

Date	February 15, 2023		Time	1:30 pm
Location	Fire Hall upstairs			
In Attendance	Trustees: Ron Smith RS (Chair) John Colongard JC Jane Waterman JW Regrets: Neale Berjer NB George Childress CG	Staff: Sandra Haszard (Admin) SH Heidi Sorichta (Admin Assist, Recorder) HS Austin Rycroft (Water Operator) AR Michael Smith (Water Operator) MS Regrets: Mark Robert (Acting Fire Chief) - Working Mike Craggs (Fire Chief) MC - on leave	Public:	

Agenda Item	Lead	Outcome	ACTION
1. Call to Order	RS	RS called the meeting to order at 1:30 PM.	Noted
2. Welcome to Public Guests	RS	There were no guests in attendance	
3. Declaration of	RS	None	Noted
4. Conflict of Interest			
5. Approve Agenda	RS	Agenda Approved as amended.	Moved JW, 2 nd JC
6. Approve Minutes	RS	January 18, 2023 meetings minutes were approved, as were continuation minutes from the regular meeting - February 3, 2023.	Moved JW, 2 nd JC
7. Safety Moment	AR	The draw down level on the storage tank has been dropped by 16" as per Bi Pure's recommendations in order to produce less hammering at the water treatment plant. AR would prefer to take the draw down level back up to its original height in order for the storage tank to have that extra water capacity for fire fighting purposes. AR was asked to keep the draw down level at the lower height for now but to inquire with MR as to what the minimum requirements are for fire fighting purposes. SH can calculate the number of times the pump turned on and off over the last 10 days with the draw down level 16" lower to see if that has made a notable difference.	SH pump on/off
8. Water Report	AR	<ul style="list-style-type: none"> - Both Ion Exchange tanks are back online again. This will contribute to better control of chlorine levels. An electrician was brought in to rewire the new electric boards. - IEX311 appears to be leaking air more, it's leaking more around the tank itself. - The danger trees have been taken down from the hydro lines around the WTP. The downed trees can be milled up and the lumber sold in order to offset the cost of the tree cutting. AR will contact Al Davis to see about getting the trees out for milling. Will speak to Al also about preparing the area for the cement slab for storing chlorine, moving the concrete barrier and some road repair. - Sand – will be dumped and stored across from the old storage tank pad. Parking area to the side of the firehall building is used for firefighter parking so not a good spot for sand storage. - Legion Road repairs are ongoing. - Duker Road valve box has been built and installed so no more concern about freezing. - Gracemere isolation – still preparing plans. - There have been 3 regenerations performed on the Ion Exchange tank that has been continuously running while the second tank was down. AR to go ahead and contact Gary about putting the patches on the first tank. 	

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		<p>The tank will need to be full but not pressurized before the patch can be put on. Will take a day or two for the patch to dry. JC offered another possible cause of the air leaking. When the bag inside the tank sags it draws air into the tank. When the bag expands it then pushes the air out again.</p> <ul style="list-style-type: none"> - There are two brand new controllers on the IEX tanks. They are programmed to act as separate units. Check to see if they can be programmed to run one at a time. When it goes offline have the second come online. We only got three years lifespan on the control unit. AR will check into any kind of warranty with the manufacturer on the switchboard. AR will also look into whether or not it is worthwhile to repair the broken control board and then keep it as a spare. - AR has prepared cost estimates for two other capital projects. The first being the concrete pad at the WTP for chlorine storage. AR priced out three possibilities for preparing the concrete slab including cost of labour and materials for the forms. Between Adams Concrete delivering, the cost of Quikrete or the old-fashioned Portland Cement method, the total cost for Adams Concrete to deliver and pour still came in as the least expensive option. With a budget of \$2,500 for the total cost of the project, JC moved to approve having Adams Concrete deliver and pour, JW seconded. All were in favour; the motion was carried. SH to advertise on Facebook to see if anyone might be looking for a partial load of cement as our concrete pad won't take a full load. We could maybe coordinate with someone else with our load. The second capital project is to build a 12' x 40' lean to storage area to the right side of the existing Seacan by the WTP. AR provided an estimate for the cost of materials and labour. JC suggested to use 6 x 6 posts for the structure rather than the 4 x 4 as noted on the estimate. Including labour, the estimated total cost of this project is \$6,000. JC moved to approve the building of the storage lean to, JW seconded. All were in favour; the motion was carried. - We still have about 12 boxes of chlorine available. We are using 2 – 4 litre jugs a day so a box every 2 days. SH will look at putting in another order. A pallet load lasts about 6 weeks. - MS looking to attend training course in March. SH has course information available. His new phone finally arrived so he can now be called. SH to add MS's name and cell number to the emergency call list. - AR has enough hours in to challenge his test. SH to help AR get access to practice tests first. 	<p>Moved JC, 2nd JW SH Advertisement</p> <p>Moved JC, 2nd JW</p> <p>SH to order Chlorine</p> <p>Add MS Contact Info</p>
<p>9. Fire Chief Report</p>	<p>MR</p>	<p>As read by SH.</p> <p>7 medical calls</p> <p>2 fire investigation calls (for the property across from the gas station)</p> <ul style="list-style-type: none"> - Purchases made – 2 safety harnesses and two specialist pulleys. Also ordered two t-shirts for newer members as well as two V-neck sweaters with badges and name tags for two members that have attended regularly. Fire/Rescue license plates are on order. - Still need to purchase – two green jackets for members who have met the criteria of being on the department 1 ½ years. - Training: two members passed their air brakes course. One of the new members did the Level 1 First Aid training approved by WorkSafe BC with GB Fire Dept. Currently there is 1 member with Level 3 WorkSafe BC First Aid and 1 member with Level 1 WorkSafe BC First Aid. We need more members to obtain First Aid tickets specifically recognized by WorkSafe BC. Any member who currently holds an EMA-FA ticket can have them 	

