

Date	Jan 12, 2022	Time	1:30pm
Location	Firehall upstairs		
In Attendance	Trustees: Ron Smith RS John Colongard JC Jane Waterman JW Regrets: George Childress CG Neale Berjer NB	Staff: Ken Soles (Senior Water Operator) KS Austin Rycroft (Water Operator) AR Sandra Haszard (Admin, Recorder) SH Regrets: Mike Craggs (Fire Chief) MC	Public: Tom Read

Agenda Item	Lead	Outcome	ACTION
1. Call to Order	RS	RS called the meeting to order at 1:20 PM.	Noted
2. Declaration of Conflict of Interest	RS	None	Noted
3. Approve Agenda	RS	Agenda Approved, with additions: residents' rates increase concerns, insurance, non-residents filling water containers	Moved JW, 2 nd JC
4. Approve Minutes	RS	Previous meeting minutes (Dec 8, 2022) were approved.	Moved JW, 2 nd JC
5. Safety Moment	AR	Road conditions: weather conditions, watch out for hydroplaning & potholes	
6. Leaks	KS, AR	WTP was bypassed during worst of leaks but now online and keeping up. Ionex bypassed for a few days to speed up water flow and now back online with pump hours at 20. AR to ask to Ron A to talk to park residents about running water. Most still running even though weather milder now. Leaks <ul style="list-style-type: none"> • old tank outlet valve broke: Parts have arrived. Repair will reconfigure, replace with cap or fitting. Never buried – too high, as in new tank. Problem was no water flow during extreme cold. • ballpark: Still bubbling up even when Fudge's off. Leak must be at dugout; not connected to new main, coming from old decrepit line in park. Need box to be unlocked. Key can be cut by Lloyd. Notify Patrick with sketch included. • Wall St: no pressure for 3-4 hours. Leak found and stopped but issue self resolved before this. Strange pump sound – air in pump from power outage? Not cavitation sound, which is like marbles in pump. Call JC next time to investigate source of noise <ul style="list-style-type: none"> ○ Get PSI at bleed valve at top of hill next time extended outage. Can be estimated but doesn't include friction loss. • from freezing: old tank as above, 2 others known & repairs, others unreported but noticed when fixed as volume decreased. All bleeder valves and sampling stations ok – insulated by ops. No probs reported with Earl St temp line 	AR ask RA SH contact Patrick qRD, Ops provide sketch
7. Dam & Lake	KS	Dam good. Dam emergency plan in progress. Request quotes for signs Lake up 7" with yesterdays rain	Admin continue
8. Water Treatment Plant	KS, AR	5mic filters received while waiting for order but last only 12 hrs. 20 10mic filters still to come. Sensaphone has UPS installed, DV to check main UPS function still Fuses not blowing in recent power outages	

