates to rain – can see this on graph of rainfall and water production.</li> <li>• Movement of hydrant logger causes temp loss of water for most elevated Wall St household. Owner to be notified in advance. Caused by air pocket. Air release valve usually underwater due to drainage issue.</li> <li>• Is Van Anda’s swamp area around Main St due to natural spring? Water mains have been in the area for many decades – did leaks provide the water for historic skating in area? MS to visit museum.</li> <li>• Still some steel pipe in Nicholas area – 1 ½”</li> </ul>	<p>Ops to locate</p> <p>MS phone Harmsco</p> <p>JS email SW</p> <p>JS arrange internet</p> <p>MS notify MB next movement</p> <p>MS museum</p>
9. Old Business	RS	<ul style="list-style-type: none"> <li>• Vehicle acquisition &amp; fundraising letters – PT left 2 messages with Zyrox. Will continue contacting potential donors.</li> <li>• Hydrant logger data explained – results and need for</li> <li>• Wall St subdivision requirements – draft letter to owner &amp; history discussed. \$3,000 of connection fees paid Aug 2022. Future residential connections to be inspected. Does WTP have capacity? Household use is minimal compared to amount lost from leaks. Arnolds have offered new Wall St pump – have new spare pump and motor that need inspection/testing. Pressure tanks can be maintained but are at end of design life. Water application was before Development Bylaw in place. Road now being strata means Development Bylaw not relevant anyway. Capital Expenditure Charge Bylaw in place end of 2021. Charge full connection costs, including meters and labor, as well as CEC or infrastructure costs, whichever is greater. Valve for 2” main needs to be at side of road. Wall St hydrants are close enough, so no new hydrants needed.</li> </ul>	
10. New Business	RS	<ul style="list-style-type: none"> <li>• Express Lines Aug – Boil Water Notice, Notice vs Advisory, request phone numbers for texts, ask if attendees for evening meeting/info session, contact office with concerns, call for contractors.</li> <li>• Apparently “only old people read the lines”. Many people don’t feel comfortable reading, according to JM’s subscribers. Information to public is available for the asking.</li> <li>• Water conservation violations reported – JC said on Monday’s Operations meeting he would talk to them. Email notices if complaint is made, or mail if no email addy.</li> <li>• Meters – how determined if property commercial – admin decision. Check bylaw. Add 2 meters. When changed to meter, start at beginning of year.</li> </ul>	SH submit

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			SH check bylaws
11. Admin Report	SH	<ul style="list-style-type: none"> <li>News reporter asked for info – replied that RS spokesperson &amp; cc'ed RS. Also, that we proof before publishing. No response.</li> <li>Turbidity meter maybe incorrect – RS prev suggestion to borrow from school. Not needed after comparing with GB's meter a few weeks ago. Turbidity levels not varying as much after cartridge change.</li> <li>EOCP system 5-year renewal. Ask GB Op George for info on testing numbers and EOCP Op necessity.</li> </ul>	SH ask George
12. Financial review	RS	<ul style="list-style-type: none"> <li>Both water &amp; fire look good. Budget prep starts soon</li> </ul>	
13. Policy & Bylaw	RS	<ul style="list-style-type: none"> <li>Hiring Policy amendment approved as presented – had added probationary period difference for EOCP or non EOCP.</li> <li>Water Conservation Bylaw – clarify “coverage area”. Simplify. Like GB. E.g. “just water sensibly, not during hot sun”, so not talking down. Coordinate stages with GB? Saltspring magazine ad for reference.</li> </ul>	Moved JW, 2 <sup>nd</sup> JM SH revisit bylaw
14. Fire Report	SH	<ul style="list-style-type: none"> <li>MR not available today</li> <li>Calls in Jul - First responder medical – 3, Fire – 0, MVA - 0</li> <li>Duty officer – 3. All campfires, these were looked into and found to be gas campfires which are allowed.</li> <li>Chief calls from the local public - 4 about the logging being down in Van Anda near the regional dock. I talked to the operators once we went to extreme fire risk. They knew of the damage risks and had a fire plan in place. On the 2nd day of the extreme fire risk, they brought in their own water tanker. They also had a pond dug on the work site with a water pump and hoses. I talked to our BC wildfire contact person and the duty chief out of Hall One in Powell River, who stated it was ok to operate on the extreme risk days because of the plan and equipment for fires on site. Neighbors of the property that was getting worked on were asking me questions and a little nervous.</li> <li>The Texada Firefighter Association pancake breakfast was a hit. We raised \$1,500 and served 256 people. The Assoc has raised \$25,612 out of a target of \$75,000 for a front-line wildfire small attack unit.</li> <li>We had 3 members take place in the breakfast. The next fundraiser for that is the Sept long weekend BBQ.</li> <li>We have had an average of 3 people going to joint training with GBFD on Monday nights.</li> <li>All 4 of our members that took the S-100 wildfire training passed their test.</li> <li>Paul Nilsen approved as Deputy Chief – moved by JW, second by PT</li> <li>SH continuing investigating Bylaw 101 – chief's call on attending fire outside boundaries – many orgs involved. Liability. Possible penalties.</li> <li>Petitions for Boundary Amendments to be signed by all Trustees to submit to LG before fall parliamentary session.</li> </ul>	Moved JW, 2 <sup>nd</sup> PT SH continue SH collect all signatures & submit
15. Next meeting	RS	Monthly Board Meeting – Wednesday, Nov 11 at 1:30 pm Firehall	Information
16. Public meeting adjourned	RS	Public meeting adjourned at 4.00 pm.	Information
17. In camera	RS	See separate minutes	
18. Meeting adjourned	RS	Meeting adjourned 5.00	
		Monthly Board Meeting Wednesdays at 1:30pm, Firehall 2024: Jan 17, Feb 14, Mar 13, Apr 10, May 15, June 12, July 17, Aug 14, Sept 11, Oct 16, Nov 13, Dec 11	Information