

Administrative Fix Policy

Adopted date: Nov 13, 2024	Amended date:	Next Review: 2029
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OBJECTIVE

Van Anda Improvement District (VAID) recognizes the delays that can be caused by simple errors or omissions in Bylaws and other documents requiring Amendment and Approval. This policy is in place to save time when minor corrections do not require further discussion by the Trustees for approval.

POLICY

The Administrator may make minor corrections to bylaws at third reading and adopted bylaws, such as spelling mistakes and numbering errors, without bringing the bylaw back to the board for further amendment and approval.

The Administrator may make minor corrections to the certified minutes, such as minor typos or numbering errors.

The Administrator will report to the Board of these changes at the next meeting.

RELATED DOCUMENTS

PROCEDURE BYLAW GUIDE: For B.C.'s Local Governments,