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		<p>upgraded to the Level 2 WorkSafe BC ticket. They wouldn't have to go to any kind of course. There is a cost of approximately \$110 for each EMA-FA ticket to be upgrades to the Level 2 WorkSafe BC ticket. Alternatively, the department could send a few members to take the Level 1 training. AR noted his First Aid ticket expires in November 2023 and MS's ticket is already expired. Both should buddy up with the Fire Department and look at taking their First Aid tickets at the same time. MR and PN took a two-day course on Fire Scene Tactics and Strategies. GBFD is planning to do a Tactical and Strategy training customized for Texada. MR would like some VAFD members to attend. One member obtained their Class 4 drivers license and can now drive for BCAS.</p> <ul style="list-style-type: none"> - MR attended an Emergency Management meeting. Those in attendance were the VAFD, GBFD, BCAS and RCMP. Code 5 calls were discussed. Code 5 calls refer to those where RCMP are dispatched out to attend calls that are received by VAFD, GBFD or BCAS. There was discussion also about setting up a rope rescue team between the VAFD and GBFD. The two departments could share training and set-up costs. VAFD has some gear already and have just ordered the harnesses and pulleys. GBFD is ordering all new gear for their department soon. - Fire ladders were sent over for their annual testing in January. 	
10. Old Business	SH	<ul style="list-style-type: none"> - Water Tank Wood Sale – AD has offered to purchase all of the wood for \$4,000 in conjunction with not charging us the cost for the demolition, approximately \$8,000 and profit sharing of just under \$3,000, netting the Improvement District an equivalent of approximately \$15,000 to selling. JW moved to sell the wood to AD for the \$4,000, JC seconded. All were in favour; the motion was carried. - Auto Aid Agreement – a meeting has been arranged for Friday, February 17 at 4:00 pm at the Gillies Bay Firehall. Fire Chiefs and Administrators will attend. - Vancouver Coastal Health permit is not required for Wall St. subdivision. Permits are only required for 3" lines and up. - Amalgamation of Fire Departments – this is an ongoing casual discussion. There are many issues to consider if amalgamating: a huge job to organize, difficult to merge administratively considering budgets, trucks, uniforms, how it is funded, truck replacements, equipment. The pool of volunteers needed to maintain minimum numbers would be combined which could be a benefit to amalgamating. Also, fire chief availability could be a benefit – only needing 1 rather than the 2 currently, one for each department. This discussion is on hold. - Road Rescue – still no direct response from Ryan Thoms with regards to the legal document the qRD paid \$9,000 for. His standard answer is to meet and answer questions at that time. He also quotes the need for a bylaw for Texada Road Rescue confirming where they will attend and also to have an agreement between the qRD and Texada Rescue put in place for funding purposes. If we maintain funding for Road Rescue through the qRD and the bylaw is put in place whereby Texada Rescue can attend calls over the whole Island we would lose funding through Emergency Task dispatches. - IEX Tanks – Jeff is out. He is no longer associated with Bi Pure and therefore can't offer much. He has not responded to SH. The Contrrollers are in. Gary will be asked to go ahead with fiber glassing patches on the tanks. SH to clarify the quote for the two tanks with Bi Pure, one tank being free and the second one at half price. The quote should be without 	<p>Moved JW, 2nd JC</p> <p>SH to check on Bi Pure quote</p>

