

MINUTES - BOARD OF TRUSTEES MEETING

Date	FEB 16, 2022		Time	1:30pm
Location	Firehall upstairs			
In Attendance	Trustees: John Colongard JC (Acting chair) Jane Waterman JW George Childress CG Neale Berjer NB Regrets: Ron Smith RS	Staff: Ken Soles (Senior Water Operator) KS Austin Rycroft (Water Operator) AR Sandra Haszard (Admin, Recorder) SH Regrets: Mike Craggs (Fire Chief) MC	Public: Tom Read Georgena Hollingshead Heather Nuotio Barb Egglestone Dianne Marshall Julie Somers Sue Comely	

Agenda Item	Lead	Outcome	ACTION
1. Call to Order	JC	RS called the meeting to order at 1:30 PM.	Noted
2. Welcome to Public Guests	JC	Will have a chance to speak at beginning of meeting	
3. Declaration of Conflict of Interest	JC	None	Noted
4. Approve Agenda	JC	Agenda Approved, with addition of residents' chance to speak	Moved NB, 2 nd JC
5. Residents Speak	JC	Concerns: <ul style="list-style-type: none"> • better notification needed for recent increase • more clarification, and more communication from Board • discussing employee wages with employees present at AGM • high increase in overall wage costs • Austin as replacement for Kens retirement • Al Davis status – employee or contractor • Is contracting put out to bid? • Will there be big increases again next year? • Who pays when there is new development? • Is there a 5-year plan with costs? • Getting a loan, capital project borrowing • Suggestion of quarterly report in Express Lines • AGM date and trustee positions available Board responses: <ul style="list-style-type: none"> • Difficult to know how much information is needed, whether brief or full. Requests responded too. • Recognise people were blindsided. Invited people to attend more meetings to learn what is been done • Wage costs increase from more work hours budgeted for, plus Administrator with more responsibility • No set date for retirement • Al Davis is contractor. VAID fortunate to have him with so much equipment locally • Some projects have bids invited. • Expect to not need more large increases, but cannot see future • Development Capital Expenditure Charge Bylaw adopted last year for contribution to existing system for new connections when Boundaries have been amended or if new subdivision. Wall St developers not yet part of ID and aware of DCEC 	

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		<ul style="list-style-type: none"> • VAID keeps track of areas that need replacement. Very difficult to project costs due to widespread rapid cost increases. Capital of several years' accumulation used for 2021 replacement of 1941 steel line. Have been mostly reactive in the last 2 years; in dealing with frequent problems, plans get delayed • Loan requires referendum and is lengthy procedure. Community has voted against loans in the past. Will be necessary if major repair to be done and patching is not enough • Grants applied for but qRD has considered the IDs outside of their areas of funding. Sandy McCormick and others are working on changing this. • Will be posting quarterly reports in Express Lines as requested. Regular monthly Board meetings always open to public. • AGM scheduled for April 9. At least one trustee position avail <p>Wall St resident has neighbours' connection back feeding from hers, causing low pressure. Ops will investigate Board: VAID needs to know about all low water pressure issues as they can be a sign of significant leaks. Resident at Wall St terminus has dirty water. Showed residue of distillation. Worse in summer and particularly bad after water outage. Made many complaints in the past with no resolution, issue has gone on for years. Possibility of debris accumulating at low point of main. Suggested 2" drain & flushing. Water ops to investigate and flush. Board: Wall St after pump is discussed frequently at meetings. System was designed to meet past needs, provides minimal Fire Protection. Board is looking at how to restructure Tax Assessment, resident input invited, and agreement needed before changes made Tom Read spoke on repayment of possible loan from qRD administered Federal funds (Community Works Fund). RD gets 360K each year. Many RDs distribute this per capita, but not ours. Suggests joining forces with GBID to try for per capita distribution and use to repay loan. Board: Ongoing dispersion of this funding may not be acceptable by lender.</p>	<p>SH create quarterly reports</p> <p>W Ops to investigate</p> <p>W Ops to investigate, flush?</p> <p>SH to have info ready for AGM</p>
6. Approve Minutes	JC	Previous meeting minutes were approved.	Moved JW, 2 nd GC
7. Safety Moment	AR	Lifting – use proper technique, ask for help if necessary	
8. Leaks	AR	<p>Leak yesterday on Sellentin, prob longstanding. Alladin/Loyal repair high priority, leak nearly pooling over. Use leak tape? Cracked valve at water tank to be fixed with reconfiguration. Ops, Board & Al Davis met at tank just before meeting to discuss. Reroute in feed from plant underground to protect from UV and move out of way for working on dismantle of old tank. Fewer valves, AD rough est. \$4000. Motion for AD to go ahead with reroute/bury for up to \$4,400, to cover all cost apart from AR labor. Scheduled for early March when Ken returns from vacation to assist planning.</p>	<p>AR repair</p> <p>SH inform AD go ahead</p> <p>Moved GC, 2nd JW</p>
9. Dam & Lake	KS	<p>Dam good. Waiting for sign quote</p>	SH continue
10. Water Treatment Plant	KS, AR	<p>16 hrs on pump today – some decrease from Sellentin fix? Salt becoming harder to get – usually Rona, but they have none lately. Also use Valley and C.Tire</p>	
11. Fire Report	SH	<p>Fires – one, Medical - 4 New members – none, Membership – 11</p> <ul style="list-style-type: none"> • Training recommenced Jan 6 	

