

Agenda Item	Lead	Outcome	ACTION
		<ul style="list-style-type: none"> • Accuracy of Diamond maps about 3 meters. There is an upgrade for better accuracy but not cheap. Check property lines with actual pins. JW's lots have pins. • Wall St subdivision Statutory Right of Way Agreement still in progress. SH spoke by phone to lawyers office for edits needed. No new doc yet. 	SH check
10. New Business	RS	<ul style="list-style-type: none"> • Express Lines – Meter Project RFPs out beginning of Aug – BC Bid, PR Peak, website. Summer – conserve esp. long weekends, mention Jun 30 high use. • Joint meeting with GBID Trustees – suggestion of Sep 24th. JM arranging. • Cont'd after Fire Report 	SH submit JM reply to GBID
11. Fire Report	MR	<p>Calls for the month:</p> <ul style="list-style-type: none"> • Fire -1 <ul style="list-style-type: none"> ○ We were paged out to assist BC Wildfire with a ground fire on BC Cement road. A power line broke and a live line came down which started a ground fire. BC wildfire gave us the OK to send two engines out. 601 & 602 responded to the call plus 4 members. This call is a paid call from Wildfire. • Medical-2 • MVA <ul style="list-style-type: none"> ○ Texada rescue was called to a MVA call on Blubber Bay Road. The driver was found inside the vehicle deceased. It looked like the vehicle was actually in the bush for 2 to 3 days. It was found by a bystander who just caught something red out of the corner of their eye while driving by. It was very hard to see from the road. Our members stayed on scene to do road traffic and help the coroner with the body once he got there. Seems the driver had a medical emergency that led to their crash and sadly to their death. ○ MR monitors members and informs of resources for dealing with these difficult calls. • July goals are to get some members to Jaws of Life training with the Lafarge Amrize mine rescue group that had their training here last week. • Still have cars at lot 6 to use for jaws training with members. • Met with Al Davis to talk about getting the Legion gate put in place. • Average number to June practices is 4 members. • Average member to medical calls is 4. • Members responding to the fire call was 4. • Members responding to the MVA was 4. • It's been a tough couple of months for our members. 3 of our members have lost a family member to illness. Sylvia provided some cards signed them; I also signed them saying that the VAFD crew is the sorry for their loss and if we can help in anyway to let me know. • Fire on Monday (Jul 21) on Priest Lake Rd, just outside district. Got there in time to prevent spread. Garbage bags found on site – possible illegal dumping area. • New member has completed some training including S-100. • Community siren (trustee suggestion) – could put on unused tower are Firehall. Discussion covered who would trigger it (us), what situations used for, qRd Emerg involvement, how to let public know what for - maybe post 	JS investigate

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		<p>right away facebook. Gas station may work better to be heard larger area. JS will investigate</p> <ul style="list-style-type: none"> • Bear officially dead. • Complaint received by JM from member of public about Crescent Bay fire. VAFD was told by forestry not to act. JM will explain to complainer. 	
12. New Business cont'd	RS	<ul style="list-style-type: none"> • VAID truck status -Tony inspected, one side no compression. May need head removal for repair, \$3-4k. Similar to Richards opinion. Tony not interested in job. He corrected computer code so is driveable back to PR – JC to speak with seller (dealer) and ask for repair quote from them. • Letter to contractors – letter created to send to contractors reminding VAIDs standards for waterlines. (Municipal grade 160 psi potable poly service water tubing (HDPE); Compression fittings rated for 200 psi). Preface letter with “being sent to all contractors” add “please share this with anyone else who may need to know”. • Agreement letter for customers using VAID purchase program for water conservation (drip irrigation, low flow toilets, etc). Created after liability concerns answered by insurer. No edits needed. Also provide customers with installation standards info if relevant. 	<p>JC taking truck to PR</p> <p>SH edit and send</p>
13. Admin Report	SH	<p>WATER</p> <ul style="list-style-type: none"> • Drawdown calcs • Order UVT parts from Sheret • WTP and pump house review • Mapping • Maintenance schedules <p>FIRE</p> <ul style="list-style-type: none"> • Fire laptops file organised for better access • First Aid bag contents lists • Create form for refusal of care • Purchase boots & turnout jacket <p>METER PROJECT</p> <ul style="list-style-type: none"> • Webpage updates • C of P meeting - Communications • Support request re locating connections and standard drawings • Update connections notes from ops worksheets, map app, and customer list • Provide updated worksheets to ops • C of P mtg - Procurement, notes to board • Mapping • MPP Contracts <p>OTHER</p> <ul style="list-style-type: none"> • Add house number layer to Diamond maps • Safety meeting app • Policies updated from last meeting, prepare next meetings Policies • Zyrox tour • Tech Safety BC 	<p>MEETINGS</p> <ul style="list-style-type: none"> • Water Ops Coordination • Reg board meeting • Ops planning meetings • Newport <p>COMMUNICATIONS/ CORRESPONDENCE</p> <ul style="list-style-type: none"> • ID letter to Ships Pt • Reply to bulk water request • BC1Call locate request Smelter/Blewett • Reply to one request for drip irrigation parts <p>FINANCIAL</p> <ul style="list-style-type: none"> • 3 bank errors needed extra work • Rescue funds to Fire account from truck purchases • Calculate MPP & Capital wage costs and transfer between accounts • Create MPP Accounts Spreadsheet • Request signer change to FCU <p>LEGAL</p> <ul style="list-style-type: none"> • Request edit of SRW from Wall St developer lawyer • Request to insurer about liability selling parts • Create purchasing agreement for this • Receive notification ID Boundaries Amended – post new map and publish notice

MINUTES - BOARD OF TRUSTEES MEETING

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14. Financial review	RS	<ul style="list-style-type: none"> MPP wages transferred from Water Accounts to Meter Project Accounts. BR contract labor now included in Labor in calcs of to-date total for monthly spreadsheet. Both Admin and Labor now just over 50% for year. Some progress on overdues, now \$9.5k Fire accounts look good. 	
15. Policy & Bylaw	RS	<ul style="list-style-type: none"> Policy for Safety Meetings & app – includes form to use if app unavailable. Approval moved by JW, seconded by JC. Policy for Working Alone & app – MS tried app and found it intrusive. To be discussed with SH later. Removed app name. Approval moved by JM, seconded by JW Policy for Bullying (WorkSafe) no changes but WorkSafe requires annual review. Approval moved by JC, seconded by JM. 	Moved JW 2 nd JC SH new app? Moved JM 2 nd JW Moved JC 2 nd JM SH process
16. Regular meeting adjourned	RS	<ul style="list-style-type: none"> At 5.10 	
17. In camera		<ul style="list-style-type: none"> Minutes in separate document 	
18. Next meeting	RS	Monthly Board Meeting – Wednesday, Aug 13 at 1:30 pm Firehall	Info
19. Meeting adjourned	RS	Meeting adjourned 5.20 pm	

Monthly Board Meeting Wednesdays at 1:30pm, Firehall

2025: Jan 15, Feb 12, Mar 12, Apr 16, May 14, June 11, July 16, Aug 13, Sept 17, Oct 15, Nov 12, Dec 17, AGM April 26