

MINUTES - BOARD OF TRUSTEES MEETING

Date	Sep 16, 2026	Time	1:30 pm
Location	Credit Union meeting room		
In Attendance	Trustees: Ron Smith RS (Chair) John Colongard JC Gary Friars GF Jane Waterman JW Jennifer Moore JM Regrets:	Staff: Sandra Haszard (Administration, Recorder) SH Mark Robert (Fire Chief) Regrets: Marianne Segers (Senior Water Operator) MS Joseph Scott (Operations Manager) JS	Public: none

Agenda Item	Lead	Outcome	Action
1. Call to Order	RS	RS called the meeting to order at 1:30 PM.	Noted
2. Welcome to Public	RS		Info
3. Declaration of Conflict of Interest	RS	None	Info
4. Approve Agenda	RS	Agenda was approved with addition of CBC article	Moved JM 2 nd JC
5. Approve Minutes	RS	Last meetings minutes approved.	Moved JW 2 nd GF
6. Public	RS	none	
7. Safety Moment	JW	Trucks hauling via Wall St to Imperial. Narrow road, beware. Recommend all residents individually report concerns to Dept of Highways.	Info
8. Fire Report	MR	- Medical Calls: VAFD: 2, Texada Rescue: 2 - Motor Vehicle Accidents (MVA): 0 - Fire: 0 - Duty Officer Calls: 0 - Burning Complaints: Two burning-related calls were received by the Chief. - One involved a gas fire pit. - The 2nd was within the BC Wildfire District and was permitted at the time, provided the fire did not exceed the 18" x 18" campfire size limit. - Training & Preparedness: Regular Monday night practices were paused for August due to low attendance related to summer holidays. Joint training with Gillies Bay Fire Department is scheduled for the weekend of September 25–26, focusing on “first-in alone” response training – 3 VAFD members to attend. One firefighter is registered for First Responder First Aid training in October. - Membership: A new firefighter will be starting in September.	

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		- Equipment: CEPF-funded equipment - one item still to come and MR will purchase hand tools next week. - Texada Rescue / External Coordination: Texada Rescue responded to two medical calls this month. Coordination with Gillies Bay Fire Department continues with BCEHS & dispatch regarding medical response boundaries. - Texada Quarry water processing & diversion may affect watershed. Contact Ministry of Environment to express concern. - Remind people of fire ban levels during summer - FUS summary – added Mine Rescue; forward to Trustees. - Property owners in Crescent Bay are working with Capilano Highways on a new road to the shoreline that avoids crossing private property. The Fire Chief supports the proposal, as it would allow landing-craft access for firefighting. - Fire Budget 2027 - Uniforms and gear overbudgeted in past from lack of new members – move this plus last years budgeted amount to a new savings account and include these in future budgets only when savings top up needed. - Hydrants are budgeted but not being bought – move this and last years amounts to savings. Check if Bylaws needed for savings. - Actual water use by fire dept not enough to include in budget. - Increase fuel cost. - Final approval next meeting - Rescue truck 604 availability for all responders - Bypassing plant if needed for Fire fighting – make sure all operators are trained and everyone is aware of fire coordination. - SCBA tanks ready for inspection. Old tanks to Firefighters Without Borders.	SH draft letter SH calendar reminders SH forward SH setup and make bylaw if needed JS schedule
9. Water, Dam, & Operations Report	SH	- Daily testing and ionex full cycle - Regen frequency - four days - Ionex 311 had back-to-back backwashes for pressure issue - Addition salt being added to brine tanks as recommended. Ensure salt does not restrict flow. - Check terminology in reporting & logging: backwash vs regen - Dam last inspected Sep 8^h by BR. Lake level at 10cm - Chlorine levels continue within proper range; manual adjustments are needed almost daily. - Multiple alarms from wastewater tank – pump not keeping up, to be replaced with spare ASAP. Ensure there is a spare after replacement. - New UVT tester delayed due to manufacturing schedule. Expected October. - Samples from diver (for intake move planning) to be sent to ALS for analysis. Account in process of being set up.	JS/MS discuss with GR SH/JS discuss JS check SH arrange

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		Leak repair at Nicholas/Earl	
10. Old Business and Extended	RS	- Meter Project - Meter activations delayed by seasonal cellular network congestion as activation requires strong signal. Congestion does not affect transmission of meter readings once activated. All meters to be activated by end of Sep. - Future MPP community meeting – do not schedule till all meters online and initial water budget created - Leak tracking shared. Most notices to owners are responded to quickly. - Addendum for spending remaining funds – needs to be acted on as permission needed and deadline extension may be needed. Replace meters at plant and Wall St, add others where engineer recommends. SH ask engineer and Neptune; provide Epanet file. Send JC copy of Epanet file images.	SH ask engineer and flow SH send to JC
11. New Business	RS	- Express Lines: burn barn until Oct 15, meter activation delay, reduction in consumption from leak notice, thanks those who addressed issues, water restrictions end Sept 30 - Restrictions – revisit next spring. No longer needed? - CBC article on Canal Flats – discussed contacting reporter to share VAID's experience with main intention to highlight ID lack of support from Prov. Check if meter project mention is ok by Prov. Create summary that can be used for this and other situations. 2 new SF connections - Both owners have agreed to estimated cost - Ask AD about road patch - Coleborn St, moved by JW, seconded by JM to approve application - Main St, moved by JC, seconded by JW to approve application - New connection to property not yet within ID - Petition to Amend Boundaries submitted by owner, JW moved and JC seconded to approve Petition - New connection application requires more info regarding future development; SH to request this from owner. Unable to approve application until property included in ID boundaries. - Request to install new standpipe by teeing off private service line already on property; JW moved and JM seconded to approve this. Appreciate request from owner. - Confirmed that RV standpipe is metered – operator checked.	SH send SH add to calendar SH draft summary and check with Prov SH ask AD Moved JW 2nd JM Moved JC 2nd JW SH notify and invoice owners. Moved JW 2nd JC SH submit petition. Moved JW 2nd JM SH notify SH notify and thank

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12. Admin Report	SH	WATER - Diamond Map alignment images - Inn leak info - WTP testing & backwash - Missing valve covers - Pump house review - Sturt Bay mains - BYDP requests answered - WTP review MPP (Meter Project) - Meter on-boards - Meter locating & missing addresses - Flow meter manual - Smelter & Duker reviews - Diamond Maps updates - Install record updates - MPP surplus funds specs FIRE - Name update to VAID (NCS–ICBC) - BCEHS Agreement and ORPs - Extinguisher check arranged - VFIS renewal (firefighters accident coverage) - Order & p/u new shower (Rona) - SROW submission authorisation process underway – SH will be able to submit from VAID without lawyer services. - Fleet insurance switch over planned for early Oct; one Trustee needed to be present for signing. May take a couple of hours at insurance office. Bring all papers and plates. JM willing to do this. What will be cost that day? Planned to be monthly billing. Emergency vehicles still legal to respond to emergencies while plates off for the insurance change. - Complaint log and forms now in place for tracking.	MEETINGS - Board meeting - Operations meetings - Multiple Smelter reviews - Diamond Maps meeting - Cargo trailer meeting - Capital project meeting - Timesheets discussion ADMINISTRATION / OTHER - Payment reminders - MPP wage transfer - CRA trustee updates - O/D statements mailed - Conveyances & title changes - Redo GST rebate; \$60k received - Backups & backup procedure documented - Fleet insurance - New connections (Coleborn, Main) - SROW docs & priorities	Info <