

MINUTES - BOARD OF TRUSTEES MEETING

Date	November 16, 2022	Time	1:30pm
Location	Fire Hall upstairs		
In Attendance	Trustees: Neale Berjer NB Jane Waterman JW (Acting Chair) George Childress CG Regrets: Ron Smith RS John Colongard JC	Staff: Ken Soles (Senior Water Operator) KS Sandra Haszard (Admin) SH Heidi Sorichta (Admin Assist, Recorder) HS Mark Robert (Acting Fire Chief) Regrets: Austin Rycroft (Water Operator) AR – at conference Mike Craggs (Fire Chief) MC - on leave	Public:

Agenda Item	Lead	Outcome	ACTION
1. Call to Order	JW	JW called the meeting to order at 1:30 PM.	Noted
2. Welcome to Public Guests	JW	There were no guests in attendance	
3. Declaration of Conflict of Interest	JW	None	Noted
4. Approve Agenda	JW	Agenda Approved	Moved GC, 2 nd NB
5. Approve Minutes	JW	September 2022 meetings minutes were approved.	Moved JW, 2 nd NB
6. Leaks & Distribution	KS	<ul style="list-style-type: none"> No new issues to report. Everything is working. Water usage is down significantly. Only 70,000 to 80,000 gallons used over the last couple of days. Treat Street shut off was located on the tour with Walter Gussman. 	
8a. Dam & Lake	KS	Lake Levels are starting to slowly come up even with the lack of rain.	
8b. Water Treatment Plant	KS	<ul style="list-style-type: none"> THM sampling – by Lafarge hasn't been completed yet. Samples were supplied to Lafarge office but were left out and forgotten so they went bad. Another set of samples will need to be collected and taken in to Lafarge. 	
9. Fire Chief Report	MR	<p>Fires – one – Kirk Lake Forestry Support, 1st Responder – 3 medical and 2 lift assists, Rescue – none, New Members – none</p> <ul style="list-style-type: none"> - Provided SCBA training with new members. - Review of the new Fire Act by Zoom. Fire Commissioner's Office will be working the with smaller Fire Departments to assist with compliance. Can continue with in-house training but need to keep better records. - Potential hydrant needs: Top of Gracemere with the potential of new developments there, there may not be enough pressure to push water up the hill to the truck if accessing the hydrant below on lower Gracemere. There is a need for a new hydrant along Blubber Bay Highway straight stretch where there are the 4 new houses up from the Boat Storage property. The closest hydrant is by the Boat Storage access road off Blubber Bay Highway but that would be a long way to draw by hose to the new houses. The further you draw water from the more pressure that is lost. Can relay from the hydrant to a second truck and then from that truck to the truck fighting the fire but it means more man power. The fire truck has 400 or 500 meters of hose on it. A hydrant installed on Marble Bay side of Blubber Bay Highway would eliminate the issue. The new Tiny Homes development should also have a hydrant installed. If a new hydrant is not installed for that development, the fire truck has to connect to the hydrant at the Credit Union, again a long stretch. A new hydrant at the Tiny Homes development would also service the RCMP house on Blubber Bay Highway. It is understood there are 	

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		<p>substantial costs with installing new hydrants especially when it means extending new lines off of existing infrastructure. Perhaps costs of new hydrant installations could be recouped with new developments as they arise. Hydrant locations are available on line now. Home fire insurance costs are less when situated within 500 meters of a hydrant. Residents may be willing to help with hydrant installation costs if it means their home insurance costs go down. The fire department's responsibility ends with letting the homeowner know they may not have adequate fire protection if they are too far from a hydrant or pressure is too low at the hydrant. Hydrant costs have not specifically been talked about in regards to the Wall St development other than infrastructure costs are to be covered by the developer, which a hydrant would be considered needed infrastructure upgrades. Depending on where the developer situates a new home on the properties of the subdivision will determine whether or not we currently have adequate hydrant coverage or if an additional hydrant will be needed.</p> <p>- Trustees checked in with MR as to how he is managing as Acting Chief. MR commented on it being more then what he anticipated and would need to re-evaluate should MC decide to step down. The trustees thanked MR for taking on the Acting Chief role while MC is on leave.</p> <p>-Both Engines 601 and 602 are going in for their annual inspections next week. #602 may require some mechanical work, there were issues with getting the PTO to work (activates the pump on the truck). The mechanic has been asked to check into this.</p> <p>- MR is still trying to arrange for a Mutual Aid Agreement between Van Anda Fire Department and Lafarge. MR has submitted a proposal to Lafarge. Have not heard back yet. Lafarge itself is undergoing some restructuring so it may be a little while.</p> <p>- MR purchased 2 new spot lights for use during night calls. MR was asked to put together a wish list for the Fire Department as there is still some funding available within the budget. MR would like to see some specialized pulleys purchased to help with steep incline lifts. Having the use of the pulleys means there doesn't need to be as many people on hand for the lift. Cost of the pulleys is approximately \$150 each. MR would also like to purchase a Rescue Randy Doll – it's a full body training doll that comes in different weights. The cost is approximately \$1200. Expense could fall under Fire or Rescue.</p>	
10. Old Business & extended	JW	<ul style="list-style-type: none"> • Action Plans – list was distributed and discussed. Bylaws are ongoing. Policies are all done. SH was asked to post the policies to the website. • WorkSafe BC is in progress. We do have a Safety Policy now in place. • Water system mapping – ongoing. qRD going to help out with our mapping at no cost to us. • Capital works plan – SH just starting to review. Located a spreadsheet from 2015 created by Eonics which includes all kinds of formulas that need deciphering. • Scope/Standards – GC moved to table to next meeting, NB seconded, all were in favour. • Agreement for TV Assoc. and Twincom – TV Association has signed off on their agreement. Twincom has been sent their agreement for signing. • WTP Expenditures – our usual supplier has found a new source for our chlorine at a cheaper cost to us. • Lake pump Electrical Panel and Lowering the pump – to be added to 	<p>SH to post</p> <p>Moved GC, 2nd NB</p> <p>SH to add</p>

