

MINUTES - BOARD OF TRUSTEES MEETING

Date	Oct 16, 2024 (cont'd 23rd)	Time	1:30 pm
Location	Fire Hall upstairs		
In Attendance	Trustees: Ron Smith RS (Chair) John Colongard JC Jennifer Moore JM Phillip Tidd PT Regrets: Jane Waterman JW	Staff: Sandra Haszard (Admin, Recorder) SH Mark Robert (Fire Chief) MR (at 4 pm) Joseph Scott (Operations Coordinator) JS Trevor Morrison (Water Operator) TM Regrets: Marianne Segers (Water Operator) MS	Public: Rick Jones RJ Garner Gordon

Agenda Item	Lead	Outcome	ACTION
1. Call to Order	RS	RS called the meeting to order at 1.30 PM.	Noted
2. Welcome to Public Guests	RS	Welcome to MP	
3. Declaration of Conflict of Interest	RS	None	Noted
4. Approve Agenda	RS	Agenda was approved with additions - Leak Detection contract, consider benefits for budget, complaint (to be discussed in camera)	Moved JM, 2 nd PT
5. Approve Minutes	RS	Last meetings minutes approved	Moved PT, 2 nd JM
6. Residents Speak		RJ requested changing the fire bans to match those of GBID. This change is in progress as part of updating the Fire Regulations Bylaw.	SH continue with Bylaw update
7. Safety Moment	TM	Daylight savings coming up – be more vigilant with earlier darkness, reflective PPE	
8. Water, Dam, & Operations Report	TM/JS	<ul style="list-style-type: none"> Wall St new service connections complete Other new Wall St connection in progress Midas work still waiting for RV removal – MOTI involved – should be done by end of this week Main St alley – 2 repairs completed, a new leak under investigation. New water near Collins shut off. White pipe by blue house stopped leaking when water shut off. Detector was used. Can hear water running. Water line being driven over. Possibly repair the 4" main by threading a 2" line through it. Is there room for 3"? Need valve work done first. Leakage rate determined by longest time pump is off at night – last calculated late August with maximum 150 mins. Shows very high amount of leakage. WTP - Stirling labeled components for maintenance logging and directions Cartridge filters – PSID wasn't changing due to filters bypass on. After correction, Excelpure cartridge very short-lived and patchy like Hydroscentifics. Forsta SS pre-filters pitting corrosion on one set, much worse on one. Usual procedure is soak in CLR to clean. Make new container from blue pipe to totally submerge. Contact manufacturer for possible causes. RJ SS filters have lasted 30 yrs so far. Still needed even with sand filter being added – "logs and frogs". Meter readings showed high usage at one location – owner contacted and pressure test to be conducted. Coming power outage on Texada not planned for Van Anda but best be prepared anyway. Dam looks good. 	SH contact Forsta

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9. Old Business	RS	<ul style="list-style-type: none"> Vehicle acquisition & fundraising letters – nothing to report. PT will discuss with RS his van offer. Wall St subdivision going ahead as approved. Contact out project to replace pressure tanks. No response for evening meeting after 2 mentions in Express Lines, 2 more numbers provided for text alerts. 	JS plan tank replacement
10. New Business	RS	<ul style="list-style-type: none"> Express Lines – Fire Protection update, continue to ask for numbers for text alerts, burn ban lifted but no noxious burning (chart was published on Facebook) Leak detection contactor – RS contacted 3 – one doesn't do the islands, one didn't respond, one provided quote after receiving maps and info – 21-27k depending on travel arrangements & assistance. RS to ask for more details such as how accurate and references; responses will be emailed to all. Need more quotes – big spend. VAID still doesn't know exactly where all water mains are. Need another nighttime tank level check now that summer watering is done – 2 am and 4 am. 	SH submit JS arrange tank level check
11. Admin Report	SH	<p>WATER</p> <ul style="list-style-type: none"> Testing rounds Columbia planning Pump house check UV clean Clean Cl2 bldg for VCH inspection Setup WiFi RJ water on DV site review Sellentia sink hole WTP design Main St Alley leak Hydrant logger data Drawdown calcs PT leak Raw water comparison UV sensor order <p>FIRE</p> <ul style="list-style-type: none"> Purchasing Petitions to amend boundaries Find rescue truck replacement light Dispatch tech visit (will add battery at no cost) <p>LEGAL</p> <ul style="list-style-type: none"> FD response outside district info Temp Fire Protection Agreement & Bylaw Contact petitioners with increase to RPT Water Restriction Bylaw and chart 	<p>MEETINGS</p> <ul style="list-style-type: none"> Water Ops Coordination Regular board meeting Ops planning meeting Michael Rogers from Polaris Newport Electric Al Davis re plans Rino Parise of MOTI George K GBID Water Op <p>COMMUNICATIONS/ CORRESPONDENCE</p> <ul style="list-style-type: none"> Boil Water Notice lifted and back Quality Advisory signs up and down MOTI – subdivision, culvert, meeting New owner Explain Notice vs Advisory, clarify on webpage Employee evaluations VCH DWO Jack Davidson Owner of house next to Fudge shop Letter to owner re subdivision requirements Potential Blewett lot purchaser TB @ GBID re ventilation & hearing tests Worksafe re ventilation requirements Neighbour re drainage & trees 2 new service applications (Wall St)

