

| Date          | Sep 11, 2024         | Time                                  | 1:30 pm                     |                      |  |  |
|---------------|----------------------|---------------------------------------|-----------------------------|----------------------|--|--|
| Location      | Fire Hall upstairs   | Fire Hall upstairs                    |                             |                      |  |  |
| In Attendance | Trustees:            | Staff:                                |                             | Public:              |  |  |
|               | Ron Smith RS (Chair) | Sandra Haszard (Admin, Recorder) SH   |                             | Michael Pavlushik MP |  |  |
|               | Jennifer Moore JM    | Marianne Se                           | gers (Water Operator) MS    |                      |  |  |
|               | Jane Waterman JW     | Mark Robert (Fire Chief) MR (at 4 pm) |                             |                      |  |  |
|               | Phillip Tidd PT      |                                       |                             |                      |  |  |
|               |                      | Regrets:                              |                             |                      |  |  |
|               | Regrets:             | Joseph Scott                          | (Operations Coordinator) JS |                      |  |  |
|               | John Colongard JC    | Trevor Morri                          | son (Water Operator) TM     |                      |  |  |

|    | Agenda Item                            | Lead | Outcome   | ACTION  |
|----|--|------|---|---|
| 1. | Call to Order                          | RS   | RS called the meeting to order at 1.30 PM.  | Noted   |
| 2. | Welcome to Public<br>Guests            | RS   | Welcome to MP   |   |
| 3. | Declaration of<br>Conflict of Interest | RS   | JW regarding Wall St subdivision  | Noted   |
| 4. | Approve Agenda                         | RS   | Agenda was approved with additions  | Moved JM, 2 <sup>nd</sup> PT  |
| 5. | Approve Minutes                        | RS   | Last meetings minutes approved  | Moved JW, 2 <sup>nd</sup> JM  |
| 6. | Safety Moment                          | MS   | Sept is suicide prevention month – think about this & check on those who seem off; offer help   |   |
| 7. | Residents Speak                        |      | MP, a resident of Crescent Bay, is one of about 20 who have submitted a Petition to Amend Boundaries to get Fire Protection. Insurance is much more expensive without fire protection. Some insurers report VA not in Fire Underwriters database and that Gillies Bay is. SH contact FUS. Once Bylaw for temp fire protection agreements is approved (later today), agreements can be signed, and fire protection will be in place.   | SH contact FUS  |
| 8. | Water, Dam, & Operations Report        | MS   | <ul> <li>More water in lake than last year</li> <li>Still using lots of chlorine, nearly ran out. JS picked some up in PR. Order delay from supplier.</li> <li>Other problems ongoing. Resin replacement estimates &amp; plans needed ASAP (JS arranging, will be back from vacation Sep 23). Need ionex online. Holdup is finding assistance.</li> <li>Stirling Wilson (SW) worked with MS on UV system, which is not set up as manufacture recommended. At least one sensor is faulty. Solenoid valves don't work to stop flow.</li> <li>Boil Water Notice – the 2 samples stations that failed had adequate chlorine levels. Marble Bay/Sellentin usually high. User error or problem with station? Sterility protocols introduced.</li> <li>Chlorine issues – one batch was date expired, still getting some deformed bottles. CL2 system fouled; SW getting maintenance kit and manual. Controls chlorine injection – contributes to unstable levels. Look for suitable replacement – need now, no waiting till new chlorine setup in capital planning. Too much time spent at plant with little result. Storage container gets too hot in summer – needs ventilation. Heat weakens strength.</li> <li>Highest priorities are chlorine system and ion exchanger.</li> <li>Columbia repair status – waiting on part – AD picking up. Also delaying job again is the RVs parked on area to be worked on. MOTI telling owner to have them moved off road allowance as uninsured.</li> </ul> | SH order sensor  Ops monitor % with comparator  JS/MS/SW find replacement  JS add to to-do list  SH check with Rino |



