

Van Anda Improvement District November 2, 2015 Meeting Minutes

In Attendance:

Trustees: Bob Timms
Walter Gussman
Karen May
Mike Craggs

Employees: Mike Craggs, Fire Chief
Ken Soles, Water Maintenance
Heidi Gable, Administrator

Trustee: Terry Hollo unable to attend – out of country

Declarations of Conflict of Interest: There were no conflicts to declare.

Additions and Approval of Additions to Agenda: A motion was made to adopt the agenda as amended; all were in favour, carried.

RES'EAU WaterNET Report: RES'EAU research scientist, David Chan, was not available for the meeting. David is off-island testing at another community. David emailed a report with regards to the activities over the past month including results from the electro-coagulation testing.

Fire Report

Recent purchases of lockers, bladder and boots made by the fire department have arrived. The local sawmill donated 2 x 6's to hang the lockers on; just waiting for the lag bolts to come in. They should be in on the 5th or 6th. The Bladder will be stored somewhere on Engine #2. The location is still to be determined as it is a heavier piece of equipment, 65 lbs.

The Fire Department has secured a table for the **November 28th craft fair**. The department will be selling calendars and t-shirts as part of their fundraising campaign.

The Fire Department also ordered **Van Anda Fire Department mugs** – to give as appreciation gifts to those in the community who have supported the department over the past year.

All of the department's small fuel operated equipment has been swung over to **5 year stabilized fuel** including the generator and the positive pressure ventilation system.

Both of the Fire Trucks have passed their **Commercial Vehicle Inspections** and both have been **reinsured with ICBC**.

Water Report:

Pump hours – distributed for perusal. Pump hours are averaging at the lake at 8.61 hours/day. This translates to about 89,467 gallons/day. The Wall Street pump hours averaged 1.31 hours per day.

Work completed over the past month:

- The Gen Set would not start on October 12. The red light was on and the alarm had to be reset. Went through the events on the screen and reset until the red light went out. Started the Gen Set and ran it for 15 minutes.
- Sampled sites #1 to 4 on October 13. All the results came back good.
- Ordered parts from Fred Surridge for inventory on October 13.
- Took down the Burn Ban sign from the Fire Hall on October 15.
- Gave a report on the importance of infrastructure maintenance at the Texada Water Works workshop on October 17.
- There was a planned power outage on October 18. The Chlorinator and the tank were affected. The Gen Set ran for 6.3 hours.
- Changed the tube on the Flex Pro A at 196 hours and switched over on October 16.
- Spoke with Tyler from Clear Tech with regards to chlorine reagents and chlorine on October 22. Tyler will get back with prices.
- Received Fred Surridge order on October 27.
- Sampled sites #5 to 8 on October 28. All the results came back good.
- Stocked parts from Fred Surridge in the shop on October 29.

- Took Total Metals Samples at the Lake and Gem Creek and took THM samples at the tank inlet and outlet on November 1 and sent to Exova Priority Post on November 2.

Safety

Eye wash stations are due for new fluids in December. Fire Chief has put the order in.

Secretary's Report:

October 7, 2015 Minutes – Chair asked for errors or omissions to the October 7, 2015 minutes as distributed. There being no errors or omissions, it was moved to accept the minutes as distributed, seconded, all were in favour; carried.

Note: **Special Meeting Minutes from the September 30, 2015** meeting with Darren Brown, Holcim/Lafarge have been revised.

Correspondence:

- **Irrigation Industry Association of BC** – Convention and Trade Show in Richmond – Feast and Famine! Flood and Drought! What happened to the Balance – no one able to attend.

- **Work Safe BC** – notification of rates for 2016. Administrator will check into why the increase when there have been no claims.

- **Minister Fassbender's response** to letter regarding infrastructure grants. His email response contradicted itself. Administrator will follow up with another letter.

Old Business:

Texada Water Works – Administrator distributed the “feedback” information received from the attendees. All was positive. The only complaint was regarding the technical difficulties. Otherwise, the consensus was it was a worthwhile and informative workshop.

Water Conservation Bylaw – be it resolved that Bylaw #137 known as “The Van Anda Improvement District Water Conservation Bylaw, 2015” is passed by the trustees and takes effect upon adoption on November, 2, 2015; as moved, seconded and carried.

Meeting with Gillies Bay Improvement District – chaired by Sandy McCormick on November 25 beginning 7:00 pm at the Senior's Center. There were no further items added to the agenda as presented by Sandy McCormick.

Chlorine Costs – Contact made with Corix as well as Clear Tech. Neither company have come back with quotes.

Culvert Inspection – Administrator to follow up with a letter and copy of the diving bill and report to Highways. It should be noted in the letter this part of the highway is the link between Van Anda and Gillies Bay and could jeopardize ambulance services between the two communities if there is another excessive flooding event.

New Business:

Asset Management for Sustainable Service Delivery – A BC Framework – compliant with accountant.

Internship – a suggestions was made to offer an internship with a younger member of our community who may be interested in getting training with the water system. There wouldn't be any pay involved, but they would get the training and certificates associated with operating a water system. There needs to be plans put in place for when the current operator and back up operator consider retirement.

Site Preparation for new Storage Tank - a capital item to consider for next year. Would not go ahead until later next spring when the area dries out. Need to look into securing an engineer to prepare plans for an 80,000 to 100,000 gallon tank. Start looking into the cost of the engineer's drawings.

Finance Report:

- **Financial spreadsheets** distributed for perusal.

- **Invoices already signed and needing signing perused**, cheques signed.

- **Outstanding Ratepayer Accounts** – ratepayers on the monthly payment plan are almost all up to date. Administrator will send reminders to the few that are a bit behind. Only two ratepayers left with possible 24-hour shut off notices to be issued.

- **Term 13 – Capital Reserve GST/HST Rebates** – the previous term has expired. Administrator will organize establishing a new term and also include the amounts from 2012, 2013 and 2014 being held in the power saver account from those years' rebates.

Meeting Adjourned: 8:45 pm

Next Meeting Date: December 8, 2015

Minutes Approved:

Bob Timms, Chair

Heidi Gable, Administrator