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		Scheduling – ops working separately means less likely to have both out from Covid.	
9. Fire Report	SH	Fires - Two, hydro line and faulty stove element Medical – five, New members – zero Total members - 15 <ul style="list-style-type: none"> • Omicron restrictions are being noted, however, VAFD is still operating under the Communicable Disease Safety Plan and have not restarted the COVID response plan • Approx 40 wellness checks and snow removal access to residences done • Lighted Fire Truck parade was completed, 5 members participated in lighting up the fire trucks and driving them in the parade • Training Plan for 2022 is nearing completion, we have multiple training opportunities coming up in the next few months for four of our members • Updated 2022 SOG's have been issued and placed in the Chief's and Members binders • Bay doors need replacing, MC waiting for quotes. Maybe \$13K for all 3? Board suggest Austin look at to consider repair rather than replacement • Valves above grade at Columbia hydrant reported to be tripping hazard. Ops will get crush and spread 	AR cover
10. Old Business & extended	RS	Action list: <ul style="list-style-type: none"> • WTP power surge – as above • BG connection - AD will continue when weather is better • Grant – motion to submit. Cc Sandy McCormick • Banking –JC to check at bank • Bulk water – individual agreements – charge per fill over year. • Metering – not planned! Inform public with other issues. JW has been asked by several people to get meter, no queries to ops. Answer that study in progress. Need to determine rates for residential metered. • Mapping – consider summer student. Could do other things too. • WCB – re consider previously brought up issues to ensure conformance to standards • Road Rescue increase – go ahead after GBID response. Ask for funding at all possibilities • Storage tank pipes exposed – talk to AD about this and other requests • Sellentin drainage to be completed by highways. Find out timing. Ensure new water lines well marked for later highways work • It was reported that water may be following the line crossing Smelter. There is a French drain close by that continues along Soles property. • Al Davis jobs: include water intake pump well, storage tank, ballpark & guest house, • Old water tank dismantle/sell – AD good with proposed offer; will offer to 2 more locals to keep it fair – invite “expression of interest”. • Signs – needed for dam, WTP and watershed- no trespassing. Ask for quotes locally & PR • THM tests – sampling supplies obtained, still need new address/contact after tester business change • Fire Protection Outside Boundaries – email answer received from LG. Can be done as one-time agreement or if pending Boundary Amendment. If part of District, cost is parcel tax plus fire portion in rural tax. 	Moved JW, 2rd JC SH submit grant JC check bank SH investigate how SH notify public SH do summer student appl SH investigate SH continue SH talk with AD SH phone Rino Ops mark new lines Ops check SH meet with AD SH send letters SH get quotes Ken sample/send SH continue to research costs/method

Agenda Item	Lead	Outcome	ACTION
		<ul style="list-style-type: none"> Meeting chairs recovering – remove from action list. 	
11. New business	RS	<ul style="list-style-type: none"> Express Lines – note to explain meter study is study only, not planned. Would consult community before moving ahead. Recognise that people don't like the increase. If need more info, meet with trustees. Summer Job – discussed earlier. Go ahead. Letters to chair and VAID – residents concern of large increase. Residents requesting info, reasons for increase, concern on metering – several phone calls from residents. Should we hold an informational meeting? Not good idea at present with Covid. Offer letter writers & callers meeting with trustee. Ron & Jane willing. WTP bypass – extra chlorine added so no health risk. Procedure: Operator inform Admin. Admin email all Trustees and phone Chair. Record approval. Insurance – 2022 invoice received, matches budget. \$500 extra to cover damage from equipment breakdown. What are the likely scenarios? Ask provider for more info & example of similar org Non-residents filling up water at gas station. Resident has witnessed recurring events of this. Will inform owner, gas station now metered so water will be paid for. Gift for previous admin. Ron to contact with idea Grant info from guest Tom Read regarding Community Building Fund, if distributed annually per capita by qRD, would cover payments of Municipal loan of the \$500K needed to replace all aged mains. Coordinate with other IDs to increase support 	<p>Admin Lines</p> <p>Admin reply SH respond to public</p> <p>SH document procedure SH request info</p> <p>SH contact owner</p> <p>RS</p> <p>SH investigate</p>
12. Administration Report	SH	<p>As attached.</p> <ul style="list-style-type: none"> Assistant or backup? To be considered Phone trustee if any more obnoxious office visits. 	
13. Financial review	SH	<p>Transfer donation to Capital</p> <p>Still sorting out yearly totals</p>	SH, Board banking
14. Next meeting	All	Wed Feb 16 th 1:30 pm at Firehall	
15. Public meeting adjourned	RS	Public meeting adjourned at 3.20pm	
16. In camera			
17. Meeting adjourned	RS	Meeting adjourned at 4:00 pm	
Upcoming Meetings		<p>Monthly Board Meeting Wednesdays at 1:30pm, Firehall</p> <p>Jan 12, Feb 16, Mar 16, Apr 13, May 18, June 15, Jul 13, Aug 17, Sep 14, Oct 12, Nov 16, Dec 14</p> <p>Court of Revision: Sat Feb 12 2022</p>	Admin book