

Date	August 17, 2022	Time	1:30pm
Location	Fire Hall upstairs		
In Attendance	Trustees: Ron Smith RS (Chair) John Colongard JC Neale Berjer NB Jane Waterman JW Regrets: George Childress CG	Staff: Ken Soles (Senior Water Operator) KS Austin Rycroft (Water Operator) AR Sandra Haszard (Admin) SH Heidi Sorichta (Admin Assist, Recorder) HS Regrets: Mike Craggs (Fire Chief) MC	Public: Sue Comely

Agenda Item	Lead	Outcome	ACTION
1. Call to Order	RS	RS called the meeting to order at 1:30 PM.	Noted
2. Welcome to Public Guests	RS	Welcome	
3. Declaration of Conflict of Interest	RS	None	Noted
4. Approve Agenda	RS	Agenda Approved	Moved JW, 2 nd JC
5. Approve Minutes	RS	Last meetings minutes were approved.	Moved JW, 2 nd JC
6. Safety Moment	AR	Reminder to wear seatbelts, prevents grave injury in an accident situation.	Information
7. Leaks & Distribution	KS, AR	<ul style="list-style-type: none"> Gracemere – cut off at Lafarge. Is more involved then expected. Large, round boulders that don't stack well, concerned they will come down if dug out. Coordinate with Al Davis (AD). Texada Market's new meter install will also need to be coordinated with AD. Service box was located behind the bank, at the corner of Amile's property, housing 3 shut offs. Will add to the mapping program once the program is updated. Still checking whether the box is located on Amile's property or if on road allowance. Add Amile's property to our "right of way" list. Rouse property – still need to speak with Larry whether he knows the location of VAID's shut-off to his property. AR located the shut off for the house but not ours. There was an issue with water running inside the house since Winter but has since been shut off. Leaks – Lafarge cut-off line is weeping, it's been taped. John's place has a leak under the house. Even minor leaks add up to a lot of lost water. Lower toilet/sink building at the RV Park – toilet was continuously running. Resident took it upon himself to repair. Wall St. Pump House at 8.5 hours today – double the norm. Total pump hours today are 15.7. BC Ambulance – New service is in. Took time to find the pipe. 	
8. Dam & Lake	KS	There is no water going over the spillway. A small log was moved out of the way of the spillway. The lake level is still down at just under a foot.	
9. Water Treatment Plant	KS	<p>Jeff from Bipure is coming August 23 and 24. Accommodations have been arranged with Karen May. Can Jeff contribute any information towards the Wall St. pump house? AR will call Jeff and ask for suggestions for the pump because of changes in usage with system extension.</p> <p>Have received test results back. Keeping track of THM readings. THMs are the result of media in the tanks. Carbon goes through the chlorination system; the chlorine gloms on to the carbons turning them to THMs. Test results show all minerals are way under allowable levels. Uranium is low. Arsenic is the important one to keep track of. These tests do not test for cyanide, it is not</p>	

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10. Fire Chief Report	SH	<p>found naturally in water.</p> <p>(MC not present, SH read report out)</p> <p>Fires - none, 1st Responder – eleven, Rescue – two, New Members - two</p> <p>-Van Anda Fire would like to thank Lafarge Quarry for their assistance in the recent high angle rescue MVA.</p> <p>-Hall floor repair is complete, next task is shelving in the wet container.</p> <p>-First Responder medical course being planned (two two-day weekends) for Sept/Oct.</p> <p>-Member qualification board in the training room will be updated in August.</p> <p>-Training focus is on traffic control and some firehall basics (radios, equipment checks).</p> <p>-Driver training course being planned for late August.</p> <p>-VAFD has completed 142 wellness checks on our at-risk stakeholders, (Minimal interventions required), these checks are done when daily temps reach 30C.</p> <p>- All units took part in the Sandcastle Parade on July 13; firefighter’s children filled the available seating.</p> <p>-An additional two 4.5 SCBA’s have been purchased and placed in service, we will be trying for a grant to purchase ten additional units to complete our changeover.</p> <p>-A complete set of bunker gear (approx. \$2,800) was ordered for our newest member.</p> <p>-Three additional SCBA masks were ordered to replace three failed units.</p> <p>-Sale of individual WASP extinguisher units are slow but ongoing.</p> <p>-Van Anda will be participating in a recruitment drive with Gillies Bay for additional members.</p> <p>-2022 grant targets for equipment and training are in progress, grants are to a maximum of \$25,000 and road rescue is excluded this year as it was the focus last year.</p> <p>-Donation of \$2,500 received from Texada Market in gratitude.</p> <p>-Rescue received its annual budget amount (this is an ongoing issue since the request for an increase has devastated this year’s budget without supplying an answer on any increase).</p> <p>-Further to qRD Rescue Funding there are two options moving forward. 1) continue to go with qRD collecting Rescue funding from Island residents and then withholding a 10% admin fee, disbursing the remainder of the funds to Rescue. Or</p> <p>2) come together with the GBID and collect Rescue funding through our Fire Departments. We then can claim on each emergency call out as well. Currently, of the Rescue funds collected, 70% of those funds come from the GBID and VAID. Of that 70%, 70% comes from the GBID township. With option #2 there may be the opportunity to charge the qRD for any Rescue calls to the 30% of those residents who live outside GBID and VAID boundaries. The qRD would prefer that the ID’s fund Rescue on our own. They are concerned about liability. If they are doling out funds, they want to be sure we have all of our legal t’s crossed and i’s dotted. SH has contacted GBID. Their board is prepared to move ahead with option #2. SH will contact GBID to confirm if Wed Aug 24 at 1:30 works to meet. Members of each board as well as reps from each fire department should be available to meet. SH will speak with Mike to have another rep from the fire department there if he is not available.</p>	<p>SH contact GBID Board</p> <p>SH to discuss</p>