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		<p>installation. AR will speak to the engineer, Jim, about the air getting into the tank. There does not appear to be a leak in the bladder itself as there is no water leaking out. We have not received the drawings for the tanks from the manufacturer as yet. Bi Pure is looking at obtaining the tanks directly from the wholesale supplier, Home Plus, rather than from a seller.</p>	
11. New Business	RS	<ul style="list-style-type: none"> - Express Lines for March: Bills are now overdue. Advertise date and time of AGM – Saturday, April 22 at 9:30 am at the Legion. Note there are two trustee positions that have terms expiring this year. Should anyone be interested there is trustee information available on the website or can be picked up at the office. SH to remove the part about nominating. Trustees must be landowners within VAID boundaries and must be BC residents for at least 6 months. They can expect a commitment to VAID of at least 10 hours per month. - Court of Revision Feb. 11 – send a thank you note to the resident who attended and note there will be further discussion regarding Parcel Taxes in September when we review our next year’s budget. - Marble Bay Road “Sidewalk” – more concern raised by resident. SH to respond to email “VAID restored the shoulder to a better state than it was before – Marble Bay Road has a wider shoulder, there is more visibility at the corner now that the black berry bushes have been taken out and it has been levelled out. Maintenance of the road allowance falls to the Highways Dept. In future, operators should take extensive picture before projects start and then again afterwards when clean up has been completed. - Location for sand and gravel stores – as discussed in water report, across from the old Storage Tank pad. - Message of appreciation from BCEHS – recognizing Fire Department members MR, PN, and TD. A copy of the letter was passed on to MR for sharing with the other members. - AGM time – set for 9:30 am on April 22 to accommodate the accountant from Powell River being able to attend the meeting. 	<p>SH Express Lines</p> <p>SH revise Trustee Information</p> <p>SH - Thank you note</p> <p>SH – “Sidewalk” response</p>
12. Admin Report	SH	<ul style="list-style-type: none"> - as distributed. Noted: - Ratepayers payments processed, and a number of payment plans arranged. -T-4’s and Summary prepared. 	
13. Financial review	SH	<ul style="list-style-type: none"> - Firehall Bay Doors – have been installed. Were not expecting 4 but 4 have been replaced. Cost of the 4 doors did not go up a whole lot when compared to the quote for 2 from a year ago. - Truck Damage Reserve Fund – JC moved to use the funds in the Truck Damage Reserve Fund to offset the additional costs of the 4 new Firehall Bay Doors, JW seconded. All were in favour; the motion was carried. - Water Budget – noted that mileage costs for January were a bit high. This was due to all the additional clean-up by AR and MS as well as only one of the IEX units running. This expense should come down in February. - Ownership accounts in both Water and Fire – these are monies paid out as a type of loyalty dividend based on banking activity at the credit union. These amounts can be transferred to the respective chequing accounts. - SP still noted as a designate on both the water and fire accounts. JC moved to have SP removed as a designate on the accounts, JW seconded. All were in favour; the motion was carried. - Term Deposits in the Fire Department account were clarified. Truck 5 	<p>Moved JC, 2nd JW</p> <p>Moved JC, 2nd JW</p>

MINUTES - BOARD OF TRUSTEES MEETING

Agenda Item	Lead	Outcome	ACTION
		<p>and Truck 6 terms are both designated for the purchase of a new fire truck. Truck 5 is a term deposit that was opened a number of years ago while Truck 6 is a term deposit just recently opened. Both are savings long term for a new fire truck. Vent Term Deposit 1 and Vent Term Deposit 2 are long term savings for the installation of a ventilation system for the fire hall. This is a WorkSafe BC requirement. Check maturity dates on the Term Deposits. See about changing the names of the TD's to better reflect what they are set aside for. Also check about combining relative TD's into one, if maturity dates correspond.</p> <ul style="list-style-type: none"> - Fire department budget – watch uniform budget amount if MR goes to order more. - JC suggested trying to sell some of the old pumps from the lake to recoup some funds. These pumps are still operational but will not be used. SH to see about posting the pumps on the EOCP website once they have been cleaned up. 	SH post to EOCP
14. Policy & Bylaw	SH	- Road Rescue Bylaw – as per Ryan Thoms. The Fire Dept shares Road Rescue Equipment and manpower. VAID disperses the funding for Road Rescue. The bylaw states Van Anda Fire Department performs rescue operations. SH will email the draft bylaw to trustees for further scrutiny.	SH send out Bylaw
15. Next meeting	SH	<ul style="list-style-type: none"> - Tuesday February 21 – 10 am – Post Evaluation Mtg re: AR AR to provide a written statement. SH to send out paperwork - Monthly Board Meeting – Wednesday, March 15 at 1:30 pm Firehall 	Information
16. In Camera Meeting	SH	No in-camera items to discuss.	
17. Public meeting adjourned	RS	Public meeting adjourned at 4:00 pm	Information
		<p>Monthly Board Meeting Wednesdays at 1:30pm, Firehall 2023: Apr 12, May 17, Jun 14, Jul 12, Aug 16, Sep 13, Oct 18, Nov 15, Dec 13 AGM: April 22, 2023 – 9:30 am - Legion</p>	Information