

Date	Nov 17, 2021	Time	1:30pm
Location	Mary Mary's Café inside		
In Attendance	Trustees: Ron Smith RS John Colongard JC George Childress CG Jane Waterman JW Regrets: Neale Berjer NB	Staff: Ken Soles (Senior Water Operator) KS Austin Rycroft (Water Operator) AR Sandra Haszard (Admin, Recorder) SH Mike Craggs (Fire Chief) MC	Public: Tom Read Carolyn Cheers

Agenda Item	Lead	Outcome	ACTION
1. Public Guests	RS	Welcome. All introduced themselves.	
2. Call to Order	RS	Ron called the meeting to order at 1:40 PM.	Noted
3. Declaration of Conflict of Interest	RS	No conflicts.	Noted
4. Approve Agenda	RS	Agenda Approved; put Action Items in Old Business	Moved JC, 2 nd JW
5. Approve Minutes	RS	Previous meeting minutes (Sep 22) were approved. Oct mtg no quorum.	Moved JW, 2 nd JC
6. Safety Moment	AR, MC	October is Hearing Protection Month <ul style="list-style-type: none"> Limit exposure time or persons exposed to noise Use appropriate PPE (ear plugs, headphone channel - avoid noise emitters) Check PPE for wear and proper seal NIOSH limit is 85 decibels. (Normal conversation is 60 decibels, whisper is 30 decibels) 	
7. Leaks	KS, AR	<u>Leaks</u> – New leak detected after rain finished; may have been happening for a while. 7 households on Loyal affected. Pump ran for about 2 extra hours per day, estimated 15,000 gallons. Leak is on T. Strapped and holding for now. Many parts needed and about 30' pipe (pipe in stock). Talk to AD about part that he may have. KS to let board know <u>Marble Bay/Coleborn job</u> nearly complete. Remaining: <ul style="list-style-type: none"> Lafarge guesthouse – service location unknown, may have been paved over. Pipe not crossed road yet. AD done with it. TQL asked for info; Pet Stiles was going to contact KS if he knew anything. Ball park connections still to be sorted out and cut off from Fudge 	KS ask AD for parts, inform board Water Ops
8. Dam & Lake	KS	<u>Dam</u> has lots of flow, holding out. <u>Lake</u> level increased 7" in one day and about 6" the day before	
9. Water Treatment Plant	KS, AR	All is well. Auto dialer numbers programmed correctly after realizing about the leading 1. Alarm was from low chlorine due to chlorine pump not running during short power outage. The 3 rd UV fuse blew this time. (Jeff has been asked for info) Forsta repair parts ordered. Filters to be ordered soon – delivery takes a while, from California. Generator is turned on manually when there is a power outage. Pump hours down to 13.5/day from 17 after changing filters & regen, these are needed less frequently in current weather conditions. Compliments passed on from Mrs. Spence that Operators and everyone involved are doing a great job and are appreciated.	Admin follow-up KS order
10. Fire Report	MC	Fire Calls - 1, First Responder Calls - 4, Rescue - 0 New Members - 0, Current Members – 15 As attached, including: <ul style="list-style-type: none"> Long term member retired, will be missed. 	