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11. Old Business & extended	RS	<ul style="list-style-type: none"> • Crown rental – no further action is needed. • Explanation from Michael Rodgers from Polaris – an Easement can be an agreement between 2 property owners who share a driveway, for an example. It can also be an agreement between a property owner and an organization, typically a utility provider. This is known as a Statutory Right of Way (SRW). These are seen on title maps and legal documents, legal documents drawn up by lawyers, and are signed by the property owner. • Create an on-going list of those properties where an SRW is needed. • Our bylaws currently state we can access private property in emergency situations. The concern is if there is a structure already on or over our water line. • Water filter order being arranged with new supplier. • Agreement with TV Association on how to approach Twincomm and Telus • Will get back to bylaws and policies. • Capital Works Plan – this is something the auditor wanted. Will wait to hear if our grant was approved. • Email from Res’eau listed all the things to consider when discussing the number of connections on Smelter but no specific information was given. Document available online to help with planning of small water systems. Sandra will forward email and link. 	SH to send email
12. New business	RS	<ul style="list-style-type: none"> • Express Lines – Thank residents for curbing their water usage during the hot spells – offer positive reinforcements. Thanks for your efforts we are making progress, but leaks are still extremely excessive. • Patching material – Ken Becotte has a couple of meters for us to use. Arrangements will be made to bring to AD’s yard. If grant application is successful, may be useful to have a tandem sent over to Vancouver Island to pick up a large supply of patching material. Areas to redo where patching has settled: Sellentin, Erickson’s Beach, Smelter, Legion Road. Check in with Ken to see how much more we can get. • Res’eau has a list of engineers in their network. Need Engineer’s report to find out how many connections could be added on Smelter. Also need the engineer to design an upgrade for the Wall St Pump House. Developers are responsible to find out what is needed re water connections. • Texada Transfer deliveries to WTP – need to coordinate with AD to move lock block out of the way before deliveries can start. AR will call Texada Transfer. • Hydrant maps – do we have a map for Ryan Thoms of the qRD to send off to fire Underwriters on our behalf. • Look at VAID trustees to meet with Fire Department members as an opportunity to communicate concerns or otherwise. • Garbage in front of building beside Fudge’s shop – has been sitting in a wheelbarrow for months. Health concerns have been expressed by a number of residents. Garbage is not in our letters patent – only fire and water – however, AR is doing a dump run for VAID and will pick up the garbage from the wheelbarrow as well. Sandra to send a letter to the owner saying the garbage was 	SH make ad

MINUTES - BOARD OF TRUSTEES MEETING

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		cleaned up but this shouldn't happen again.	SH to send letter
13. Admin Report	SH	<ul style="list-style-type: none"> • Heidi has started work as Admin Assist. • Received a report of feral cats on Sellentin – not our jurisdiction. • Can not open the safe. Will contact Lin Johnson. 	SH to contact
14. Financial review	SH	<ul style="list-style-type: none"> • qRD Rescue Funding received – massacred by qRD legal fee. • DMD Audit – to be split as per budgeted percentages – 52% from VAID and 48% from Fire. • Fire Department has spent 62% of their budget. Several expenditures are well over budgeted allotments. WASP units will be reimbursed but slowly. Doors – large expenditure. Could be considered a capital expense. Fire Department savings account are expense specific – eg. Fire truck replacement, ventilation system. There is a small contingency fund budgeted each year. January's SCBA expenditures my well be from last year's budget but did not get paid for until this year. Moving forward, SH and HS will offer more assistance to Mike with the financial end of the department. • 	
15. Next meeting	All	Special – Either GBID/VAID Mtg re Rescue Funding or Bylaws & Polices Mtg – August 24 1:30 pm at Firehall Regular – September 14 1:30 pm at Firehall	
16. Public meeting adjourned	RS	Public meeting adjourned at 2.55 pm	
17. In camera			
18. Meeting adjourned	RS	Meeting adjourned at 4.30 pm	
Upcoming Meetings		Monthly Board Meeting Wednesdays at 1:30pm, Firehall Oct 12, Nov 16, Dec 14	