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		<ul style="list-style-type: none"> • Agreement for subdivision • One conveyance request • MOTI permit for service install <p>FINANCIAL</p> <ul style="list-style-type: none"> • Late penalties • Fire budget • Fire term deposits <ul style="list-style-type: none"> • Letter confirming water supply to Wall St <p>OTHER</p> <ul style="list-style-type: none"> • Seminar • Starlink @ WTP • MOTI review • Strata Titles & common property • Create log sheets for pressure testing on private property • Attempted break in details 	
12. Financial review	RS	<ul style="list-style-type: none"> • Fire monthly amounts at 53% – good • Fire budget modified by JW & SH working together – approved as presented – moved by JM, 2nd by PT • Water monthly amounts – some accounts are high but will be lowered by Capital transfers. • Water budget – expense - depends on WTP health and sand filter install – potentially next summer – building in additional container as pipes in ground in way regular building, also for chlorine spill containment. Consider benefits – ask GB. Mileage increase? – check CRA rate. Add WTP internet at 156/mth. More details for ROW costs. • Water budget – revenue – need to have some increase for Groups C & D, even .5%. (Closing gap between larger and smaller property size.) Recheck Groups amount considering recent subdivisions – Wall St is 5 new, 2 larger, 1 gone - BB RD 2 new lots and one smaller. Board to discuss wage amounts. • Capital estimate presented for Terms decision to avoid locking in. • Terms – some to Powersaver, some to other that isn’t locked in. Mature Oct 20. SH create letter for FCU – needs 2 signatures. • Caesar Cove sent letter requesting consideration to lower rates. Will not decrease rates – stay the same as everyone else. Only option is to have water turned off when not needed for summer. 	<p>Moved JM, 2nd PT</p> <p>SH check benefits, ROW costs, CRA rate</p> <p>SH letter to bank</p> <p>SH reply</p>
13. Policy & Bylaw	RS	<ul style="list-style-type: none"> • Fire Protection Tax 2025 Bylaw approved - moved by JC, 2nd by PT. 	Moved JC, 2 nd PT
14. Fire Report		<p>Calls in Sep:</p> <ul style="list-style-type: none"> • Duty officer-2 <ul style="list-style-type: none"> ○ One was for a burning complaint • First Responder medical -4 • MVA - 0 • Fire - 0 <p>Board asked if burning complaints can be documented so we can look at the possibility of fining repeat offenders. Form can be made. Use terminology of “oil byproducts” instead of rubber, plastic. MR does not have LAFC badge so cannot escalate. Can VAID fine? SH research</p> <p>The Texada Fire Fighters Association had a wildfire skid donated; Mark picked it up from Vancouver island. It’s a self contained 1200L tank, a wildfire pump, and a section of hose on a skid that fits in the back of a pickup or on a trailer. It is from GlobalMedic company - they were donating a number of these units across Western Canada, and we were lucky enough to get one.</p> <p>I have been working on looking for a crew cab and chassis to replace 603. Also looking at used newer rescue trucks. I’m in the process of talking to Hub fire</p>	<p>SH create report form</p> <p>SH research fining</p>

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		<p>engines in Abbotsford to see how much it would cost to outfit a new truck chassis with lights and putting our rescue box on it vs a newer rescue truck. (\$70k!). Cheaper for used unit.</p> <p>New firefighter will have a 6-month probation period. SOG will be changed to say all new members will have a probation period.</p> <p>2 new members.</p> <p>602 insurance renewed - removed 3 people from driver list, added 3 new.</p> <p>2 members are signed up for live fire training with GBFD in PR and maybe a 3rd if the dates work.</p> <p>Avg membership at practice is 3 for September, two regular members are away on holidays or schooling. Raven is taking advanced fire fighting with BC ferries right now.</p> <p>Gate for Legion to be picked up.</p> <p>Storage cleaned up.</p> <p>2 recent wildfires – one (intentional) at Secret beach, one (possibly intentional) at Davie Bay.</p> <p>FUS (Fire Underwriters Survey) updated with VAFD personnel and apparatus details. FUS info affects home-owners insurance for fire protection.</p> <p>2 new rescue harnesses are required. Cost approved by Board – moved by JC, 2nd JM.</p> <p>Ventilation program – created after conversation with Worksafe re vent savings - rename to ventilation standard operation procedure. Have new door always closed – add auto closer. Add “fan on” to before returning to bay. Are vent savings able to be used for something else? Send procedure doc to WorkSafe for their approval.</p>	<p>SH convert SOGs</p> <p>SH purchase harnesses</p> <p>SH correct & send</p>
15. Next meeting	RS	Monthly Board Meeting – Wednesday, Nov 13 at 1:30 pm Firehall	Information
16. Public meeting adjourned	RS	Public meeting adjourned at 4.20 pm.	Information
17. In camera	RS	See separate minutes	
18. Meeting adjourned	RS	Meeting adjourned 4.40	
19. Meeting continued	RS	Oct 23, 2024 3.30 pm Present: RS, JW, SH, JC, MS, JS	
20. Leak Detection Contract	RS	<p>Info has been shared by email regarding Velocity Water Services Inc performing leak detection in Van Anda. Discussion with input from employees considered. References provided and questions answered. Rainy weather does not impact their findings. Contractor is familiar with area. Method is to place many sound detection devices along the system, overnight at service connections, results are analyzed then the operation repeated to narrow down leak locations, results usually within a meter. VAID needs to find leak locations – at the current rate of water loss, the plant will not be able to keep up with next summer’s seasonal increased usage. JC moved that VAID accept the contract from Velocity Water Services Inc for \$21,887.50 + Tax, motion seconded by JW, all approved.</p>	
21. Meeting adjourned	RS	Meeting adjourned 3.55	
		<p>Monthly Board Meeting Wednesdays at 1:30pm, Firehall</p> <p>2024: Jan 17, Feb 14, Mar 13, Apr 10, May 15, June 12, July 17, Aug 14, Sept 11, Oct 16, Nov 13, Dec 11</p>	Information