

Date	Jan 15, 2025	Time	1:30 pm			
Location	Fire Hall upstairs	Fire Hall upstairs				
In Attendance	Trustees:	Staff:		Public:		
	John Colongard JC (Acting	Sandra Haszard (Ad	Sandra Haszard (Admin, Recorder) SH			
	Chair)	Mark Robert (Fire C	hief) MR (at 4 pm)			
	Jennifer Moore JM	Joseph Scott (Opera	itions Coordinator) JS			
	Phillip Tidd PT	Marianne Segers (W	/ater Operator) MS			
	Regrets:	Trevor Morrison (W	ater Operator) TM			
	Jane Waterman JW					
	Ron Smith RS (Chair)	Regrets:				

	Agenda Item	Lead	Outcome	ACTION
1.	Call to Order	JC	JC called the meeting to order at 1.30 PM.	Noted
2.	Welcome to Public Guests	JC	No public guests	
3.	Declaration of Conflict of Interest	JC	None	
4.	Approve Agenda	JC	Agenda was approved with additions	
5.	Approve Minutes	JC	Last meetings minutes approved	Moved PT, 2 nd JM
6.	Safety Moment	TM	Wearing PPE when working with chlorine, well fitting googles. Face shields	
			fogging up. PT recommended a product and will get some.	
7.	Residents Speak			
8.	Water, Dam, &	TM/	Columbia/Midas main replacement complete. One house was connected	
	Operations	MS/	there will be connected to Copper Queen. Being planned with AD.	
	Report	JS	 Jones now away for 3 months and Fudge for 6 weeks. JC has phone # for Crescent Bay machine which is one size down from Fudges. Premac's is too big. CJ can deliver gravel from Imperial. Forsta maintenance parts arrived, some were wrong size, JS sorting this out. Purchasing directly from Forsta. Spare pump for wastewater will be here soon 	SH arrange delivery
			 Chlorine analyzer – meeting with SW tomorrow. Has settled down for now. Previous meeting gave admin permission to purchase without further board action. WTP battery LED outside lights to be installed by Newport for power outage visibility. Already have interior lights. Ion exchange media change still underway – one unit is filled and ready for testing to check no media loss during backwash. Screen added but only needed if settings are wrong. Previous backwashes were too violent. Media should not rise high enough to be able to exit tank. Necessity for 2 brine tanks discussed solution needs time to be ready after mixing before 	JS/SH purchase



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		using. System designed to alternate, is programmable, best way to have one head as master. Find out treatment flow rate. Will function with increased flow but not optimal. Entire system designed for 315 liters per minute (LPM). Currently maxed at 500 LPM in, production of 430 LPM out. Recommended rate of 315 LPM would produce 120,000 USG/day – not enough for current usage of 150k. Max 165k. Ionex is not piped to run parallel. Purolite engineer states water softener not needed. Brine tank will now use filtered water – was using untreated. Softener would be beneficial for brine tank water but not necessary. Treatment does not soften water. Test results show water hardness does not vary between treated and untreated water. Velocity Services completed leak detection – final report to come. JS and TM went around town with them. 3 hydrant leaks found with water suspected to be going straight down. Hotel, log house, and end of Wall St. 2 hydrants were ancient and seen before in field by techs. Can hear water running in hydrant. Gate valve test on one did stop leak. Specialist is coming to train in hydrant maintenance – 12 people signed up – includes GB. Terminal City may come seeing we have all TC hydrants. Truck crane or tripod needed to lift. Ask if PR has trained people. Another leak found was significant, under Smelter. Also a Smelter connection, a Sturt Bay Rd connection, and private property with leak notice given to owner. No leaks found in Main St alley. Property with leak notice given to owner. No leaks found in Main St alley. Property with leak now passing pressure test. New standpipe on private property – VAID check done to standards? Valve lid on street at Coleborn opened up to find dead valve. How does Main alley tie into Coleborn and where? Dam – annual formal report completed by MS in December, nothing new. Dam is monitored weekly and logged. Consider if info released to public could be step to lawsuit – e.g. chlorine test results on private property.	JS get max ionex flow rate
9. Old Business	JC	 Vehicle – PT has first refusal on 2008 Dodge Ram at good price – owner upgraded – PT & JC will look closer and get mechanics opinion. Having work ops vehicle will save time with all needed supplies on board. Motion to 	Moved by PT, 2 nd JW
		 investigate vehicle and purchase if desirable moved by PT, seconded by JW. 2024 mileage total \$5,200. SH update cost comparison. Lafarge possible water diversion – letter sent asking for clarification and 	SH vehicle costs
		brief description of issues caused by lower water levels. No reply yet. Paper trail needed for item of this importance. Watershed protection bylaw – ask qRD	SH ask qRD watershed



