

Date	May 14, 2025	Time	1:30 pm
Location	Fire Hall upstairs		
In Attendance	Trustees: Ron Smith RS (Chair) Jennifer Moore JM Jane Waterman JW Gary Friars, GF Regrets: John Colongard JC	Staff: Sandra Haszard (Admin, Recorder) SH Joseph Scott (Operations Coordinator) JS Trevor Morrison (Water Operator) TM Mark Robert (Fire Chief) MR (at 4 pm) Regrets: Marianne Segers (Water Operator) MS	Public: none

[illegible]

MINUTES - BOARD OF TRUSTEES MEETING

Agenda Item	Lead	Outcome	ACTION
		<ul style="list-style-type: none"> Some places have no connection e.g. Van Anda Ave hill down to dock direct from main to house – shut off in house. Thanks were given to employees for fixing leak at plant and getting messages out to public. 	
10. Old Business	RS	<ul style="list-style-type: none"> AGM – next time, have coffee and cookies in main room. Voting info (all owners can vote even if multiple per property but maximum of 2 votes) easily accessible for future elections. Not many attended though adequately publicised; people busy on spring mornings. Zyrox – have not yet responded to SH request for Study and water test results. JM got link to report after her personal request and noted their tracking process; also, her request for date of site visit date not responded to. SH ask for tour in next correspondence. Private Property leaks procedure was documented and follow-up notice created. Add details about leak sign e.g. pressure dropped from x to 0 over a minute. SH write letter based on follow up notice for owner on Smelter - “we understand you were going to consult with ...; made any progress?” Letter to Arnolds – add arrange payment, removed questions, send. Pump in well has fallen twice – rubber has lost resilience, setting up so chains will hold weight. 	<p>SH add info</p> <p>SH follow up</p> <p>SH letter</p> <p>SH edit & send</p>
11. New Business	RS	<ul style="list-style-type: none"> Express Lines – Meter Pilot Project with see website for more info, add Community of Practice info, also water conservation/restrictions with no restrictions on drip irrigation and drip parts at wholesale, also rain tanks. Water use crept up during dry spell and dropped again with rain. Gillies Bay joint Trustee meeting tomorrow? JM will contact Drought prep for ID’s letter from Prov – already doing these. Add to website with note saying our practices are aligned. Saving grey water not health compatible – grey water becomes blackwater. Show conservation tips webpage. Add “let us know your suggestions” – x-lines, webpage, qr code. Priest Lake being monitored by Lands? From a couple of years ago. SH find this and follow up. Zoom meeting with MLA Randene and other IDs – no invite received, check with JW GBID. Community meeting for metering project – Thurs 22nd May 7 pm at Legion. RS will prepare slides. Include timeline, terms of reference, part of bigger thing, visual aids – graph before and after leaks repaired also with avg Canadian consumption, privacy of data. Some individuals have expressed support or concern to Trustees & employees, about 50/50. 1 concern of radio frequencies – fact: data is transmitted to cellular network from meter at property line, same as neighbour using cell phone. SH can work extra hours in summer if needed. 	<p>SH submit</p> <p>SH check with JW</p> <p>SH update page and get QR code</p> <p>SH track down</p>
12. Admin Report	SH	<p>WATER</p> <ul style="list-style-type: none"> AGM Water Report Update pipe lists details Count setters installed from old water reports Mapping 	<p>MEETINGS</p> <ul style="list-style-type: none"> Water Ops Coordination Reg board meeting Ops planning meetings Meter Pilot Project w/govt, KWL, Econics AGM

