

Water Operator Tailgate Safety Meeting Policy

Adopted date: Oct 26, 2022	Amended date:	Next Review: 2025
----------------------------	---------------	-------------------

OBJECTIVE

Van Anda Improvement District (VAID) cares about the safety and well-being of employees and recognizes the risks inherent in job duties of Water Operators. This policy provides guidelines for Tailgate Safety Meetings and compliance with Worksafe BC regulation.

POLICY

When the water operator is on a job site with one or more other people, tailgate safety meetings are required (form attached), and a record of safety meetings must be documented and kept on file.

The most senior water operator will conduct a tailgate safety meeting prior to the commencement of work and identify all potential safety hazards. If a worker joins the jobsite after the Tailgate Safety Meeting or after the work commences, the most senior water operator will identify safety hazards and review the tailgate meeting with those workers.

The most senior water operator must ensure that all personnel are wearing appropriate safety gear.

The most senior water operator must ensure that all equipment is in good working order and meets safety regulations.

All personnel on job sites are responsible for their own health and safety and are required to notify the most senior water operator if safety hazards are identified. All personnel have the right to refuse work that they consider unsafe.

Senior Water Operator must submit Tailgate Safety Meeting notes with monthly timesheets.

RELATED DOCUMENTS

- Worksafe BC
- Working Alone or in Isolation Policy

FORMS

- Tailgate Safety Meeting Record