Agenda Item	Lead	Outcome	2	ACTION
10. New Business	JC	• Express Lines – leak detection results, m	nedia exchange underway, should	SH submit
		have received invoice, court of revision.		
		• Court of Revision 10 am Sat Feb 8 – 3 sig	gned up already – trustees to attend	
		are JC, JM, and PT, with SH. Decision can be made immediately if 3 Trustees		
		present (after owner has left.)	, , , , , , , , , , , , , , , , , , , ,	
		 Provincial Grant for Meter installation b 	eing worked on by SH. Board	Moved by
			•	JM, 2 nd PT
		approval needed to apply for grant mov		
		Generator received with donated sand f	-	
		Discussion whether to sell or give to oth		
		(VA & GB ops discuss) then discuss furth	ner at coming meeting with GB	
		Trustees.		
		• Imperial Quarry sometimes has sand. Re	ecent sand purchase came from PR.	SH check
		SH check if sand avail from Imperial.		sand avail
11. Admin Report	SH	WATER	MEETINGS	
		Duker Rd culvert w/Capilano	Water Ops Coordination	
		WTP design to Grant R	Reg board meeting	
		 Organize files and maps 	 Ops planning meetings 	
		 Water main map review 	 AD planning 	
		BYDP Ticket info	Aaron re media	
		fan heater for WTP	COMMANDA TIONS (CORRESPONDE	
		Cl leak checks Columbia+Duker+Main St	COMMUNICATIONS/CORRESPONDE NCE	
		WTP media change w/AaronPressure tank quotes	Create annual newsletters	
		Management program	New owners letter & invoices	
		review first crossing/Van Anda trail	OTHER	
		FIRE	 Shipping arrangements during 	
		Reimburse training expenses	strike	
		 Fire fighter honorariums & tax credit 	 TD FEF grant 	
		letters	Create contact info update form	
		FUS map with temp agreements in place	for invoices	
		FINANCIAL	Meter grantdoor card for pressure testing	
		Benefits Capital funda transform	notice	
		Capital funds transferDMD inventory check	water theft from log house	
		 Update inventory values 	 hearing test 	
		Xmas bonuses	 install light and switch 	
		Interac limit request to FCU	LEGAL	
		Annual invoices	 Water tolls bylaw 	
			 Capital spend bylaw & 	
			resolutions	
12 Financial ****	10	Water and a 2004 4000/ 51 1	• conveyance	
12. Financial review	JC	Water expenses for 2024 100% of budget, Fire 78% (25k unspent).		
13. Policy & Bylaw	JC	Bylaw 188 Development Water Regulation	•	Moved JM, 2 nd PT
		addition of reference to FUS hydrant do	cuments and BC gov water systems	_ ' '
		document for standards. Development	procedure checklist added to	SH submit
		Schedule Form. Approval moved by JM	and seconded by PT.	to LG



Agenda Item	Lead	Outcome	ACTIO
.4. Fire Report		Calls for the month:	
		• Medical calls – 7; MVA -0; Fire - 0	
		New gear to be ordered:	
		 Attack hoses for 601 with the older ones used for back up. 	
		 There was 6 new 4.5 tanks (for SCBA) ordered (should be here by 	
		end of month)- these will fill up all the new packs we have. Then	
		the department will have all new carbon tanks with double the air	
		capacity compared to the old steel tanks we had.	
		Some new medical gear.	
		Set up auto reminder to purchase when medical expiry dates reached. SH The state of th	SH set u
		will set up – MR to provide list. Check if "best before" or "expires".	reminde
		• 601 had annual inspection.	
		Jaws of Life for women only in Qualicum – one firefighter might attend The second of the secon	
		Two member's first responder tickets to be updated - one day in PR.	
		Ladder test coming in February.	
		Something we should look into is a satellite phone. There were two calls in	SH chec
		January with no cell service on scene. Calling the coast guard with out service won't work. Suggest both VAFD and GBFD have a satellite phones.	into sat
		Maybe we can get one plan with two different phones and share the cost.	phone
		BCAS carries a sat phone with them. Also needed in summer when local	
		towers overloaded.	
		Dodge 5500 avail for a great price. Has14-foot deck. Might fit the rescue	
		box off 603 or we could make it into another response truck and put the	
		wildfire unit on it in the summer and other wild fire gear. Will discuss	
		further with Tin Hat	
		Qualicum Beach has truck4 sale but chassis too small for rescue truck box	
		Sunday's call has issue with quick release auto eject – needs	
		reconfiguration – Tin Hat job	
		 More people responding to calls and coming to practice. 	
		Officers meeting with GBFD last week - agreed not to purchase dual	
		equipment.	
		 Most member have full uniforms, a few pieces needed to complete for all. 	
		MR sorted old log sheets – will be on new office shelf being built by him.	
		Emerg management BC only reimburses Rescue for MVA calls.	
		Working on mutual aid auto agreement with GB for out of ID medical calls.	
5. Next meeting	JC	Monthly Board Meeting – Wednesday, Feb 12 at 1:30 pm Firehall	Info
6. Public meeting	JC	Public meeting adjourned at 4.40 pm.	Informa
adjourned			n
7. In camera	JC	Separate minutes	
8. Meeting	JC	Meeting adjourned 4.45 pm	
adjourned			
,	1	l ednesdays at 1:30pm, Firehall	<u> </u>