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		<ul style="list-style-type: none"> Water tank high/low check (added in meeting: charge tank work to Fire) WTP alarm Newport WTP emergency lights Forsta O rings WTP valves <p>FIRE</p> <ul style="list-style-type: none"> 602 brake work details AGM Fire Report Extinguisher check coming – sent pics Radio purchase Harness purchase O2 case & first aid kits purchase <p>OTHER</p> <ul style="list-style-type: none"> Water metals results to website Recover missing Sent emails AGM arrangements Procedure & letters for leak on private property Update contact list for Trustees and employees Hydrant webinar – info packed. Presenter keen to come to Texada to give maintenance training for the 10 people interested. Charge to FD. 	<ul style="list-style-type: none"> Trustee meeting re Zyrox letter <p>COMMUNICATIONS /CORRESPONDENCE</p> <ul style="list-style-type: none"> Notify owners of leaks Smelter property repair FUS more info & status Email AD quote accepted Letter to EPA <p>FINANCIAL</p> <ul style="list-style-type: none"> Meter billing Benefits backpay Audit docs & info to DMD Aaron invoices Fleet insurance RV park invoiced vs cost Cl2 & shipping cost compare Accountant visit Tangible Assets list update <p>LEGAL</p> <ul style="list-style-type: none"> Wall St SRW details Ask Polaris about Boatyard SRW Policies – Safe Driving; Vehicle Use
13. Financial review	RS	<p>Fire – turnout gear cost will drop substantially as there is soon to be standard sizes for volunteer fire fighters. Currently made to measure. Can return if doesn't fit right. \$2k vs \$5k</p> <p>Water – cartridges were lasting a month, now 3 weeks. Last longer if cleaned extremely well first wash. Over percentage about right for portion of year.</p> <p>Meter Pilot Project expenses to be tracked separately.</p>	SH set up new acct
14. Fire Report	MR	<p>Calls for the month:</p> <ul style="list-style-type: none"> Fire – 1 - Wildfire on the logging slash on airport road. Drafted from neighbors pond. We will be getting reimbursed by BC Wildfire Service. On scene for about 4 hours. 601 was used also 3 fire fighters. FD called has Forestry doesn't have full staff this early in season. MVA - 0 - Medical calls inside fire district – 4. Avg members on a medical call this month is 3 Texada rescue medical call outside our fire district – 1, Members on this call – 2. I'm going to start recording our Texada rescue medical calls. We have an understanding with GBFD that Texada rescue will call dispatch to get GBFD paged out to Texada rescue medical calls. Right now, there is not an automatically response in place. If we go through dispatch they will be covered if someone on their department gets hurt . All Texada property owners contribute to Rescue funding. Duty officer calls - 3 - All for burning complaints inside our district. All came to the chief's personal phone. One was a fire left behind after landowner left the 	

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		<p>property. Two were for people burning garbage on the same property. Any future calls of burning garbage on this property will be recorded and sent to the CO in Powell River, with pictures and details including time and what was burning.</p> <ul style="list-style-type: none"> Repair part for 602 brakes is here now, and Tinhat Repairs has asked for Breezy to repair the problem, so it gets done faster. They are backed up in Powell River. Once the department gets paid for the wildfire, I would like the firefighters that responded to any wildfires get paid what BC wildfire gives us for each member. GB does this. Call it honorarium. The payment for myself and the engine can go into VAFD funds for whatever we need. No claims from last year – GB claimed. Avg members at practice is 4.5 per week. Two of the practices with joint with GBFD. 11 firefighters on paper; 4-5 frequent responders, depending on their hours of work. GB considering paying their firefighters for practice and calls. Negative response for this at their AGM. Paying means activities are more restricted and higher standards to reach. A firefighter honorarium is generally considered to not impinge on their humanitarian work. MR will check with GB chief about honorarium (not income). Wait till GB figures it out. PN (Deputy) monthly honorarium @ ½ MR rate. JM moved and JW seconded a monthly honorarium of \$250 to be paid to the Deputy Chief. MR to add Canadian flag stickers to trucks – widely done by other FDs. Stored gear from MVA will be back to owner by weekend. MR had evacuation seminar with qRD (annual event). MR arranging cars for Jaws of Life training event. 	
15. Policy & Bylaw	RS	<ul style="list-style-type: none"> Safe Driving Policy update – defining impairment, adding device use, refer to MV Act. Moved by JW, seconded by JM, to approve Policy. Vehicle Use Policy update – change vehicle ownership requirement, add VAID has truck and prefers its use to private vehicles, refer to ICBC rate class for need of business insurance. Redo wording a bit and email for approval. 	<p>Moved by JW, 2nd JM SH process</p> <p>SH edit further</p>
16. Next meeting	RS	Community Meeting for Meter Program May 22 7 pm Legion Monthly Board Meeting – Wednesday, Jun 11 at 1:30 pm Firehall	Info
17. Public meeting adjourned	RS	Public meeting adjourned 3.55 pm	
18. In camera		Trustees & Admin only. In camera minutes from Apr 16 approved. No other business.	Moved by JM, 2 nd JW
19. Meeting adjourned		Meeting adjourned 4.00 pm	
<p>Monthly Board Meeting Wednesdays at 1:30pm, Firehall</p> <p>2025: Jan 15, Feb 12, Mar 12, Apr 16, May 14, June 11, July 16, Aug 13, Sept 17, Oct 15, Nov 12, Dec 17, AGM April 26</p>			