		<ul style="list-style-type: none"> • Excellent training weekend using new extrication tools. Had participants from PR and Tla'amin. • Currently training in radio use so non-local incidents communication will be clear. Also moving with SCBA on, which is heavy & awkward, and takes practice to breath normally. • Firetruck parade planned; fun, not fundraiser. • SOG updates mostly completed. 30 out of 130 left. Looking at Northside's to see what can be used here. • Covid limitation to Firehall now relaxed, as of Nov 15, activate Communicable Disease plan instead. Means we can meet at Firehall again, occupancy 12 upstairs. • It is acceptable to ask who is vaccinated. 	
11. Action List	SH	<ul style="list-style-type: none"> • Banking – problems logging in after FCU update. Most can log in now, still Ron to check • BG connection – Go ahead given for 2" line, to property line. Discussion on location of service boxes. <ul style="list-style-type: none"> ○ CC had question about costs for her property, and responsibilities, which were answered by Board members • Earl St leak – deetz in camera minutes • WTP power surge – wait for Jeff's answer before asking electrician • Old Lafarge – complicated, add to W Ops list of to-dos • Storage tank pipes exposed – deal with after leaks fixed • WTP flowrate – do not re-lower yet, leaks popping up still causing higher hours. Ops say higher rate not causing difficulties. • Facilitator items to be deal with in camera • Wall St pumphouse – JC needs numbers. Admin to supply • Bylaws – well in district clarified; old bylaws to be send to board for input over time. • Old water storage tank – part of roof blown off, postpone for now • Rescue funding - share increase request and info with GBID and ask for their support, then go ahead • Meter feasibility report – being reformatted for public consumption • Dam inspection report – <ul style="list-style-type: none"> ○ need to put sign on dam with contact info ○ debris removal – cannot do, turtles. Contact turtle lady for letter 	<p>RS check</p> <p>W Ops, AD</p> <p>W Ops, GC, Admin</p> <p>Board Admin email</p> <p>Admin, Board</p> <p>Admin</p> <p>Admin</p> <p>Water Ops Admin</p>
12. Old Business	RS	<p>See action list, above. Also:</p> <p><u>Cleaner</u> – Colleen confirmed. GC will help out if needed temporarily.</p> <p><u>Water monitoring report</u> – disinfection by-products present. Discussion as to whether further testing should be done, the costs and what to do if results show action is necessary. For now, just get test. May have kit in stock. Ken to check, order, test.</p> <p><u>BC Ambulance Restructure</u> letter of support – ask MC if needed</p> <p><u>Bylaws 160 & 162</u> for tolls and taxes 2022, read as required and signed.</p>	<p>GC</p> <p>KS test</p> <p>Admin</p> <p>JC moved, JW 2nd for both</p>
13. New business	RS	<p><u>Express Lines paragraph</u> from JS. Meant to be non-specific intro, more info to come.</p> <p><u>Insurance Inspection</u> Tues Nov 23, afternoon. RS, W Op, MC to be present for questions and accompaniment. Get more specific time.</p> <p><u>Meeting schedule</u> – 2nd Wed may be too early for admin to gather info, 3rd Wed info may be outdated. So, 2nd Wed unless it falls before the 11th.</p>	<p>Admin</p> <p>Admin post info</p>

		<p><u>Bipure's chlorination upgrade/replace</u> estimate – current head is 20 yrs old. Provide for next meeting</p> <p><u>Remote data access</u> for Sage, board approval requested by Admin</p> <p>OneDrive as data storage, approval req</p>	<p>Admin</p> <p>GC moved, JW 2nd JW moved, JC 2nd</p>
14. Administration Report	SH	<p>As attached.</p> <ul style="list-style-type: none"> • Congrats for finally receiving LTA updates • Leak ads are being shown on TV. • Update phone msg to include contact W Ops if leaks or low pressure, also website. 	Admin
15. Financial review	RS	No questions	
16. Questions from public	RS	<p>TR – given estimate of dollars to join district. Other option discussed where Fire Protection boundaries are outside ID boundaries, like GBID</p> <p>CC – how to determine if leak, if seeing water bubbling up. Please pass on this info so W Ops can investigate.</p>	Admin continue
17. Next meeting	All	Wed Dec 8 th 1:30 pm at Firehall, docs to Board on 5th	
18. Public meeting adjourned	RS	Public meeting adjourned at 3:30 pm	
19. In camera			
20. Meeting adjourned	RS	Meeting adjourned at 4:00 pm	
Upcoming Meetings		<p>Private meeting Wed Nov 24, 10:00 am, office. JC, SH +2</p> <p>Monthly Board Meeting Wednesday Dec 8th at 1:30pm, Firehall</p> <p>Monthly Board Meeting Wednesday Jan 12th at 1:30pm, Firehall</p>	Admin book