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| 9. Old Business      | RS   | <ul> <li>Rino Parise of MOTI visited, and JS discussed with him on site areas of concern – Columbia vehicles, Wall St subdivision valve, water main/culvert by store, culvert at Prospect/Columbia.</li> <li>Egglestone leak resolved after shutoff found with AD &amp; metal detector. Consider purchase of detector.</li> <li>MS on holiday Sep 20 – Oct 20. Has arranged with George (GB Op) for backup. JS filling in.</li> <li>Vehicle acquisition &amp; fundraising letters - PT continuing after summer mode. RS offered his van as VAID vehicle for Tax receipt.</li> <li>Wall St subdivision requirements – plan with water lines and strata</li> </ul>  | SH get quotes  SH write new  |
|                      |      | details, meter for 2" line due to road work after line installation, new pressure tanks (new pump prev offered). VAID not taking maintaining line on strata road – remains property of strata. Can go by engineer report or spring 2023 as no pressure loss in hydrant logging. New owners will pay usual connection fee to get hooked up. The 2 connections paid for where the 1" and 2" to Wall St main. Cannot remove valve – is live. Protect and bury after turning on supply. Is 1" line ending area strata road? Need plans.   | letter for Board<br>approval   |
| 10. New Business     | RS   | <ul> <li>Express Lines Aug – leaks repaired, more popping up, look for leaks and please report – we need you help, Boil Water Notice length, ask again for evening meet and text, back to stage 2 restrictions which end Oct 15 unless otherwise (pump 17 hrs), simplifying stages for next year – thanks for input, thanks to those who are reducing water use. Replies to last insert: none to evening meeting idea, one number provided for text notifications, no contract answers.</li> <li>Diver inspections:         <ul> <li>tank is clean.</li> <li>Pump intake cover fell off – cleaned and replaced. Watched video taken by diver from shore to pump. New line for floating pump buried in some places. Setup appears stable.</li> <li>Culvert partially blocked. SH reported to MOTI and Cap.</li> <li>Will return for deep water sampling</li> </ul> </li> <li>Boil Water Notice needs to on Firehall. Replace Stage 3. Web notice pinned to top of page instead of Restrictions.</li> </ul> | SH submit  |
|                      |      |   | MS put up sign   |
| 11. Admin Report     | SH   | <ul> <li>Exploring risks of FD responding outside boundaries – contacted Worksafe, insurance co, OFC, qRD, dispatch (North Island 911, Forestry). Will have whole picture after reply from Forestry and perhaps further clarification with Acera (VAID insurance provider)</li> <li>Getting info from Fire Underwriters Survey (FUS) – ask if GB shared</li> </ul>  | SH ask FUS   |
| 12. Financial review | RS   | <ul> <li>truck &lt;25yrs old is ok for rating</li> <li>Monthly account totals for both Fire and Water look good.</li> <li>Tree removal by Firehall quote for \$1,785 approved – moved by JW and seconded by PT</li> <li>Terms - reinvest all Fire Terms with associated Savings @ 18 mth option. Moved by JW and seconded by JM. Water terms to be discussed next month after estimating Capital costs for 2024. \$48k not currently in terms but has good Powersaver rate and avail immed.</li> </ul>  | Moved JW, 2 <sup>nd</sup> PT Moved JW, 2 <sup>nd</sup> JM SH letter to bank SH estimate 2024 capital |



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| 13. Policy & Bylaw | RS   | <ul> <li>Fire Protection Bylaw and Agreement approved as presented – moved by JW and seconded by PT. Ask LG if all Trustee signatures required – have 4 out of 5 on all Petitions.</li> <li>Fire Budget – increase FF annual honorarium from \$200 to \$500. Ask GB cost of their vent system and Worksafe if portable system is acceptable or permanent system needed. Increase building expense budget – replace lights with LEDs, install door between bays, gutter maint. Budget input MR:</li> </ul>   | Moved JW, 2 <sup>nd</sup> PT  SH ask LG and/or submit Petitions  SH vent system  ask GB &  Worksafe |
|                    |      | <ul> <li>need more SCBA 4.5 tanks, have enough packs. Will get deetz to SH &amp; discuss budget with Admin</li> <li>Have list of Rescue equipment for Grant. Will include training. Add to budget if not covered in grant.</li> <li>Increase Forestry &amp; Freight. Budget to be finalised and submitted to LG by Oct 31 – complete at next meeting.</li> </ul>  | MR/SH/JS discuss<br>budget<br>SH start grant  |
|                    |      | Water conservation/restrictions bylaw simplified. Approved as   | Moved JW, 2 <sup>nd</sup> PT  |
|                    |      | presented with minor edits. JW moved and PT seconded  | SH submit to LG & publish   |
| 14. Fire Report    |      | Calls in Aug:  First responders-3  MVA -0  Fire-0  Fire complaints duty officer page -1  One new member starting in September. Another two are a possible once the background checks with RCMP are done.  BCAS asked fire dispatch for lift assistance but were turned down because it was outside of the district. We have gone before so there was some mix up on part of North Island 911 centre. North island and our department have cleared up that mix up and now we will be getting pages to assist BCAS with calls again. We have language in our bylaws that lets us go. How does dispatch get updated with Boundary Amendments? SH to contact, also with addresses of Temp Protection Agreement  We did some more training with Gillies Bay and took part in the big fire fighter fundraiser. I haven't heard how much we raised yet.  Avg membership at practice was 3. Hopefully it picks up after summer and with our new members starting shortly.  Paul is signed up to renew his first responder ticket in Oct.  The beginning of September has been a little crazy. More calls since summer over. 2 members attended Para St incident and did 40 minutes CPR until told to stop by RCMP.  Recruit drive coming up with GBFD.  Letter of support provided for GB grant application for 1st responder | SH contact<br>dispatch  |
|                    |      | <ul> <li>ATV</li> <li>Temp agreements – SH provide MR with pre-filled docs to get signatures.</li> <li>Rescue 603 starter repaired. Will last a while yet. \$17k available – MR to price out replacement.</li> </ul>  | SH print agreements   |
|                    |      | 603 needs grill light replacement – to be ordered   | SH get quote  |
| 15. Next meeting   | RS   | Monthly Board Meeting – Wednesday, Nov 11 at 1:30 pm Firehall   | Information   |



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|-----------------------|------|---|-------------|
| 16. Public meeting RS |      | Public meeting adjourned at 4.30 pm.                                    | Information |
| adjourned             |      |   |             |
| 17. In camera         | RS   | See separate minutes  |             |
| 18. Meeting adjourned | RS   | Meeting adjourned 5.00  |             |
|                       |      | Monthly Board Meeting Wednesdays at 1:30pm, Firehall                    | Information |
|                       |      | 2024: Jan 17, Feb 14, Mar 13, Apr 10, May 15, June 12, July 17, Aug 14, |             |
|                       |      | Sept 11, Oct 16, Nov 13, Dec 11   |             |