

MINUTES - BOARD OF TRUSTEES MEETING

Date	Sep 11, 2024	Time	1:30 pm
Location	Fire Hall upstairs		
In Attendance	Trustees: Ron Smith RS (Chair) Jennifer Moore JM Jane Waterman JW Phillip Tidd PT Regrets: John Colongard JC	Staff: Sandra Haszard (Admin, Recorder) SH Marianne Segers (Water Operator) MS Mark Robert (Fire Chief) MR (at 4 pm) Regrets: Joseph Scott (Operations Coordinator) JS Trevor Morrison (Water Operator) TM	Public: Michael Pavlushik MP

Agenda Item	Lead	Outcome	ACTION
1. Call to Order	RS	RS called the meeting to order at 1.30 PM.	Noted
2. Welcome to Public Guests	RS	Welcome to MP	
3. Declaration of Conflict of Interest	RS	JW regarding Wall St subdivision	Noted
4. Approve Agenda	RS	Agenda was approved with additions	Moved JM, 2 nd PT
5. Approve Minutes	RS	Last meetings minutes approved	Moved JW, 2 nd JM
6. Safety Moment	MS	Sept is suicide prevention month – think about this & check on those who seem off; offer help	
7. Residents Speak		MP, a resident of Crescent Bay, is one of about 20 who have submitted a Petition to Amend Boundaries to get Fire Protection. Insurance is much more expensive without fire protection. Some insurers report VA not in Fire Underwriters database and that Gillies Bay is. SH contact FUS. Once Bylaw for temp fire protection agreements is approved (later today), agreements can be signed, and fire protection will be in place.	SH contact FUS
8. Water, Dam, & Operations Report	MS	<ul style="list-style-type: none"> More water in lake than last year Still using lots of chlorine, nearly ran out. JS picked some up in PR. Order delay from supplier. Other problems ongoing. Resin replacement estimates & plans needed ASAP (JS arranging, will be back from vacation Sep 23). Need ionex online. Holdup is finding assistance. Stirling Wilson (SW) worked with MS on UV system, which is not set up as manufacture recommended. At least one sensor is faulty. Solenoid valves don't work to stop flow. Boil Water Notice – the 2 samples stations that failed had adequate chlorine levels. Marble Bay/Sellentin usually high. User error or problem with station? Sterility protocols introduced. Chlorine issues – one batch was date expired, still getting some deformed bottles. CL2 system fouled; SW getting maintenance kit and manual. Controls chlorine injection – contributes to unstable levels. Look for suitable replacement – need now, no waiting till new chlorine setup in capital planning. Too much time spent at plant with little result. Storage container gets too hot in summer – needs ventilation. Heat weakens strength. Highest priorities are chlorine system and ion exchanger. Columbia repair status – waiting on part – AD picking up. Also delaying job again is the RVs parked on area to be worked on. MOTI telling owner to have them moved off road allowance as uninsured. 	SH order sensor Ops monitor % with comparator JS/MS/SW find replacement JS add to to-do list SH check with Rino

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13. Policy & Bylaw	RS	<ul style="list-style-type: none"> • Fire Protection Bylaw and Agreement approved as presented – moved by JW and seconded by PT. Ask LG if all Trustee signatures required – have 4 out of 5 on all Petitions. • Fire Budget – increase FF annual honorarium from \$200 to \$500. Ask GB cost of their vent system and Worksafe if portable system is acceptable or permanent system needed. Increase building expense budget – replace lights with LEDs, install door between bays, gutter maint. Budget input MR: <ul style="list-style-type: none"> ○ need more SCBA 4.5 tanks, have enough packs. Will get deetz to SH & discuss budget with Admin ○ Have list of Rescue equipment for Grant. Will include training. Add to budget if not covered in grant. <p>Increase Forestry & Freight. Budget to be finalised and submitted to LG by Oct 31 – complete at next meeting.</p> <ul style="list-style-type: none"> • Water conservation/restrictions bylaw simplified. Approved as presented with minor edits. JW moved and PT seconded 	<p>Moved JW, 2nd PT</p> <p>SH ask LG and/or submit Petitions</p> <p>SH vent system</p> <ul style="list-style-type: none"> • ask GB & • Worksafe <p>MR/SH/JS discuss budget</p> <p>SH start grant</p> <p>Moved JW, 2nd PT</p> <p>SH submit to LG & publish</p>
14. Fire Report		<p>Calls in Aug:</p> <ul style="list-style-type: none"> ○ First responders-3 ○ MVA -0 ○ Fire-0 ○ Fire complaints duty officer page -1 <ul style="list-style-type: none"> • One new member starting in September. Another two are a possible once the background checks with RCMP are done. • BCAS asked fire dispatch for lift assistance but were turned down because it was outside of the district. We have gone before so there was some mix up on part of North Island 911 centre. North island and our department have cleared up that mix up and now we will be getting pages to assist BCAS with calls again. We have language in our bylaws that lets us go. How does dispatch get updated with Boundary Amendments? SH to contact, also with addresses of Temp Protection Agreement • We did some more training with Gillies Bay and took part in the big fire fighter fundraiser. I haven't heard how much we raised yet. • Avg membership at practice was 3. Hopefully it picks up after summer and with our new members starting shortly. • Paul is signed up to renew his first responder ticket in Oct. • The beginning of September has been a little crazy. More calls since summer over. 2 members attended Para St incident and did 40 minutes CPR until told to stop by RCMP. • Recruit drive coming up with GBFD. • Letter of support provided for GB grant application for 1st responder ATV • Temp agreements – SH provide MR with pre-filled docs to get signatures. • Rescue 603 starter repaired. Will last a while yet. \$17k available – MR to price out replacement. • 603 needs grill light replacement – to be ordered 	<p>SH contact dispatch</p> <p>SH print agreements</p> <p>SH get quote</p>
15. Next meeting	RS	Monthly Board Meeting – Wednesday, Nov 11 at 1:30 pm Firehall	Information

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Agenda Item	Lead	Outcome	ACTION
16. Public meeting adjourned	RS	Public meeting adjourned at 4.30 pm.	Information
17. In camera	RS	See separate minutes	
18. Meeting adjourned	RS	Meeting adjourned 5.00	
		Monthly Board Meeting Wednesdays at 1:30pm, Firehall 2024: <i>Jan 17, Feb 14, Mar 13, Apr 10, May 15, June 12, July 17, Aug 14, Sept 11, Oct 16, Nov 13, Dec 11</i>	Information