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		<ul style="list-style-type: none"> • CISM (critical incident stress management) course cancelled due to Omicron outbreak, awaiting new dates • Refining 2022 training plan, trying for a general outlook for the year and getting more precise for next quarter • Two additional 4.5 SCBA's have been purchased as per the replacement plan • Mask fit testing nearing completion • Next few months, training will focus on CISM, practical applications, SCBA training, and radio usage • One member attained EMA accreditation, one is in process of recertification, and several are awaiting next course to certify • One member will be going for Airbrakes training • Battery tools are holding their charges well, tolls are much easier to set up for exercising <p>Fire was 2nd chimney fire at residence with old concrete chimney, which will be replaced this summer</p> <p>Query about who to report garbage/plastic burning to. Board: not under VAFD jurisdiction.</p>	
12. Old Business & extended	JC	<p>Action list:</p> <ul style="list-style-type: none"> • BG connection – complete. AD invoice received, costs to be calculated and excess split. • WTP Surge protection – Dave V confirmed to investigate. Warns that Surge protection can only do so much. He will arrange time with AR • qRD Comm Works Grant was submitted • Banking –JC now online • Bulk water – individual agreement created. Should it be metered? Others are filling up here without permission so meter reading would not be accurate for anyone with agreement. Meter can be installed later if needed. • Mapping – summer student considered but a no-go. Need certain policies in place and to pay 50% wages. AR to continue mapping during private property leak detection. • Road Rescue increase – submitted to qRD. Sandy McC cc'ed • Storage tank pipes exposed – discussed with motion in Leaks section • Old water tank dismantle/sell – 2 local contractors were contacted to invite “expression of interest”. No replies by closing date. Motion that AD proceed with dismantle as previously discussed with profit sharing after costs 60/40 (60% to VAID). Notify AD to go ahead • THM tests – Lafarge requested to cover costs, waiting for reply • Road repair between tank and plant – is this necessary? JC to look closer. Material possible donation, other costs to consider • Fire Protection Outside Boundaries – other ID's not charging Parcel Tax to properties far from mains. If joining ID, cost would likely be just Fire Protection via rural tax, but only benefit is possible insurance discount as Fire Dept is not restricted from attending fires outside the ID, and water shuttle system planned already for Wall St when water pressure too low for hydrant use. Resident who requested this is happy with the info. 	<p>SH calc with info from W Ops</p> <p>SH have checked by lawyer as LG recommended</p> <p>Moved JW, 2nd GC SH notify</p> <p>JC inspect road</p>
13. New business	JC	<ul style="list-style-type: none"> • Express Lines – letter of explanation for increase to be published as half or full page. Include due date Mar15 & payment plan options. 	SH Lines

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		<ul style="list-style-type: none"> • Paramedic use of FH facilities – will only be necessary if BC Ambulance puts in new work bldg with having water yet. Request to use FH should come from BC Amb, send letter and include new connection time to allow. Mike is acting Chief since Linda retired. • Website water data and additions requested from resident – some of the requests can be done, where info already exists i.e. water operators report. For DCEC info, get board approval before publishing. FOI policy underway. Policies will be added when approved. • Titanium in samples – email from Lafarge asking if anything changed. Titanium usually only found in treated water. Levels are well below limits. No changes in treatment, Jeff @ Bipure says nothing in our treatment should cause this 	<p>SH letter to BC Ambulance</p> <p>SH add docs to site</p>
14. Administration Report	SH	<p>Arranged for Ken T to do plant maint as Ken S off for Feb</p> <ul style="list-style-type: none"> • Inform board of KT hours for baseline of daily maint <p>Crown Land Tenure Submitted.</p> <ul style="list-style-type: none"> • Consider use of old tank land for chlorination. Check that reroute includes possibility of this 	<p>SH track</p> <p>SH ask AD</p>
15. Financial review	SH	<p>Ownership account amounts can be transferred in chq accounts.</p> <p>Fees & Dues – check into subscriptions – don't have to belong to anything. BCWWA and CWA both good. CWA include many orgs like VAID</p> <p>Request from resident: combined water and fire budgets? 420k</p>	<p>SH xfer</p> <p>SH check subscr.</p>
16. Next meeting	All	Wed Mar 16 th 1:30 pm at Firehall	
17. Public meeting adjourned	JC	Public meeting adjourned at 3.40pm	
18. In camera			
19. Meeting adjourned	JC	Meeting adjourned at 4:20 pm	
Upcoming Meetings		<p>Monthly Board Meeting Wednesdays at 1:30pm, Firehall</p> <p>Mar 16, Apr 13, May 18, June 15, Jul 13, Aug 17, Sep 14, Oct 12, Nov 16, Dec 14</p> <p>AGM: Sat April 9 2022</p>	